

**Call to Order:** Brandon Demers calls the meeting to order at 5:02pm

**Attendance:** Brandon Demers (ASI President), Maria Marquez (Vice President), Michelle Nungaray (College of Arts, Humanities, and Social Science), Merril Mathew (College of Science), Katie Jaycox (Graduates), Kylie Carpenter (Executive Assistant), and Cesar Rumayor (ASI/USU Executive Director), Akia Buford (Athletics), Mishaye Venerable (Diversity), Matthew Lopez Phillips (Dean of Students), J. Gilberto Acuna (At Large), and Nancy Medina (Environment) Katie Rotan (ASI Leadership & Student Government Manager), Alessandra Ramirez (Student Organizations)

**Absent:** Dr. Karen Koner (Faculty Representative)

**Tardy:** None

**Guests:** Dr. Susan Espinoza

**Points Total:** : 3 Pending Points and 6 Permanent Points for Student Organizations, 4 Permanent Points for College of Business, and 7 Permanent Points for At-Large, 3 Permanent Points for Environment

**Approval of Agenda:**

Motion to approve made by Gilbert/ seconded Nancy

Motion passes 12-0-0 at 5:06pm

**Approval of Minutes:** None.

**Open Forum:** None

**Announcements and Presentations:**

**Action Items:**

- a. **Approval of Revised Student Assistant Classifications**  
Gilbert opens the floor for discussion. Brandon explained that Human Resources Committee met to discuss the classifications for all student positions, which also determines the pay scale. Cesar elaborated that in this committee meeting they reviewed all Student Assistants classifications that are based on the responsibility, their routine, and oversight that the positions have. The committee moved and renamed the ASI/USU front desk assistants from a level 2 to a level 1. Along with moving the USU Event Managers from a level 4 to a level 2, because they will no longer be responsible for managing events at the Union, and instead will help set up and take down events. Based on the issues faced this past semester, they executives are planning to budget for an ASI Government Coordinator, which will be moved from a level 3 to a level 4, and the ASI Student Government Coordinator, moved from a level 4 to a level 3. Lastly, based on some of the duties they also moved the ASI Secretary from a level 3 to a level 4.
  - i. Motion to approve made by Gilbert, seconded by Katie

- ii. Motion passes 12-0-0 at 5:13 pm
  
- b. Approval of 2019 Student Assistants Pay Scale  
Brandon presented to the Board the new Pay Scale that all of the Student Assistants will be provided payment through. Each scale is divided by the Students Assistants classifications. Gilbert asked what the Steps meant by each classification. Cesar explained that prior to minimum wages was going up yearly, there were different levels that Student Assistants can get through merit increases or raises. He clarified that merit increases were based on how well of a job an employee was doing.
  - i. Motion to approve by Gilbert, seconded by Katie
  - ii. Motion passes 12-0-0 at 5:20 pm
  
- c. Approval of Director Initiative Request for \$500.00 for Earth Day Everyday Event  
Maria reminded the Board that there is currently \$3,370 left in the Board Initiative Funds. Nancy presented to the Board her event she would like to create Earth Day Every day. At this event, she wants to promote the use of reusable waterbottles and the hydration stations on campus. For this event she wants to provide students with fun activities, sustainability resources on campus, and an opportunity for students to fill up their water bottle and enter into a raffle for a free Hydroflask. She will be requesting \$100 for 150 maps and facts of the hydration stations, \$175 the Hydroflasks raffle, \$150 for the activities, and \$75 for the water refill station, in total \$500. Her event will take place April 11<sup>th</sup> in the quad from 10AM-1PM. She wanted to create this event to encourage students to use the hydration stations rather than buying a plastic water bottle. Alessandra asked why Nancy wants to promote the stations using flyers, which isn't environmentally friendly. Katie Rotan responded that the company that creates the flyers use 100% recycled material and the flyers can be recycled as well. Akia asked how students can be entered into the raffle for the Hydroflasks. Nancy replied that a student would be entered into the raffle if the put trash into the Mount Trashmore activity or participated in a hashtag campaign. Mishaye asked if Nancy has reached out to any clubs or organizations to help with this events, Nancy responded that it is something she is looking into. Brandon asked if she wanted to include the location of the recycling bins on campus. Cesar responded that the bin locations change too frequently. Cesar also stated that there has been a discussion on how the campus recycles and was asking if this was something Nancy is looking into. Nancy responded that she would like to begin looking into this.
  - i. Motion to approve made by Gilbert/ seconded by Sandra
  - ii. Dean Mathew stepped out at 5:33 pm
  - iii. Motion passes 10-0-1 at 5:43 pm

