

Call to Order: Nicole Larson calls the meeting to order at 5:02pm

Attendance: Nicole Larson (ASI President), Cesar Rumayor (ASI/USU Executive Director), Brandon Demers (At Large/Secretary), Michelle Nungaray (ASI Executive Assistant), Jimmye Absood (College of Education, Kinesiology and Social Work), Joseph Fernandes (Business), German Silva (Environment), Andrea Lucero (Student Organizations), Tiffany Spaulding (College of Science), Emma Roots (Director of Residential Life)

Absent: Matthew Lopez Phillips (Dean of Students), Lindsey Putnam (Stockton Center), Carlene Dyer (Vice President), Mishaye Venerable (Athletics),

Tardy: Annmary Macias (College of Arts, Humanities, and Social Science 5:14pm), Dr. Karen Koner (Faculty Representative 5:03pm),

Guests: Vice President Espinoza, Maria Marquez (ASI Student Government Coordinator), Vice President Kaul, Arlene Burgess

Points Total: 2 pending Pt for Arts, Humanities, and Social Science, 3 permanent and 3 pending Pts for *College of Science*

Approval of Agenda:

Motion to amend made by Emma/ seconded by German
Motion passes 8-0-0 at 5:02pm

Approval of Minutes:

Motion to amend made by Jimmye/ seconded by German
Motion passes 8-0-0 at 5:03pm

Open Forum: NONE

Announcements and Presentations:

- a) Arlene Burgess the Coordinator of the Career Fair gives the Board an update on the Career Fair that happened on March 8, 2017. She announce to the Directors that they have been hosting an annual Career Fair. She informs the Board that one of the many issue they have is the student's attendances, and unfortunately this year's attendance was lower than last years. Burgess notes that out of the 50 employers they had 1 that did not show, and 9 did the day survey. Out of the surveys there was one company who mentioned that students should do more research on the companies that are coming to the Career Fair, show more confidence, and are prepared. Also, the total number of student who registered was 121, but there was still a few students who did not sign in. She mentions that the students who did attend were professionally dressed. Burgess informs the Directors that Brandon and she have stormed up some ideas they would like to have for the next Career Fair. For instance, one may be listing the majors that the employers are looking for on their website.

Also, Arlene would like to find ways to start building with the first generation student. Joseph mentions if there was a reason why they chose to have the Career Fair from 10am-2pm, and if they are going to take the time into consideration for the next Career Fair. He mentions this because it would have been better to have the Career Fair in the evening. He notes that students are usually going to class during noon, or it is during their crunch time. Burgess informs the Board that she is not sure why they have it around that time, but she will take it into consideration for the next fair. Overall, she mentions that it was a great event and appreciates this opportunity to collaborate.

- b) Vice President Kaul introduces herself to the Board and updates them on the University Strategic Planning Committee. Kaul announces that by the time she came into the University most of the people involved have already done quite a work already. There has been a lot of conversations on campus feedback on terms of who we are, what we do well, and where we want to take the institution and put it all together. To put it all together in a plan that reflects an identity. She informs the Directors that this group now is at a point where it is trying to come up with where how we would lay out our goal. She mentions that point where she has been listening to people and tries to build on some of those ideas. During one of the meetings they came up with 5 goals. Vice President Kaul mentions one goal to the Board that ASI President Nicole Larson inspired, which is when we walk around campus no one really knows who we are, where we are located, we are so isolated, and we don't look like a Stan State. Basically how to get us out there on the map. She mentions that Nicole and herself came to Stanislaus, because this was their first choice and some came here because of location. She notes so what does this mean about this institution, and they formulated a goal around this idea. She lets the Board know that at this moment they are going through the easy part of Strategic Planning, which is looking at what we do and categorizing it somehow. Vice President Kaul mentions that the hard part will be when they have to come back and see where CSU Stanislaus wants to be 5 years from now. Finally, she lets the Board know to stay toned and involved because student input is very important.

Action Items:

- a) Approval of ASI BOD Initiative Fund; Earth Day \$160.00- German Silva
 - a. German announces to the Board that he is planning on throwing an Earth Day Event. His event will be about E-waste Recycling/ recycling old electronics, such as old Cellphones, laptops, game systems, etc. This Event will be on April 19th in the Quad from 11am-2pm. He mentions that they will not be recycling old T.V's, because they are difficult to transport. They will be taking all these recycled electronics to Staples, and this donation will be donated to ASI potential Earth Day Event next year or to the Geography Club. German is asking for \$160.00 from the ASI BOD Initiative Fund. He asking for \$30 for trash bags, \$70 for flyers, and \$60 for crates adding up to \$160.00. There was a discussion about increasing German's budget to \$10 more to give him a safety net. All the Board of Directors agreed on the idea to raise German's Budget.

