

**Call to Order:** Nicole Larson calls the meeting to order at 5:02pm

**Attendance:** Nicole Larson (ASI President), Cesar Rumayor (ASI/USU Executive Director), Carlene Dyer (Vice President), Brandon Demers (At Large/Secretary), Michelle Nungaray (ASI Executive Assistant), Mishaye Venerable (Athletics), Jimmye Absood (College of Education, Kinesiology and Social Work), Andrea Lucero (Student Organizations), Joseph Fernandes (Business), Tiffany Spaulding (College of Science), Matthew Lopez Phillips (Dean of Students), German Silva (Environment), Annmary Macias (College of Arts, Humanities, and Social Science), Brenda Pedraza (Diversity), Lindsey Putnam (Stockton Center),

**Absent:**

**Guests:** Crystal Khoury (ASI Interim Leadership Coordinator), Darrell Tinsely, Maria Marquez (ASI Student Government Coordinator), Amanda Nelson

**Points Total:** 3 permanent and 2 pending Pts for Diversity, 1 permanent and 1 pending Pt for Arts, Humanities, and Social Science, 3 Pts for College of Science, 4 pending Pts for Athletics, and 4 pending Pts for Stockton Center

**Approval of Agenda:**

Motion to amend made by Joseph/ seconded by Jimmye  
Motion passes 13-0-0 at 5:03pm

**Approval of Minutes:**

Motion to amend made by Jimmye/ seconded by Mishaye  
Motion passes 13-0-0 at 5:04pm

**Open Forum:** Darrell Tinsely asks ASI Board Members to write a resolution supporting the name "Marvalene Hughes Academic Support and Resource Center" to replace the name "Tutoring Center." Darrell informs the Board of the steps and actions that he has already taken to make this happen. He mentions that in the fall of 2016 the Tutoring Center was requesting ideas from student to change the name. In a matter of 3 days he was able to obtain 69 students and 5 Faculty Representatives to support the name "Marvalene Hughes Academic Support and Resources Center." Darrell has had meetings with several people about the name change, and after hearing and seeing nothing in regards to the name change he came to ASI and had a sit down meeting with the ASI Vice President. Once this meeting had concluded ASI Vice President had notified him of his options, and discussed all possibility to include an ASI resolution with the Board approval. Which brings him here today to ask the Board Members to place this item on our next agenda meeting, so a resolution maybe voted to change the name of the Tutoring Center. He gives the Board Members a background on who Marvalene Hughes was. Marvalene Hughes became the 8<sup>th</sup> president of California State University Stanislaus. Also, she was the first female African American to serve in that position, and the longest serving president. In closing

to his discussion he request to put this on the next agenda, and put it up for discussion in regards to the naming.

**Announcements and Presentations:**

- a) Crystal Khoury talks to the Board about the internal assessment that they have been conducting on both organizations ASI and USU. She mentions this assessment is a tool that enables us to identify organizational strengths, as well as area's in which we can approve. Ultimately this assessment is to the help the organization grow and continue the improvement of the organization. The reason they are assisting ASI and USU is to make sure that they are fulfilling their essential purpose as each organization on campus to the best of their abilities. Also, to make sure that they are identifying their opportunities for growth and improvement. Crystal informs the Board of the assessment process and the assessment committee. She mentions that herself and Marvin Hooker previous Student Government Advisor where the ones who started this, and were join later by Bryan Jimenez USU Vice Chair and Caitlin Moses USU's previous Social Awareness Coordinator. She mentions that their meeting began in early July of this past summer. She notes that the assessment tool they use comes from Council of the Advancement of Standers in Higher Education (CAS). The vision of CAS is to set the standard for quality and higher education, and they do this by promoting their professionals standards. CAS has provided them with 5 different principles, which include 12 different parts to each standard. She shows the Board the 7 steps they go through, and informs them that they have met with full time staff during Winter Retreat. During Winter Retreat they went over suggestions and ideas. She reviews the results and action plans with the board members. She went over 22 problems and weakness that she found along with action plans to address each problem. Crystal mentions that ultimately the assessment plan they are talking about is an assessment that includes all of the things that have to do with the organization.
- b) Brandon talks to the board about his Career Fair Promotion. Brandon mentions that he is having an event next week on Wednesday and if anyone is willing to help that would be great. Basically they'll just help him out with tabling and passing out fliers to promote the Career Fair that is coming up on March 8<sup>th</sup> in the Event Center. There will also be some activities, giveaways, and a fashion show going on during this event. There will be over 50 different employers at the Career Fair, and they are paying to come here. He mentions that everyone should come and save the date because it will be great.
- c) Maria announces to the Board about her event coming up "Giveaway Madness," which will be going on throughout all of February. She mentions that this event is something different from the previous events she had had. It's different because each Board Member will be giving out 10 bags to students they have never met before throughout all of February, and have to give these out on their own time. She just wants the Board Members to go up to students and let them know what they do in their position, and if the students need any help they are free to contact them. Maria mentions that this is a great

opportunity for the Board Member's to present themselves and meet someone new. Maria notes that they will be given one bag at a time and when they run out they come and get another. She will also be keeping count of how many each Bard Member has given out. Lastly Maria says that they at least need to give out 10 bags, but if they want to give out more that will be great. Also, if they need help feel free to come and talk to her.

