

**Call to Order:** Maria Marquez calls the meeting to orders at 5:01 PM.

**Attendance:** Maria Marquez (President), Michelle Nungaray (Vice President), Cesar Rumayor (ASI/USU Executive Director), Alessandra Ramirez (Student Organizations), Andrea Sandoval (Residential Life), Katie Rotan (Leadership & Student ASI Government Manager), Monique Bravo (Environment), Rosa Martinez (College of Education, Kinesiology, and Social Work), Teresa Serna (Executive Assistant), Akia Walker (Athletics), Alec Austin (At Large), MiShaye Venerable (Secretary/Diversity), Kassandra Lopez (College of Science), Braden Palma (College of Arts, Humanities, and Social Sciences)

**Absent:** None

**Tardy:** None

**Guests:** Kylie Carpenter, Ron Noble, Diana Avalos, Wonuola Olagunju, Jocelyn Castellanos, and Amiee Tatum

**Point Totals:** 4 Permanent Points for the Director for the College of Science, 3 Permanent Points for the Director for the College of Arts, Humanities, and Social Sciences, and 2 Pending Points for the Director for Diversity

**Approval of Agenda:**

Motion to approve made by Alessandra/seconded by Kassandra

Motion passes 12-0-0

**Approval of Minutes:**

Motion to approve minutes for December 4, 2018 made by Alessandra/seconded by Rosa

Motion passes 12-0-0

**Open Forum:**

Kylie announced that next Tuesday there will be a Taco 'Bout It Event from 6pm-7:30pm and she also reminded the board that they are required to bring two guests who are concerned with campus parking. She stated there are three events for the Warriors Ride program where students can come get coffee and cookies as pick me up and learn about Turlock Transit on February 27, March 27, and April 24. She also asked the board to reply to her email about follow up Fridays where students will be able to learn about what they are working on this semesters and last semester as well as what committees they are sitting on. Maria then announced that she invited Diana Avalos to introduce herself as a candidate for the Director for Graduate Students. Diana then explained that she is hoping to become the director of graduate students and it is her second year of the Masters of Public Administration program and she is really interested in getting involved. Ron Noble introduced himself as the AVP Dean of Students and explained that Matthew has had to leave the campus so he is taking his place on an interim basis. He also explained that he is excited to work with the board and thanked them for allowing him to be there.

### **Announcements and Presentations:**

- a. **CSSA Report – Wonuola Olagunju (ASI Governmental Relations Coordinator)**  
Wonuola gave a brief explanation about what happened at CSSA in San Diego. She explained that the updates are that they went through the process of the applications for the Student Trustees applications and they are looking to do interviews on February 15<sup>th</sup> and then they pick and choose who they would like to send to the governor's office. She stated that for the Tuition hike, at the end of the semester during finals week the Board of Directors for the CSU decided that there would be a possible tuition hike however with Gavin Nulance the tuition hike is officially off the table due to the fact that they are optimistic about what he is budgeting already for the CSU system. She stated CSSA, UCSA, SSSCC has released a statement saying about governor nuisance. She also stated that this year they are creating a coalition encouraging the governor to give more funding as well as fixing the financial aid system for the CSU, UC system, and community college system. She stated that coming up in March there will be CHESS and that their main goals are state budget advocacy and financial aid. She stated that the next CSSA meeting will be next week from February 16<sup>th</sup> to the 17<sup>th</sup>. Maria then asked what CHESS is. Wonuola then responded that it is the California Higher Education Student Summit. She also explained that this year they will be taking 3 members from warrior lobby team to CHESS with them.
- b. **AVP Information Technology – Rafael Espinoza**  
Rafael gave an update about the WiFi. He explained that students expressed concerns about the WiFi and the food. However, he cannot do anything about the food. He also mentioned that they are putting together an OIT governance structure and they will be asking for some participation with the committee on academic technology, security, and development advising group. He gave a representation of the current wifi coverage and then gave the coverage in a few weeks, as well as a more long term plan for wifi coverage in the future. Ron Noble then asked if the outside coverage would have the same firewall and security as there is indoor. Espinoza then stated that they are going to add 159 access points indoors to various buildings because when they first talk to students there were 6 main points for locations however the quad is a little more difficult. Mishaye then explained that housing has been a trouble spot for wifi and she could only see one red dot. Espinoza explained that the problem with the dorms is that they are non-state funded so they cannot use any of their resources to put anything there however they are talking with Jennifer Humphreys. He explained that he just had a meeting with them and they are going to work together to improve the wifi inside the dorms and then they are hoping to get them completely covered on the outside as well. Cesar then asked to elaborate on the difficulties with the quad. Espinoza explained that because of the construction they will not be able to push the signal into the quad. He also explained that they would like to extend the wifi into the parking lot. He stated that they have partnered with the Chancellor's office and they have provided over \$250,000 worth of access points and they will provide \$200,000 worth of trenching and cabling so that students will be able to have something when the library goes down. Michelle then asked for if the first slide, were they decided off of student's priorities or based on what they had access to.