- d. Approval of Director Initiative Request for \$1,350.00 for Testing Materials  
Brandon told the Board that after the last approval there is now \$2,870 in the Board Initiative funds. Merrill proposed the Board an initiative that he would like to work on which is getting test taking books for students in his college. Almost all majors in his college seek additional programs after graduation that require test taking, for example the MCAT, the TEAS, the GRE, or the OPT. These tests require a lot of studying and practice tests, but the books that aid students taking these test tend to be very expensive. Additionally, there is a high demand for the ones that the college has already. Merrill would like to request \$1,350 to purchase 9 Test Taking books to have for the students in the Commons of Naraghi. He would like the books to be available for check outs for a month, and to be able to be written in. He is currently working with the administrators of the Commons to create an effective and reliable form of checking out the books. He presented how much each book would cost and the books he would like to get multiple of. Cesar asked how many students would use these books and how often they would need to be updated. Merrill replied that these books would affect approximately 80 students a semester and they are rarely needed to be updated because major changes are rare. Alessandra suggested creating a waitlist for students to use to regulate who is waiting to use the books. Maria, and other Board Members, suggested creating a system where the students can make copies of the books so more students may use them. Akia and Sandra suggested that he should not allow students to write in the books because it will lose its value and lifetime. Alessandra and Nancy asked why he wanted to get multiple copies of books and what the prices were. Merrill responded that he wanted to purchase multiple copies because they are in high demand, and some of the single copy books are the most expensive. Nancy and stated that her concern is that all other colleges may now need to do something similar because of this initiative. Cesar agreed that, this may become a problem for students wanting ASI to purchase the post-graduate testing books.
  - i. Motion to approve by Gilbert/ seconded by Nancy
  - ii. Motion passes 10-0-1 at 6:09 pm

**Discussion:**

**Director Reports:**

- a. Director, At Large: *Gilbert Acuna*:
  - i. Gilbert reported that he spoke to Dean Harrison would like to meet with the ASI Board of Directors. Additionally Dean Harrison feels that the Stockton Graduation Reception should no longer be held at the Stockton Center through each department, but should instead be held at the Turlock Campus,

because he feels the campus has grown too much in Stockton. With this said, Gilbert has yet to see these statics that the Stockton Campus has grown too much to be held at that Center. Lastly, a student from MeCha stated that they were going to be charged \$80 for posting a sign on Bizzini for removal.

- b. Director, Athletics: *Akia Buford*: None
- c. Director, Business: *Sandra Lezama*: None
- d. Director, Residential Life: (*Vacant*): None
- e. Director, Stockton Center: (*Vacant*): None
  
- f. Director, Student Clubs & Organizations: *Alessandra Ramirez*:
  - i. Alessandra reported to the Board that she is in the process of creating a pamphlet with all Clubs and Organizations to hand out at New Student Orientations. She has reached out to Student Leadership and Development in hopes to get some feedback and additional information about Clubs and Organizations. Brandon recommended visiting the office to help set up an appointment.
  
- g. Director, Arts, Humanities, and Social Sciences: *Michelle Nungaray*: None
- h. Director, Science: *Merril Mathew*
  - i. Merrill reported that Corey Cardoza would like to meet with the Board to and give a presentation on replacements for Blackboard. Additionally Mr. Cardoza discussed with Merrill creating more technologically advanced classrooms on campus.
  
