

Call to Order: Brandon Demers calls the meeting to order at 5:06pm

Attendance: Brandon Demers (ASI President), Maria Marquez (Vice President), Michelle Nungaray (College of Arts, Humanities, and Social Science), Emma Roots (Residential Life), Merrill Mathew (College of Science), Katie Jaycox (Graduates), Kylie Carpenter (Executive Assistant), Dr. Karen Koner (Faculty Representative), and Cesar Rumayor (ASI/USU Executive Director), Akia Buford (Athletics), Mishaye Venerable (Diversity), Matthew Lopez Phillips (Dean of Students), J. Gilberto Acuna (At Large), and Nancy Medina (Environment)

Absent: Katie Rotan (ASI Leadership & Student Government Manager), Alessandra Ramirez (Student Organizations), Jimmye Abode (College of Education, Kinesiology and Social Work), Sandra Lezama (Business)

Tardy: None

Guests: Vice President Susan Espinoza

Points Total: : 3 Permanent Points for Student Organizations, 4 Permanent and 3 Pending Points for College of Education, Kinesiology and Social Work, 4 Permanent Points for College of Business, and 3 Pending Points for Faculty Representative, 3 Pending Points for Environment

Approval of Agenda:

Motion to approve made by Gilbert/ seconded Emma

Motion passes 12-0-0 at 5:07 pm

Approval of Minutes:

Motion to approve made by Gilbert/ seconded by Katie

Motion passes 12-0-0 at 5:08 pm

Open Forum: None

Announcements and Presentations: None

Action Items:

- a. Revised Full Time Staff Personnel Policies and Procedures Manual – Section Unlawful Harassment

Brandon explained that this section went through the Human Resources committee meeting where Ammie explained these revised policies to the committee. Ammie was unable to attend the Board meeting to explain so Brandon will present the policies instead. He explained that the change to this section were due to the recent chancellor's mandate. This mandate included gender identity and gender expression in the training in the sexual harassment training that all CSU employees must do. Training has not yet happened because there has not been a finalized training to do.

- i. Motion to approve the Revised Full Time Staff Personnel Policies and Procedures Manual – Section Unlawful Harassment by Gilbert/ seconded by Emma
- ii. Motion passes 12-0-0 at 5:11 pm

- b. Revised Full Time Staff Personnel Policies and Procedures Manual – Section Smoking Policy**
- i. Motion to approve the Revised Full Time Staff Personnel Policies and Procedures Manual – Section Unlawful Harassment by Mishaye/ seconded by Emma
In a recent chancellor mandate, all CSU campuses are smoke free. In compliant with mandate, the policy revision would now reflect that full time staff personal may not smoke anywhere on campus. Mishaye asked if there are consequences for smoke on campus. Dean Mathew explain that there are consequences but students should not approach those who are smoking. Gilbert asked if this applies to vape and chewing tobacco, Brandon replied that this applies to all tobacco products. Cesar elaborated that this policy also allows for consequences for those who go against this policy and work for ASI/USU.
- ii. Motion passes 12-0-0 at 5:16 pm
- c. Revised Full Time Staff Personnel Policies and Procedures Manual – Section Leave of Absence**
- In compliance with the Family Leave Act, ASI/USU gives employees 12 weeks of protected leave to bond with a child. This existing law applies to organizations of 50 or more employees. The new law now applies to organizations with 20 or more employees. The employee must have 1,250 hours worked and be employed for 12 months. The revision were made to the existing policy that allowed for change in language to apply to new law.
- i. Motion to approve the Revised Full Time Staff Personnel Policies and Procedures Manual – Section Leave of Absence by Gilbert/ seconded by Emma
- ii. Motion passes 12-0-0 at 5:18 pm
- d. Revised Student Assistant Personnel Policies and Procedures Manual – Section Leave of Absence**
- If a student assistant is on Leave, they cannot accrue Sick Leave. Prior to this policy student assistant can be on Leave for any reason, and would still not accrue Sick Leave, but Ammie wanted to create a policy for solidarity.
- i. Motion to approve the Revised Student Assistant Personnel Policies and Procedures Manual – Section Leave of Absence by Gilbert/ seconded by Emma
- ii. Motion passes at 12-0-0 at 5:20 pm

Discussion:

- a. Chartwell's
- a. Brandon discussed the meeting he had with Chartwell's. In the meeting they discussed the new contract with Chartwell's, the expansion on the Union, and suggestion from the Board for Chartwell's. Brandon elaborated that the take away he received was to have the Board of Directors provide feedback for what is needed in RFP's (Request for Proposal) when looking at new caterers for the campus. Also, Chartwell's would the Board to make suggestion as to what Chartwell's can improve upon. Lastly, February 28th will be last day that the

