

Call to Order: Brandon Demers calls the meeting to order at 5:01pm

Attendance: Brandon Demers (ASI President), Maria Marquez (Vice President), Michelle Nungaray (College of Arts, Humanities, and Social Science), Katie Rotan(ASI Leadership & Student Government Manager), Sandra Lezama (Business), Nancy Medina (Environment), Alessandra Ramirez (Student Organizations), Emma Roots (Residential Life), J. Gilberto Acuna (At Large), Merril Mathew (College of Science), Katie Jaycox (Graduates), Kylie Carpenter (Executive Assistant), Dr. Karen Koner (Faculty Representative), Jimmye Abode (College of Education, Kineslogy and Social Work), and Cesar Rumayor (ASI/USU Executive Director), Akia Buford (Athletics)

Absent: Matthew Lopez Phillips (Dean of Students)

Tardy: Mishaye Venerable (Diversity 5:06PM)

Guests: Vice President Susan Espinoza, Amanda Nelson, and Ammie Mundello

Points Total: 4 Pending Pts for College of Education, Kineslogy and Social Work, 4 Pending Pts for College of Business

Approval of Agenda:

Motion to approve made by Katie/ seconded by 5:03

Motion passes 14-0-0 at 5:03 pm

Approval of Minutes:

Motion to approve made by Gilbert / seconded by Jimmye,

Motion passes 14-0-0 at pm 5:03 pm

Open Forum: NONE

Announcements and Presentations: NONE

Action Items:

a) Approval of the ASI Financial Audit

- a. Amanda Nelson introduced herself to the Board. She explained that her position is the University Control, in which she oversees the four auxiliary groups on campus. She told the Board that she had Cohn Reznich do an audit on ASI and he will be calling in to do a minor report. Amanda explained that Cohn foresees a problem with ASI's method on payroll, and asks that ASI change their method. After Cohn Reznich calls into the meeting, he explains to the Board what each document of the audit means. Cohn reviews documents such as *Required Communications with Those Charged with Governance*, *Communicating Internal Control Related Matters Identified in an Audit*, and *Financial Statements (With Supplementary Information) and Independent Auditor's Report*. He informs the Members which each document means and what type of information it gives. He

also informed the Board know that this is the first year of this firm doing an audit of ASI, so there is not information on previous years' audits.

- i. Motion by Emma/seconded by Jimmye
- ii. Motion passes 14-0-0 at 5:32pm

b) Approval of Revised Vacation Accrual Rate Policy

- a. Ammie informed the Board Members that when reviewing ASI Full Time Staff policies, and comparing them to the rest of the Full Time Staff policies of the University she found that there were several places where ASI was lacking. Ammie explains to the Board of that she would like to revise to the current policy for the Vacation Accrual Rate. The revision would be to allow confidential employees to have a vacation credit of no more than forty-eight (48) days (384 hours) regardless of years of service. The policy had previously stated that this accrument was closed only to executive personnel, and she believes it is best to include confidential employees in this policy.

- i. Motion to approve by Jimmye / Seconded by Nancy
- ii. Motion passes 14-0-0 at 5:41PM

c) Approval of Revised Funeral or Bereavement Time Off Policy

- a. Ammie explained that originally this policy would have an employee take sick time for bereavement or funeral leave. Revisions to this policy allow funeral or bereavement time to be separate from sick time. In this revised policy, bereavement and funeral time will be paid for, for five (5) consecutive working days. This revision also allows this policy to apply to employees and Executive employees.

- i. Motion to approve by Gilbert/ Seconded by Jimmye
- ii. Motion passes 14-0-0 at 5:46PM

d) Approval of Revised Vacation and Sick Leave Policy for Exempt Staff

- a. Ammie informed the Board Members that the previous policy allows employees to leave sick from work early and be paid in full for the day. After discussion on how this could be taken advantage of, Ammie explained the new revisions to this policy. The new revisions are if an employee leaves early from work for more than two (2) hours, they will still be paid for the day, but time will also be taken from their accrual sick time or vacation time.

- i. Motion to approve by Jimmye/ Seconded by Emma
- ii. Motion passes 14-0-0 at 5:49PM

e) Approval of Revised Discretionary Benefit Policy

- a. The last policy Ammie reviewed with the Board covered the benefits for full-time employees. She explained to the Members that because the work force is extremely competitive, in order to keep the best employees, ASI must provide the same or similar benefits as competing associations. The policy originally only provided staff with Flex Cash, Dental Insurance, and Vision Insurance as benefits. The new revisions would give employees other benefits such as Life Insurance,

Long Term Disability, and Voluntary Long Term Disability. Ammie told the Board that Life Insurance provided by ASI would change coverage for Executive employees from \$15,000 to \$100,000. Life Insurance coverage would also change for confidential employees from \$15,000 to \$50,000. This change would be from \$2 to roughly \$15 a month for ASI. For Long Term Disability, ASI would provide the employee with 2/3 of salary for up to 180 days for Executive (MPP) staff only. Voluntary Long Term Disability for non-executive staff can be purchased through ASI with the same benefits as an Executive staff member, with longer coverage when paid for by employee.