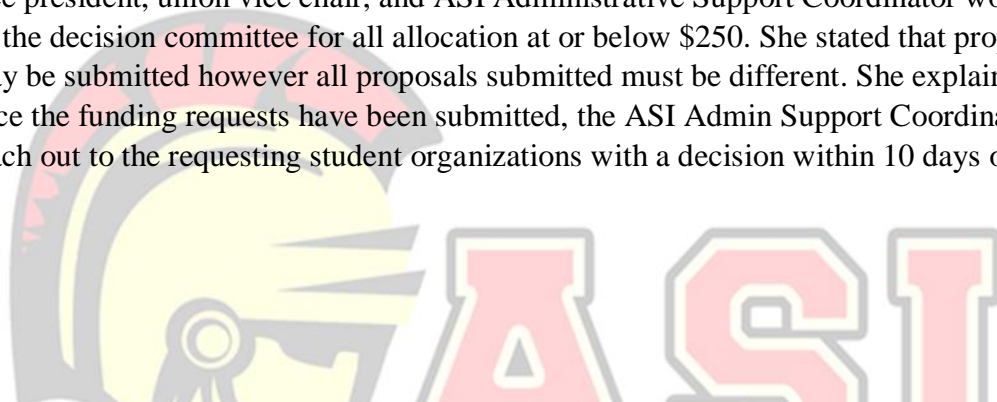
He then responded that it was based on both. Maria then asked that if benches are going to be put there. He then responded that they are trying to work with facilities to get some tables, benches and tents. He then discussed the computer lab availability mobile app and that they have created a dashboard and they will be making a mobile version to be able to see which classrooms that are open and it will give a map so that you can get to your classroom. Rosa then asked how they are able to promote it. Espinoza then replied that the study room is in beta however the computer lab availability is on the Stan app. Paz Oliveres then asked when it would be available. He then replied that it should be ready within the next few weeks.

**Action Items:**

- a. Approval of the Associated Students, Inc. Form 990 (Time Certain 5:10)  
Amiee Tatum gave a brief explanation that the form 990 is the tax return that tax-exempt organizations must file every year and it shows the activities and finances that they had throughout the fiscal year. She explained that it is very similar to their financial statement. She showed a detailed version of what is in the form 990. She explained that this is done by the auditors at the end of the year and it is essentially the same information as the financial statement but in the very specific way that the IRS wants it. She explained that the numbers at the bottom of the page are directly from their financial statement. Maria explained that every year ASI goes through the process of the approval of the form 990
  - i. Motion to approve by Mishaye/seconded by Kassandra
  - ii. Motion passes 12-0-0