- i. Motion by Jimmye/seconded by Annmary to approve the budget request. Further discussion went on about increasing German's budget request for a safety net.
 - ii. Brandon moves to amended the motion to increase German's budget to \$170.00 instead of \$160.00/ seconded by Andrea
 - a. The amendment passes 9-0-1 at 5:36pm
 - iii. Original motion passes 9-0-1 at 5:36pm
- b) Approval of Revised Background Check Policy for Full Time Staff
- b. Cesar mentions to the Directors that the Background Check Policy came from the Chancellors office, and have had added it originally to the Full Time Staff Policies. One of the things that was an original requirement was that all of the Student Assistants who have access to the building after hours, and cash handling they were required to have a background check last year. The Chancellors office has revised the Policy, and have eliminated student positions on getting background checked unless they required by law. Cesar informs the Board that they have to remove background checks completely from the Student Hand Book, and that is Action Item "Fc" is for.
 - i. Motion by Annmary/ seconded by Jimmye
 - ii. Motion passes 10-0-0 at 5:40pm
- c) Approval to Remove Background Check Policy from Student Assistant Policy and Procedures Manuel
- c. The Board will be approving to remove the Background Check Policy from the Student Assistant Policy and Procedures Manuel
 - iv. Motion by Jimmye/ seconded by Emma
 - v. Motion passes 10-0-0 at 5:41pm
- d) Approval to Add Sexual Assault & Domestic Violence & Crime Policy to Student Assist Personnel Policies and Procedures
- Nicole informs the Directors that they have had a policy in their Full Time Staff Handbook, and don't have a whole lot in the Student Assistant Handbook. She mentions that there was nothing in the Student Handbook that allowed students to take excused leave from work if they were a victim of a crime. Also, there was nothing that allowed a Student Assistant to miss work if a family member is a victim of a serious crime to take time off work unpaid, and have their position protected. This new Policy will allow Student Assistants to do that. Cesar mentions that this is a new law that came out, and it states that you could take time off work unpaid, but they could not fire you. This entire policy will go into

the Student Assistant handbook. He mentions that Action Item “Fd” is to add the policy to the Student Handbook and “Fe” to revise if for the Full Time Staff.

- i. Motion by Annmary/ seconded by Jimmye
 - ii. Motion passes 10-0-0 at 5:45pm
- e) Approval to Revise the Current Policy, Sexual Assault & Domestic Violence & Crime Policy for Full Time Staff Personnel Policies and Procedures
- d. The Board will be approving the revision of the Current Policy, Sexual Assault & Domestic Violence & Crime Policy for Full Time Staff Personnel Policies and Procedures
 - i. Motion by Annmary/ seconded by Jimmye
 - ii. Motion passes 10 -0-0 at 5:45pm

Discussion:

- a) Nicole Larson (ASI President) recalls to the Board that the Graduation Initiative (GREAT) is how they want to achieve their 4 year to 37% from 12%, and their 6 year graduation from 55% to 65%. Larson gives the Board some Background on how they have mandated the money that was allocated to our campus if the University did programs, and if we committed on trying to improve these percentages. The campus was allocated a one-time funding of one million dollars to invest in programs, advising, and anything that could help improve the percentages. The long term plan that the campus did was tried to articulate what they have been doing for the last year about this initiative plan. She shows the Directors the different departments and entities that this plan gets into. For instance, Enrollment Management basically had to figure out what courses students really needed. This resulted in advisors giving students more time in terms of advising. Enrollment Management was one of the components that the million dollars was dispersed around. Nicole indicates to the Board that advising went into different areas, because those student took classes during the winter actually increased the percentages. They do not have all the numbers yet, but there is a good jump already from the students that will graduate this semester due to the winter classes. Any programs that would get a piece of the one million dollars are the ones who will help the percentages go up. Nicole gets into the long term plan. They have had a lot of talk over Summer Bridge and the students who need it. Nicole informs to the Board about the Preliminary Report. This report has the numbers of the students that were first time freshmen and first time transfer. Looking at this report you can see that they have already done good steps to increase their percentages in their short term plan. Going into the long term plan they now have to figure out a way on how they could continue these methods that encourages these GREAT goals. One of the issues is how they are going to evaluate is how are going to communicate this though student. Nicole being the only student setting on this committee suggest that they can purse the SMART Planning Software. Basically, it's a