- i. Motion to approve by Mishaye/ Seconded by Emma
- ii. Motion passes 14-0-0 at 5:58PM

Discussion:

- a. Deferred Action for Childhood Arrivals (DACA)
 - a. Brandon explained to the Board that the Resolution that was discussed at the previous meeting, had not been prepared yet. He informed them that he would like to involve other groups, clubs, and organizations, and get their input as to where they stand and what they want. By October 3rd they would like to have the Resolution prepared to be reviewed by the Board. An executive committee has been formulated to focus on this topic. After, Nancy stated that DACA is only temporary and she would like to see something more permanent for the students. Brandon explained to the Board that though DACA was rescinded, there may be a congressional act. He gave the Board information on the timeline and steps for getting the Resolution intact. For Step 1: They would like to become more informed on what DACA is, what the effects are, and what would be other solutions if any. Step 2: Create a stance for where ASI, as the voice of the students, stands on this issue and get input from effect groups on campus. Step 3: Getting involved on the governmental side. We will be phone banking, letter writing, and possibly doing office visits. Step 4: Helping our DACA students. Informing them how to apply for an application. Providing an attorney for DACA students to present what legal action to take. Brandon also took this time to inform the Board on the rally that will be taking place in the quad to “Defend DACA”.
- b. Priority Registration for Athletes
 - a. Brandon asked that this discussion was tabled for a couple of meetings due to the DACA Resolution. Mishaye objected, that this discussion has been pushed back too much and she felt this needed to be more of a priority. Cesar explained that there was already a meeting between the Athletic department, and they came to an

agreement that pushing the conversation back would be best. Mishaye explained that she felt like Priority Registration for Athletes gets postponed often. Akia explained that there is a lot of work that needs to take place before presenting this to the Board again. VP Espinoza also stated that there are a lot of conflicting views.

Director Reports:

- a. At Large (*Gilbert Acuna*):
 - a. He would create awareness on the Stockton Center not having a bookstore or a cafeteria. Also, he would like to create more features on campus for students with disabilities.

- b. Athletics (*Akia Buford*): No Report

- c. Business (*Sandra Lezama*): No Report

- d. Residential Life (*Emma Roots*):
 - a. She gave the Board information on a Blood Drive she has put together for October 3rd at 3:30PM.

- e. Stockton Center (*Vacant*): None

- f. Student Clubs, & Organizations (*Alessandra Ramirez*):
 - a. Due to campus becoming campus smoke free, the Health Center will be providing nicotine medication. Also, to please be aware of the 10 pound fall pinecones next to the Science Building.

- g. Arts, Humanities, and Social Sciences (*Michelle Nungaray*):
 - a. She is creating an event and spoke with her colleges' Dean to get into contact with people who can help her. She is creating a presentation to give to them.
 - b. Rules Committee will be 9/20 at 12PM-1PM.
 - c. She also has been working to promote Turlock Transit more.

h. Science (*Merril Matthew*):

- a. He sits on the Library Renovations Committee and there has been a lot of down-sizing. There will be a diversity center so there has been space created for that. There will be open forums for the Diversity Center.

i. Education, Kinesiology, and Social Work (*Jimmye Absood*): No Report

j. Environment (*Nancy Medina*):

- a. The campus is now officially smoke free. If someone on campus is smoking, do not approach them. Instead let the University Police Department.

k. Dean of Students (*Matthew Lopez Phillips*): ABSENT

l. Faculty Member (*Dr. Karen Koner*): No Report

Executive Reports:

b. President: *Brandon Demers*

- i. Brandon let the Board Members know that he will be creating a GroupMe for all for all of them. Also, the Group photo will be postponed for two weeks. Warrior Wisdom is next Tuesday and will be exclusive and mandatory for all Board Members. This event is an opportunity to connect with Alumni. This event will be held at Bistro 234. He asked that the Board dresses business casual. If unable to attend, email Katie R.

c. Vice President: *Maria Marquez*

- i. Maria informed the board on Warriors Explore Downtown, where it is and gave the Board the opportunity to volunteer this event. There will be prizes and this event give students the opportunity to connect to the community of Turlock.

Other Reports:

- d. Executive Director; *Cesar Rumayor*: Gave time to Katie R.
- e. ASI Leadership & Student Government Manager: *Katie Rotan* :

- i. Katie informed the Board that Warrior Explore Downtown will be 9/20 from 6PM-8PM. Also, Life skills Series is still open to sign up for.

Closing Comments: None

Adjournment:

Jimmye motions to adjourn, seconded by Mishaye. Demers adjourns the meeting at 7:06 PM

Minutes approved by: _____ Date: _____
Brandon Demers, President

Minutes prepared by: _____ Date: _____
Kylie Carpenter, Executive Assistant

