

Call to Order: Brandon Demers calls the meeting to order at 5:05pm

Attendance: Brandon Demers (ASI President), Cesar Rumayor (ASI/USU Executive Director), Maria Marquez (Vice President), Michelle Nungaray (College of Arts, Humanities, and Social Science), Mishaye Venerable (Diversity), Jimmie Abode (College of Education, Kinesiology and Social Work), Sandra Lezama (Business), Nancy Medina (Environment), Alessandra Ramirez (Student Organizations), Dr. Karen Koner (Faculty Representative), Emma Roots (Residential Life), J. Gilberto Acuna (At Large), Merrill Mathew (College of Science)

Absent: None

Tardy: Matthew Lopez Phillips (Dean of Students 5:07)

Guests: Kylie Carpenter, Harbir Atwal

Points Total: None

Approval of Agenda:

Motion to amend made by Jimmie/ seconded by Emma
Motion passes 13-0-0 at pm 5:08

Approval of Minutes:

Motion to amend made by Jimmie/ seconded by Gilbert
Motion passes 13-0-0 at 5:09pm

Open Forum: NONE

Announcements and Presentations: NONE

Action Items:

- a) Approval of Jade Poon as ASI Budget Assistant
 - a. Maria spoke on behalf of Jade Poon stating that last semester when working with ASI she was a very hard working and self-motivated. Maria states that Jade would love to work for ASI another year in this position.
 - i. Motion by Jimmie / seconded by Emma
 - ii. Motion passes 13-0-0 at 5:12pm

- b) Approval of Kylie Carpenter as ASI Executive Assistant
 - a. Kylie Carpenter explained that she currently works for the Economics, Agricultural Studies, and Social Science as a Student Assistant. She believes that she is very hardworking and familiar with the type of work that this position requires. Also, that her past work experiences would help her in this position.

After sending Kylie out of the room for deliberation Brandon answered questions as to why Kylie was nominated to the board for this position. Brandon stated that Kylie has the most experience out of the applicants, and that she knew the most about ASI. Maria stated that through the interview Kylie matched well with what the job description was. The Board asked what the Executive Assistant position entailed. Brandon explained that this position assist all executive positions (Pres., Vice Pres., and Secretary) and sets up BOD meeting.

- i. Motion for Approval by Jimmye / seconded by Emma
- ii. Motion passes 13-0-0 at 5:17pm

c) Approval of Harbir Atwal as the ASI Student Government Coordinator

- a. Harbir Atwal explained that her prior experience in USU allowed her to know how much work goes into to this position. She also has experience working in Code Red, Student Marshall, and New Student Orientation. Brandon asked that Harbir steps out for deliberation. Brandon spoke about the position being a combination of two prior positions. Maria, who had this position last year spoke about this position as well.

- i. Motion by for Approval Jimmye / seconded by Emma
- ii. Motion passes 13-0-0 at 5:23pm

d) Approval of ASI Secretary

- a. Brandon explained that this position is similar to an executive position. They hold their Board position that they were elected for, and are approved by the Board for their executive position. Brandon also explained that they manage the point system, chair the rules committee, and are Vice Chair to the board. Nominees are currently, Jimmye Absood, Michelle Nungaray, and Emma Roots. Emma Roots decided to withdraw her name for this position. Jimmye informs the Board on why he would like this position. He stated that he believes that board meetings are very important and keeping everyone accountable. He feels that this position would give him the opportunity to work into an executive position. A board member asked why Jimmye believes he is the best candidate, in which he replied that last year his experience on the board allowed him to watch what the secretary position entailed.
- b. Michelle explained to the Board why she is a good candidate for this position by stating that her previous experience as Executive Assistant has prepared her to be ASI Secretary. This position allowed her to sit in on the Rules Committee, saw how the previous secretary kept all board members accountable and communicated with them. Also, having experience assisting both ASI President and ASI Vice President she knows how to work with all of the Executive Members. She felt that because she now knows how agendas and minutes were processed, she understood how to work with the Executive Assistant.
- c. Brandon asked both Michelle and Jimmye step out for deliberation among the board. A Board member asked if it was Michelle's first or second year as a Board