software where students go in by themselves and figure out a 4 year plan with the courses they need and not having to go to an advisor. She wanted to bring this back to the Director and ask if they had any intrusive advising and if it help, how would they want to continue this, and how they could get students to buy in on graduating in 4 years. Joseph mentions that being one of the students who receives intrusive advising he doesn't really see it as helpful, because he already knew what classes he needed. He does feel it's helpful in terms of getting data on what classes you need to graduate in time, and feels that this is an important step that we should continue. Tiffany mentions that in UEPC they go through the California Promise that past and they are going to be working on implying it on campus. Nicole informs the Board that one of the many questions is what does a student need to know when they very first enter the University, so they could graduate in 4 years. Brandon mentions that the number one thing is that 12 units will not get you to graduate in 4 years, but 15 units has to be taking every semester minimum to get you to graduate on time. He believes this is important, because college freshmen come into a University expecting that they are going to graduate in 4 years no matter what, and some students don't know that this isn't the case. Joseph supports what Brandon, because personally he fulfilled all his GE requirements but was short on units. Annmary is not aware if it was the result of the people who did her NSO was on top of it, but the main thing she remembers was them telling her was that it is crucial to take 15 units minimum a semester in order to graduate in 4 years. She mentions that NSO did a really good job in that aspect. Dr. Koner informs that from the faculty advisor side that what she sees is that not students don't realize that not every course is offered every semester. She believes that we should get that across to students as well. Jimmye mentions that he is looking more towards the demographics position, because he had to work and there was no way he could take more than 12 units. Tiffany believes that the SMART Planner will help especially because it will help them look ahead of what classes they need, and the prerequisites to back it up. Annmary feels that students should be aware of classes not offered for a specific semester especially for those impacted majors. Brandon mentions that advising students to get advising should be required. Cesar mentions the idea of making it mandatory for freshmen to live on campus, because there has been data of graduation increase if freshmen live on campus but radius would have to be taken into consideration. Jimmye informs the Board that after speaking to Dean Myer that within the next 2 to 4 years the College of Education, Kinesiology & Social Work are implementing a program where you could get your degree and credentials to teach in 4 years whether you're a transfer or first time freshmen. This will help our Liberal Studies majors get in and out, and help increase the 4 year graduation rate. Cesar informs the Directors that he just attended the Student Government Advisors meeting and they had a discussion on the 2025 Initiative Fund. During the meeting they started asking themselves if they are hindering students from graduating in 4 years on what they are asking students to get involved in. He mentions that student's number one goal is to

graduate, but recruiting students to get involved in student government is taking time away from student to take classes. This is something they are debating with. Anmmary responds by indicating that not every student is here in a rush to graduate in 4 years, but they are here to get a quality education. She mentions that students are in this organization, because it benefits them and it is a resume builder. Also, graduating in 4 years is not a priority to many students, other than being able to utilize that you are a student leader on a resume. She mentions once you graduate those "A's" and "B's" will reflect that plus you were involved in this. Brandon mentions that the whole argument around this just comes back to if students only come to college to receive a degree and learn, or does student life and what you do on campus actually matters. Also, if advising could talk to students who take out loans and inform them on how much it cost each year. Nicole informs the Board that she is going to highlight the importance of advisors, because that is something that is definitely lacking. Also, that there is this idea on what our University really needs to expect out of advisors, and how we could make that position look appealing with its paying being adequate. Tiffany informs the Board if there is a way that we could possible encourage departments to do a year around advising, because she experienced this from the CJ Department. She mentions that the experience each department is amazedly different. Brandon asks if they have compared the graduation rates between colleges or majors, because with everyone's experience of advising being so different there has to be a department that is doing it right. Nicole mentions that those are some of thing in the long term plan that they need to start investigating. Closing the discussion Nicole shows the Directors the objectives that can be concrete when doing the graduation initiative in 2025.

Executive Reports:

- a. ASI President (*Nicole Larson*):
 - Nicole reports that the whole Executive Team and the Warrior Lobby Team just got back from CHESS.
 - The pool will be opening tomorrow
 - They are finishing up the marketing for the Turlock Transit
- b. ASI Vice President (*Carlene Dyer*): ABSENT

Other Reports:

- a. Executive Director (*Cesar Rumayor*):
 - Cesar reports that he was able to meet with Lindsey (*Director of Stockton*) on dealing with some of the Stockton issues. They were able to clarify some of the projects she has been working on. ASI will be working on opening a Food Pantry by the end of Spring Break, and creating a Sprit Day over at the Stockton Center.

- He reminds the Directors that Elections is happening at the moment, and if they plan on coming back the deadline is on April 5th at 5pm.
- Cesar informs the Board about next year's staffing.
- He mentions if anyone wants an update on the new Union Building check their website
- Cesar's last report is that tomorrow is the Unions 39th Birthday Batch. They will be selling tacos and in the quad at 11am-2pm.


Closing Comments:

- Annmary mentions that in the committee meeting JSR for Academic Senate they discussed that they will not be renaming the Tutoring Center to "Marvalene Hughes Academic Support and Resources Center." However they will be renaming the reflection pond after her, because she was really big in adding to the aesthetic to the campus.
- Maria comments that she sent out an email to everyone about giving advice to students. If they could please respond to her ASAP.
- Jimmye reports that there is a new policy in the library where you have to reserve the study rooms now and it has to be a minimal of 2 people.
- Cesar reports that he reached out from the Alumni, and they would like to have a VIP Event for ASI on April 17th at 5:30pm. He will sent out an email to those who are interested.

Adjournment:

Macias motions to adjourn, seconded by Absood. Larson adjourns the meeting at 6:55pm

Minutes approved by:  Date: 4-7-17
Nicole Larson, President

Minutes prepared by:  Date: 4/7/2017
Michelle Nungaray, Executive Assistant

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