- b. Approval of the ASI & USU Student Organizations Funding Policy

Jocelyn passed around the policy with revisions around to the board. She explained that there were a few major changes that they made to the policy. She explained then the two major things are changes like if organizations are requesting \$250 or less than they do not have to go through the process where they have to present to the budget committee as well as an appeals process. She explained that the reason for the \$250 is because they felt already for student organizations there is already a lot of red tape to them so they wanted to do something where students felt more encouraged to apply for these funds. She then gave a brief explanation of each section. She explained that students submit applications and then they meet with her so that she can let them know what exactly they need to present on to budget committee and then from there they get a letter stating that they got approved or denied and then the reasoning behind why. She explained that if they are presenting \$250 or less then they would not have to present. She explained that the ASI vice president, union vice chair, and ASI Administrative Support Coordinator would sit on the decision committee for all allocation at or below \$250. She stated that proposals may be submitted however all proposals submitted must be different. She explained that once the funding requests have been submitted, the ASI Admin Support Coordinator will reach out to the requesting student organizations with a decision within 10 days of the



application deadline. She stated they will get their decision letter when everyone else gets their decision letter including those who presented to the budget committee. Michelle asked why greeks was taken out when they are trying to keep student organizations and greeks. Jocelyn responded that the mentality before was now because SLD is in the process of hiring a student organizations and greek advisor so that was there vision however on their side they still refer to it as clubs and organizations. She then stated that in order to not create that division they are just calling them student organizations. Michelle then asked if they are changing it next year. Jocelyn then stated no because they are just keeping it to student organizations because they are used to it. She then stated that they added and appeals process. She stated that the reason for bringing this up is because they had a student organization who through this process expressed interest in filing an appeal of a decision letter. She gave a brief description of the policy such as they have 5 calendar days from receiving their decision letter to file for review, they must be submitted in the form of a letter addressed to the ASI & USU budget committee or approving committing and include reasoning for why they feel their event should be reconsidered for funding. She also stated they cannot make changes, it must be the same event that was presented at the time. Monique then asked for the reasoning behind why an organization could not make changes when asking for an appeal. Cesar then responded that then there would be appeals by everyone because the point of the appeal is why they disagree with the decision. Mishaye then asked if clubs and organizations get denied funding often. Jocelyn then responded that it is not often. Cesar then clarified that most of the time clubs get denied because they do not show up, don't make a flyer, don't have a presentation, or they do not have it open to everyone. Michelle then stated they do not always deny but instead they make adjustments to their budget. Alessandra then asked how long it would take to let the organization know as in if there is a certain time for that. Cesar then stated that a policy cannot dictate when a board meets. Alessandra then stated just so that organizations can stay on track with when they need their funding. Jocelyn then replied no. Jocelyn then stated that at this point their know when the event is taking place so they would take that into mind as well as sometimes clubs submit for reimbursement as well. She then explained that if they decide to submit a second appeal, it may appeal the budget/deciding committee's decision to the ASI Board of Directors and they must submit a letter to the board. Once the ASI board makes a decision, the organization will be notified then the appeals process will come to an end. Cesar then stated that the layers to protect the organization. Braden then asked if they make it to the board, would the members of the budget committee not be apart of it. Cesar then stated that they could recommend for them to remain quiet but they cannot ask them to step away. Ron then asked what it would be based on for the appeals process. Cesar then stated that yes it would have to be put on the agenda. Cesar then stated that they could put for their second appeal they could put that it is due within five days. Ron then asked how late is the last meeting for budget. Cesar then stated that they try to space them 30 days apart but the last one way in November in the Fall. Alessandra stated that she likes the proposal because she feels that it will definitely get more clubs and organizations for the fund especially with the \$250 and under however the only thing she is concerned about is

the timeline especially with 7.4 and 7.5. Jocelyn then stated that she definitely feels they can add the five days for the second appeal so that there is somewhat of a timeline. Cesar then stated that he understands where Alessandra is coming from. He then stated that no student organization will ever win an appeal because there are so many references to policy and good discussions. He does not feel they will ever win an appeal unless it is opinion based. Mishaye then asked what about the organization that wants the appeal. Cesar then explained that the club is called the Faculty Mentor Program Student Organization and the department is called Faculty Mentor Program Department and when they asked them if their department funds the organization, they stated yes but they do not want to fund those two events which is against the policy. Alessandra then asked if there should be a timeline just to cover the bases. Cesar then stated that they cannot legally do a timeline because what if its says five days and they are on spring break. Alessandra then asked if they can put once it is for that third vote, can't they put at the next available board meeting. Cesar then stated that they could put the board must take action within the first available board meeting and they could technically do that for the budget committee as well.

