

Call to Order: Brandon Demers calls the meeting to order at 5:00pm

Attendance: Brandon Demers (ASI President), Cesar Rumayor (ASI/USU Executive Director), Maria Marquez (Vice President), Michelle Nungaray (College of Arts, Humanities, and Social Science), Mishaye Venerable (Diversity), Jimmie Abode (College of Education, Kineslogy and Social Work), Sandra Lezama (Business), Nancy Medina (Environment), Alessandra Ramirez (Student Organizations), Emma Roots (Residential Life), J. Gilberto Acuna (At Large), Merril Mathew (College of Science), Matthew Lopez Phillips (Dean of Students)

Absent: NONE

Tardy: Dr. Karen Koner (Faculty Representative 5:15PM)

Guests: NONE

Points Total: 4 Pending Pts for College of Education, Kineslogy and Social Work, 4 Pending Pts for Business

Approval of Agenda:

Motion to amend made by Jimmie/ seconded by Emma

Motion passes 13-0-0 at 5:01pm

Approval of Minutes:

- a. May 23rd, 2017: Motion to amend made by Jimmie / seconded by Emma , Motion passes 13-0-0 at pm 5:03pm
- b. June 6th, 2017: Motion to amend made by Jimmie / seconded by Gilbert , Motion passes 13-0-0 at pm 5:04pm
- c. June 28th, 2017: Motion to amend made by Jimmie / seconded by Gilbert , Motion passes 13-0-0 at pm 5:04pm

Open Forum: NONE

Announcements and Presentations:

- a. ASI/USU Point System by Michelle Nungaray
 - a. Michelle presented to the Board the way the Point System works. The Point System keeps all Board Member accountable for attending board meetings, committee meetings, trainings, and retreats. Points were put into effect as of Summer Retreat. If a Board Member misses 5-25% of a meeting, they will gain 1 point; missing 26-50%, they will gain 2 points, and missing 51-100% they will gain 3 points. For Standing Committee meetings and Campus wide Committee meetings, Board Members will gain 1 point for missing 5-49% and 2 points for missing 50-100%. If a Board Member misses 50-99% of retreat they will gain 2 points, but missing 100% of retreat will cause them to gain 4 points. The ASI Secretary will notify the Board Member of accumulated points and cause of

accumulation. If a Board Member wishes to appeal any pending points, they must submit a written appeal to the Rules Committee Chair prior to the next meeting. Point Assessment can be excused by two thirds vote on the rules committee. Excusable reasons for absences can be medical, traffic, educational, and other required Board related business. The appealing process starts once the Board Member is notified of their pending points. If points are not appeal or denied, they become permanent. If a Board Member accumulates 9 unexcused points, they will be put on Review and revoked voting privileges. If a Board Member is put on Review they will be notified 48 hours prior to the Rules Committee Meeting. A Board Member can submit a written appeal from Review to the Rules Committee, whom will determine whether or not the Board Members voting right will be reinstated. If 12 points are accumulated by a Board Member, the Rules Committee will submit a recommendation to the Board of Directors for the Board Members immediate dismissal. A Board Member can also be immediately dismissed if they miss more than four consecutive Board meetings. Amendments to the points system shall be recommended to the Board of Directors by Rules Committee.

- b. ASI Board of Directors Initiative Funds by Maria Marquez
 - a. Maria explained that the Board of Directors are allocated \$4,000 for supplies, projects, and events for the initiatives made by the Board Members. She stated that if a Board Member would like to create an event, to meet with her to discuss the process and to fill out the forms required to hold the events. She presented to the Board how to fill out the documents required prior to the event such as the ASI Board of Directors Initiative Funds and the Line Item Detail Sheet. After these forms are filled out, they will need to be presented to the Board of Directors to either be approved or denied for the event and the amount of money that is being requested to hold the event. These forms allow the Board Member who is holding the event to think of how they will use the money they are requesting, if it is approved. These funds can be used for the projects/event is printing, publicity, guest speakers, office supplies, equipment rental, and refreshments. Maria provided a packet for the Board Members to refer back to while creating an event. After the event is held additional paper work such as ASI Board of Directors Initiative Funds Evaluation & Report Form and the Finalized Event/Project Budget. These forms provide information for a Board Member to bring back to the Board of Directors to show how the event went, improvements for further events, and how much money was spent on this event. Maria explained that if a Board Member request an amount of money and it is approved, that is the amount they will receive. If a Board Member needs more funds for an event they can either go through the requesting process once more or use their own money. Cesar clarified that if a Board Member was to use their own funds, that there would be reimbursement by going through the process of requesting for more funds. Maria explained to the Board that the Line Item Detail Sheet funds will be detailed to what specific items they are paying for. In return, after the event/project when submitting the other paperwork, the Board member will include the Finalized Event/Project Budget showing the receipts and items that were paid for and the money that was spent. Dean Mathew mentioned that Board Members could