- i. Director, Education, Kinesiology, and Social Work: (*Vacant*): None
- j. Director, Environment: Nancy Medina
  - i. Nancy reported that the Student Health Advisory Committee they discussed that the health center is in need of Physician's, and will be remodeled soon. Additionally, they will be hosting an event to stay sober for Spring Break.
  
- k. Director, Diversity: Mishaye Venerable:
  - i. Mishaye reported that there are tons of events going on for Women's Month, and encouraged her fellow Board Members to attend them.
  
- l. Director, Graduate Students: Katie Jaycox
  - i. Katie reported that at Graduate Counsel they discussed the possible creation of a Dean of Graduate. At Academic Senate, President Junn stated that there are no funds for this position. Also, on March 28<sup>th</sup> there will be a Graduate

fair for any students to attend that may be interested in Graduate School on March 28<sup>th</sup> from 3:00PM-5:30PM, in MSR 130.

- m.
- n. Dean of Students: Matthew Lopez Phillips : Absent
- o. Faculty Member: Dr. Karen Koner : Absent

### **Executive Reports:**

- a. President: *Brandon Demers*
  - i. Brandon informed the Board that Maria, Noriel, Harbir, addition Lobby Members, and himself attended CHESS the past weekend. At CHESS, CSA focused on the discussion around the recent school shootings and UPD lacking communication with the campus. Additionally CSA focused on creating a campus wide focus on Student Basic Needs. Also, they were able to meet with California Senators and discuss topics about the CSU as advocates for the students. Lastly, on Thursday the ASI Executives, USU Executives, Cesar, and Katie will be meeting with the President and her Cabinet to discuss topics that ASI/USU are working on. Also in two weeks the House of Representatives Michael Eggman has asked to meet with the Board.
- b. Vice President: *Maria Marquez*
  - i. Maria reported to the Board that she emailed Vice President Hayden about the microwaves on campus about partnering with USU/ASI to get more microwaves on campus. He emailed back and would like to create this partnership. Also, the Library seems to no longer be providing scantrons to students, so Maria will be the Library to see the reasoning behind this. Also a member from SQE reached out to Maria to see if she could come speak with the Board, so she will be attending a meeting soon. Lastly, Alessandra and she have finished up the student life report and will be presenting that to Cesar. She also encouraged the Board members to apply for the Summer NSO Student Leader position.

### **Other Reports:**

- c. Executive Director; *Cesar Rumayor*:
  - i. Cesar allotted some of his time to Katie. Katie reported to the Board that the following Tuesday's planned event, Board Games with the Board, has been canceled because they will be meeting to discuss elections recruitment. Also, Chartwells has asked to host a focus group of Board Members to get suggestions, on April 9<sup>th</sup> from 10:30AM-12:30PM.

- ii. Cesar reported that at CHESS he was able to meet with other ASI/AS's Executive Directors to discuss matters that they may be having. He found that most Executive Directors were running into similar problems with the Clubs and Organizations on their campus. With this said, he is looking into solutions to help solve these problems. Also, other campuses have found problems with allowing ESA (Emotional Support Animals) in the Union. This is not a problem that Stan State has had yet, but it is a policy we will need to create. Additionally, there will be changes to the CSSA Special Officers of Stanislaus. Applications for this position will be opening up in June or July. The Directors he met with discussed how to handle emergencies on campus with Student Assistant and policies to create. Lastly, he received the number of the student population and found that there will need to be some cuts made to the ASI/USU budget. Katie Jaycox asked if there will be discussion on creating a resolution on the planned tuition increase. Brandon responded that this will be a discussion item at the next meeting.

**Closing Comments:** Katie informed the Board that the Democratic Club will be having Kevin Delong as a speaker, and wanted to see if the Board can have him attend a meeting. Brandon and Cesar suggested attending the event rather than reaching out to him to come to a meeting. She stated that the event will be from 6:00PM-10:00PM in MSR 130.

**Adjournment:**

Gilbert motions to adjourn, seconded by Nancy. Demers adjourns the meeting at 7:03pm

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Brandon Demers, President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Kylie Carpenter, Executive Assistant