- i. Motion to discuss by Alessandra/ seconded by Rosa
- ii. Motion passes 12-0-0

c. Approval of the ASI Budget Formulation Timeline

Michelle explained that every year ASI has to go through a budget timeline where everyone comes to present the budget for the next school year. She then stated that right now the budget is hearing it for the first time. She stated that the second and third step the professional staff will meet with Cesar to discuss their timeline of what they would like for the next year. She stated the next step would be the budget hearing so the professional staff will go along with Jennifer and herself to present their budget proposal for the next year to the budget committee. She then stated that on April 30<sup>th</sup>, the board will get to see what was proposed to the budget committee and then the board decided s if they like it. Cesar then explained that there is already a policy created by the board of directors that as the budget committee they have to create a timeline and present it by the first board meeting of the spring semester and then it has to get approved so that they can hold everyone accountable to fulfill their end of it so that they can have the budget ready for the board of directors by their last meeting and then have to university approve it by the end of the fiscal year.

- i. Motion to discuss by Braden/ seconded by Monique
- ii. Motion passes 12-0-0

d. Approval of Board of Director Initiative Fund of Speak Your Mind Event for \$600

Alec introduced the Speak Your Mind event. Akia explained that they wanted to talk about this issue because at winter retreat they heard a lot of responses and they felt that the priority of mental health awareness is prominent so it pushed them to go through with

this event. She then discussed a few pointers regarding mental health and mental illness that are very important. She explained that mental health affects people globally and World Health Organization a World Health Day every year on April 7<sup>th</sup> and they launched a Let's Talk Depression because they saw the global need for awareness. She explained that there are many improvements that need to be made and they feel that speaking on it and bringing awareness to it can be a positive step in the right direction for mental health and mental illnesses. Alec then explained that the purpose for this event itself is to allow students to express themselves in a comforting manner regarding mental health itself on campus as well as bringing awareness to this campus. He explained that this event is great for students because even though they do not have to speak it allows them to have a more comfortable attitude toward it. Andrea then gave a rundown of the itinerary and that the event date would be March 28<sup>th</sup> at 5:30 which is when doors would open and people would be able to sit down and get to know each other but 5:45 is when presentations would start and people would be able to sign up to speak through email. She stated that they would end the event at 7:30. Akia explained that the event will be in South Dining and they would like to get tables to set up in there and hopefully have counselors that could sit at each table. She stated that in addition is that when the students would come into the event, the students would write down a negative that they think about themselves and would in return give them something positive that they see about them. She stated that they also want to hand out yellow roses and they would also like to wrap them in green ribbon because those stand for mental awareness. She stated that they want to allow students to be able to do a last minute sign up to present if they did not meet the deadline. Andrea then gave an explanation of their budget and all that they were going to spend the \$600 on. Alessandra then asked what other decoration would they get. Akia then stated that they want to hand out the yellow roses as well as decorate with them. She stated that they also want to get battery operated candles and for other materials such as the papers for the activities. Alessandra then asked if they are in contact with the counselors and if they were going to be paid for the event. Alec stated that as of now they have not talked to them however if not enough students sign up to present then they would have smaller groups of tables of counselors and they will be communicating with those on campus once it has been approved. Mishaye then asked if everything is finalized. Akia then stated that the itinerary is finalized but they have to see what counselors will volunteer their time. Mishaye then asked who would be doing the activity with the papers. Akia then stated that they are not sure about who is doing it but it will not be a random student it will be who is sitting at the table. Alessandra then asked for clarification about if it would be mostly activities or would it be mostly counselors talking about mental illness and presenting. Akia replied that they would like to have a counselor open up the event by discussing mental health and resources on campus and then they will Segway into the presenters however they feel they would like to express it such as narratives, spoken word, or poems. Maria then asked if by any chance did they include any fluff money to make sure they do not exceed their amount. Akia then stated that they did give a fluff amount because they do not feel like they will go over \$600 over. Mishaye then asked what the estimated projected amount of students. Akia then