**Action Items:**

- a) Approval of Faculty Representative – Dr. Karen Koner
  - a. Brandon speaks on behalf of Dr. Karen Koner she currently serves as an Assistant Professor of Music Education. She was a Public School Educator for 8 years teaching Band and Orchestra. She has a large background in Educating, Working with Student Organizations, and being involved. Since she is new to the University she is anxious to get involved not just in the music department, but the University as a whole. She has served as a Faculty Sponsor for several Student Organizations in the past. Brandon mentions that she is sorry she could not attend this meeting, and if anyone has any questions please feel free to contact her.
    - i. Motion to table to the following meeting by German/ seconded by Joseph
    - ii. Motion passes 13-0-0 at 6:15pm
- b) Approval of the ASI Form 990
  - b. Amanda mentions that she has been working with ASI and USU for almost 5 years. She notes that this is an annual report that they must file in order to keep our nonprofit status. This is not a tax return it's more of an informational item, so you're just transmitting items from your financial statement that report that was filed and approved in September from June 30<sup>th</sup> of 2016. She mentions it has been reviewed from herself and prepared by an outside firm, and matches the Audit Report from June 30<sup>th</sup> 2016. Also, it has been sent to some people in our organization to review this report, and she is confident that everything on this return is everything it should be. Cesar mentions that once this item is approved this will be put on our website, so people could be aware of where ASI money is being spent.
    - i. Motion by Brandon/seconded by German
    - ii. Motion passes 13-0-0 at 5:14pm
- c) Approval of the Allocation of BOD Initiative Fund – Brandon Demers
  - c. Brandon mentions that this fund will go towards the career fair event that he mention earlier in the meeting. This will go towards marketing materials, such as fliers, posters, A frames, and folders. What he is asking for is just 25% of the cost, which is \$165.99 and the Career Service will pay for 75% of the cost. Brandon mentions that this would have to come out of the board initiative fund, which is \$4,000 a year. Cesar suggests if we could raise what Brandon is asking for, so he

wouldn't have to come back to the board asking for more money if he needed it. For instance, if the prices went up from the day he looked at them to the day he is going to purchase the items, so he can be on the safe side. All the board members agreed on this idea and raised Brandon's budget.

- i. Motion by Annmary/seconded by German to approve the budget request. Further discussion was about increasing Brandon's budget request for a safety net, so it didn't have to be brought back to the Board.
- ii. Joseph amended the motion to increase Brandon's budget to \$185.00 instead of \$165.99/ seconded by Jimmye
  - a. The amendment passes 13-0-0 at 6:21pm
    - i. There was no further discussion on the amended motion, therefore the vote of the amendment was 12-0-1 at 6:21pm
- iii. Motion passes 12-0-1 at 6:21pm

d) Approval of ASI Budget Assistant – Jade Poon

d. Carlene speaks on behalf of Jade Poon. She mentions they had many applicants for this position and felt that Jade was a good fit. She mentions that some of us had the opportunity to meet Jade during Winter Retreat. Also, she has begun her training and she is doing well. Carlene feels that she is a good asset to the team and she hopes we all got a chance to meet with her.

- i. Motion by Tiffany/ seconded by Andrea
- ii. Motion passes 13-0-0 at 6:22pm

e) Approval of City of Turlock Transit Agreement

e. Nicole mentions that over break she had the chance to talk to the board about the transit during Winter Retreat, and it has been approved at the city level. This means that it allows it to be free for students and the collaboration is coming to a successful close. She mentions that they still need guidance from the Board to allow Cesar, and herself to sign the agreement. Basically just to trust them to sign the agreement that will be beneficial to all parties. Lastly, Nicole shows the board the video that they made for the Transit to inform students how to use the Turlock Transit.

- i. Motion by Tiffany/ seconded by Jimmye
- ii. Motion passes 13-0-0 at 6:24pm

f) Approval of the ASI/USU Budget Formulation Schedule

f. Carlene mentions that this is just showing the schedule of the budget hearings they will be having during the Budget Committees. Cesar mentions that part of their policy is that they have to show both sides of the Board of Directors a timeline to get them a draft budget. He notes that his budget cycle is going to be a

little different since the Union is closing. Lastly, Cesar mentions this is the exact timeline and it will not change unless it has going through the Board.

- i. Motion by Mishaye/seconded by Jimmye
- ii. Motion passes 13-0-0 at 6:35pm


**Discussion: NONE**

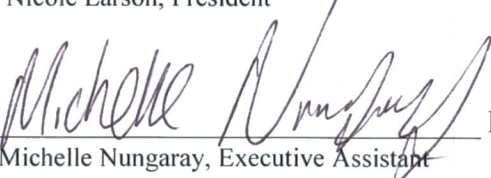
**Closing Comments:**

- Carlene informs the board that the ASI Giving Back Scholarship Committee in the Spring is coming up soon, and she needs 2 volunteers to sit on that committee with her.
- Carlene mentions she needs 1 person to sit with her on the Election's Committee.
- Homecoming begins this Sunday coming up "Stan State Skate" at the Event Center
- Spring Calendars are in your cubby's
- Budget Committee will be meeting on Feb 28<sup>th</sup>
- Everyone is already assigned to committees
- Brittany Silveria our ASI Student Advocate got her new name changed to "Student Resource Assistant." It is no longer "Student Advocate."
- The Food Pantry is going really well
- Nicole informs the Board that Spring Convocation is on February 13<sup>th</sup> from 10-11:30am
- WASC Launch Event is next week on Thursday from 12-1:30pm
- Nicole mentions that she has been working on her own time with the Afghanistan Refugees, and she has been helping and tutoring them. She mentions if anyone has any extra school supplies or clothes they don't use please let her know.
- There is another Strategic Open Forum coming up and she will keep us updated with the dates

**Adjournment:**

Phillips motions to adjourn, seconded by Absood. Larson adjourns the meeting at 6:48pm

Minutes approved by:  Date: 2-15-16  
Nicole Larson, President

Minutes prepared by:  Date: 2-15-16  
Michelle Nungaray, Executive Assistant