possibly using these funds to respond to the ASI CAS Assessment. Brandon stated that the response to funds were allocated in a separate budget and would not come from the ASI Board of Directors Initiative Funds. These funds are specific for the Board of Directors own initiatives.

Action Items: NONE

Discussion:

- a. Nominations for the Parliamentarian
 - a. Brandon explains to the Board that according to Roberts Rules of Order, a board must have a Parliamentarian to keep the board accountable for following Roberts Rules. This position is nominated and voted on by the Board and must be a voting Board Member. Any Board Member interested in this position can send Brandon an email and voting will take place at the following meeting. He will send an email out with more information.

Director Reports:

- a. **Executive Reports:**
 - a. President: Brandon Demers
 - i. Brandon announced that he had met with all athletic team at the university to inform them that priority registration for athletes is still a priority of ASI. Also while meeting with the teams he informed them of the vacancy on the Board for the Director of Athletics. There were some athletes that were interested in this position. At the next meeting there will be a nomination made by him and approval for this Board Member. He informed the Board that the Director of the Stockton Center is still vacant. Also, in a previous meeting Brandon created a working group of Board Members to respond to the University's Strategic Plan Committee's plan. He took the feedback to the committee and they were able to make some minor revision with had created discussion. The committee greatly appreciated the Board of Directors feedback. Brandon also recently met with a taskforce called "No Hate at Stan State" (which is being renamed). This taskforce will be taking a stance on the recent events that have taken place on campus. They would like a Board Member to sit on this taskforce to allow students voices to be included. They would like to implement diversity activities and events on campus. The launch date will be in October with a reveal of all the activities and events.
 - b. Vice President: Maria Marquez
 - i. Maria informed the Board Members that she place their ASI red polo's in their mailboxes. Along with the information on the standing committees

for ASI. Also, Conflict of Interest Forms need to be signed and given back to here. Lastly, Harbir Atwal (ASI Student Government Coordinator) will be holding her first event on September 6th. She will be sending out an email to all Board Members. If any Board Members are available to attend it would allow students to meet the ASI Board of Directors. If someone is not available, email Harbir a photo of themselves to show students (asistudgovt@csustan.edu).

Other Reports:

- a. Executive Director: Cesar Rumayor:
 - a. Cesar reminded the Board Members that Warriors in the Quad will be having all clubs and organizations fair from 12PM-1PM. Also, ASI and the USU will be having annual Get the Scoop event. Recruiting for SGLC, Warrior Lobbying Team, and Code Red will also be taking place in the quad. For the Campus Pride Committee, there is still discussion on the name. As for the ASI/USU website, we will be making it more user friendly. There will be some new additions that will be launched in within the next month.
- b. ASI Leadership & Student Government Manager: Katie Rotan
 - a. Katie informed the Board that there will be workshops exclusively for ASI/USU student assistant and members. The Life Skills Series will be presented by ASI/USU full time staff member. These series are meant to get student familiar with common life skills. They are not mandatory for Board Members, but they will be for student assistants.

Closing Comments: None

Adjournment:

Dean Matthew motions to adjourn, seconded by Jimmye. Demers adjourns the meeting at 5:57PM

Minutes approved by: _____ Date: _____
Brandon Demers, President

Minutes prepared by: _____ Date: _____
Kylie Carpenter, Executive Assistant