Member. Brandon stated that previously Michelle was the Executive Assistant, and this will be her first year as a board member. Brandon explained that he felt that Jimmye had similar goals in mind as himself. As for Michelle, he felt that her past experience as an Executive Assistant really prepared her for this position. Maria felt that Michelle's speech correlated very well with the description for the Secretary position. Maria also agreed with Brandon that Michelle's previous experience prepared her for this new position, because it gave her the opportunity to learn about the rules committee process. Cesar asked if their availability was known to the Board, because the amount of hours required for this position has been increased. Brandon stated that in his previous experience as Secretary, he felt that this position requires a lot of focus and dedication outside of school. Also while being Secretary he had another position, in which he felt held him back from correctly fulfilling his position at ASI. Brandon stated that whomever has this position this year needs to be very dedicated. Michelle and Jimmye were called back into the room, so the Board could ask for their availability. After sending them out of the room, Dean Matthew explained that as a Board Member it is their duty to choose someone who they know will succeed in the best in any position. Emma asked what Brandon's experiences was prior to becoming Secretary. Brandon explained that he had no experience with the ASI Board of Directors, but also had no one running against him. He felt as if he struggled a lot because of this, and it would have really benefit the Board and this position if there had been prior experience.

- i. Motion for Approval for Michelle Nungaray as ASI Secretary by Nancy / seconded by Dean Matthew
- ii. Motion passes 13-0-0 at 5:50pm

Discussion: NONE

Director Reports:

a. Executive Reports:

a. ASI President (*Brandon Demers*):

Brandon gave letters to the board members with important dates so they can be available for Board Director Training and Summer Retreat. Also announced that he was sitting on a Campus Wide Committee known as the Committee for Strategic Plan. This committee creates the strategic plan for the university for the next eight years, creating goals and objectives to work towards as a university. Brandon and another student representative sits on the counsel and they asked for various feedback. What he would like to do is create a small working group of Board Members to review the Strategic Plan to provide feedback and suggestions to the Campus Wide Committee.

- Volunteers for this working group: Nancy, Jimmye, Merril, Gilbert, Sandra, Michelle, and Ale.
- b.** ASI Vice President (*Maria Marquez*):
 - Maria encouraged the Board to be excited for retreat because it is a learning opportunity, as well as getting to know one another. She explain that the details for retreat will be sent out soon. Maria also described CSUNITY, where all CSU campus student governments come to meet and greet one another, as well as exchanging ideas and motivation for Student Government. This year CSUNITY will be at CSU Fresno on August 3th-6th. She explained that this year we will be taken five board of directors, as well as the ASI executive members. In order to attend CSUNITY, Board Members must submit a paragraph stating why they should attend this event by June 21st.

Other Reports:

- a.** Executive Director (*Cesar Rumayor*):
 - Cesar explained the Food Pantry will continue to stay open for the summer from 11AM-2PM. Also, emails with information for Directors position will be sent to their Board of Director's outlook email. There will be training for these emails to set them up. Cesar followed up with Brandon's previous statement that there are currently three Board member positions open, Director of Graduates, Director of Athletics, and Director of Stockton Center. If anyone knows anyone interested in these positions, to email himself or Brandon. Also, Brandon and he are currently sitting on a Search Committee for a University Career Director. This position may be present to the ASI Board, to explain what their position entails. A Career Centers has not been on this campus for a very long time, so this will be a very good opportunity for the students.

Closing Comments: [Maria will be going to Panetta Institute the following week.] Brandon stated that every Tuesday there will be a board of directors meeting, except during the summer. Also, that each board member will be getting a cubical.

Adjournment:

Dean Matthews motions to adjourn, seconded by Emma. Demers adjourns the meeting at 6:15pm

Minutes approved by: _____ Date: _____
Brandon Demers, President

Minutes prepared by: _____ Date: _____
Kylie Carpnetter, Executive Assistant