Warrior Grill will be open, therefore they will be relocating Warrior Grill to the Village Café. Chartwell's and Facilities is looking into relocating Pop's to continue providing the service to students. Cesar explain that 85% of customers at Pop's are housing students, therefore, they would plan to reopen Pop's in housing if possible. Brandon stated that Chartwell's will be creating a committee for this topic and that Board Members may come if they show interest. Chartwell's plans to attend one of the Board meeting to show their proposal. Dr. Espinosa stated that when considering rehiring Chartwell's, there needs to be a closer look into the contract and pricing to see who Chartwell's caters to the most. Most of the contract is towards working with housing students. Katie voiced that it is hard to work with Chartwell's in clubs and organizations because the prices are too high and clubs and organizations may not buy food outside of Chartwell's if an event is held on campus. Mishaye asked if there were vendors that worked with other companies to come on to campus. Cesar responded that with the new Union, it has been made clear that they need to include additional franchises.

b. Facilities Use and Cost

- a. Brandon explained that in his meeting with Facilities, when bringing up the use of Main Dining as an event center and not having enough restrooms, it was a topic that had not been brought up yet. Cesar said that he believes that there is a code that requires a certain amount of bathrooms for serving amount of people. With the Union closing and Warrior Grill closing, it takes away the amount of bathrooms that normally would be available to guests. Lastly, in this meeting Cesar found out the pricing for renting Main Dining and the use. The response he received was that the \$665 that was required to rent was towards hiring an outside party to move out the equipment in and out of the facility, and to hire an event manager. He asked if there were any way to subsidize the cost by using event manager from ASI/USU, and Facilities said that they would look into it.

Director Reports:

- a. At Large (*Gilbert Acuna*):
 - a. Gilbert reported that he spoke with the ADA committee about the survey for disabled student and the committee asked that it could be adjust to a campus wide survey.
- a. Athletics (*Akia Buford*): None
- b. Graduates (*Katie Jaycox*): None
- c. Business (*Sandra Lezama*): Absent
- d. Residential Life (*Emma Roots*): None
- e. Stockton Center (*Vacant*): None
- f. Student Clubs, & Organizations (*Alessandra Ramirez*): Absent

- g. Arts, Humanities, and Social Sciences (*Michelle Nungaray*): None
 - a. Michelle wished everyone Happy Holidays, and good luck on finals.
- h. Science (*Merril Matthew*):
 - a. Merrill informed the Board that he suggested to Dean Rodriguez to offer preparation books for pre-medical students. Most books are very expensive, but help students prepare for exam for getting into medical programs.
- i. Education, Kinesiology, and Social Work (*Jimmye Absood*): Absent
- j. Environment (*Nancy Medina*):
 - a. Nancy sent in her Green-novation proposal in, but is still waiting to hear a response though they have yet to form a committee for it. She still has plans in progress for April.
- k. Diversity (*Mishaye Venerable*):
 - a. Mishaye informed the Board that she has been working on a Tunnel of Oppression event with Housing and Rainbow Alliance. This event discusses social issues that need to be highlighted in Turlock. Last week, there was a discuss open to student to talk about what students want to see at this event. Also, in the Diversity Center there will be events held throughout the week for finals.
- l. Dean of Students (*Matthew Lopez Phillips*):
 - a. Dean Mathews wished the students good luck on finals.
- m. Faculty Member (*Dr. Karen Koner*): None

Executive Reports:

- b. President: *Brandon Demers*
 - i. Brandon informed the Board about the Safety Night Walk that he had done with Provost Members to see what part of campus is dimly lit and considered unsafe. He was able to bring up issues that Board Members had informed him about and identified key areas that need lights. Lastly, Brandon presented the relocation for club and organization booths.
- c. Vice President: *Maria Marquez*
 - i. Maria wished everyone a Happy Holidays and good luck on finals!

Other Reports:

- d. Executive Director; *Cesar Rumayor*:

- i. Cesar informed the Board that everything in the Union will be going for sale. The inventory sale will be open to the community, faculty, staff, and students. There will be an estate sale for the community members to buy the remainder of items in the union.

Closing Comments:

Adjournment:

Gilbert motions to adjourn, seconded by Dean Mathew. Demers adjourns the meeting at 6:34pm

Minutes approved by: _____ Date: _____
Brandon Demers, President

Minutes prepared by: _____ Date: _____
Kylie Carpenter, Executive Assistant