stated that they are predicting around 50 to 75 students but if they could get more then they would definitely love that which goes back to the marketing of the flyer. Katie then stated that they do have to think about the maximum capacity of South Dining so depending on what kind of response they get from students when they start marketing the event will determine the layout of South Dining. Mishaye stated that it could be somewhat healing but also bring awareness to others. Ron Noble then asked who is going to host the event. Alec then stated that it will most likely be either himself, Akia, or Andrea. Rosa explained that she had an event like this in high school and that counselors were there to see who was actually really troubled and needed someone there. Akia stated that they have discussed that they would like to have a debriefing towards the end where students can talk one on one with counselors. Braden then stated that they should have UPD in order to have them talk about suicide. Alec stated that would be good however they do want to keep it away from an intimidation factor so they would want it to be approached in more of a casual manor. Mishaye stated that if anyone is triggered there should be counselors on the spot. Paz then asked what they are thinking for their marketing piece. Akia stated that they want to make a very important point on the flyer that it will be a safe zone and students do not need to worry about that part of it. Oliverez then stated to possibly have statistics to normalize it somewhat so students do not feel they are the only one. Alessandra suggested reaching out to professors if they have problems getting counselors. Cesar then explained that as a state employee they are mandated reporters so he likes the way they are going with professional counselors.

- i. Motion to approve by Braden/seconded by Alessandra
- ii. Motion passes 9-0-3

### **Discussion:**

#### a. 2019-2020 ASI Organization Structure

Cesar explained that a lot of information is going to be a follow up from what was discussed at retreat. He stated that it will be presented including the professional staff positions, student positions as well as the volunteers who they refer to as members. He stated that they are now building a University Student Center and they do not want to be called USC so some will be seen as Student Center, SC, or University Student Center. He then gave an explanation of how the students determine who the ASI Board of Directors is and he personally reports back to the USU Chair and the ASI President and he has a dotted line to the dean of students. He then explained the professional staff positions and their responsibilities like the professional assistant director of operations who will manage the building itself, a USU Reservations Coordinator who will reserve the event center, the 9 conference rooms, the lobby area, the quad, etc. He also stated that they are going to hire a building maintenance supervisor who will deal with custodial needs during the day and then a professional staff member whose job is to lock down the building at night. He stated that they have not fully discussed hours yet but they are

proposing from 7:30am to midnight and that it may be longer especially when the library shuts down. He stated they will be hiring an ASI Assistant Director of Programs and Assessment and this person's job is data, stories, and to prove that we do a great job to the university. He also described the ASI Student Government and Leadership Manager, the marketing team, which will be an ASI Marketing Communications Manager, ASI Graphic Design and IT Coordinator, and an ASI Marketing Services Coordinator. Ron Noble then asked if some positions are vacant and asked when those positions will be hired. Cesar then stated that if it all works out it would be posted March and start date July 1<sup>st</sup> or August 1<sup>st</sup> of 2019. Cesar then explained that they have a resource specialist now and they would like to assign a human resource and a risk manager to the organizations because of how many events are done that could be potentially risky. Cesar then discussed that they are going to change the structure of the Board of Directors by having an ASI President, Vice President, and VP of Finance which would eliminate the secretary position they have. He then discussed the with the Union they will continue with the University Student Center Board of Directors and appoint a Chair, Vice Chair, and are going to hire a student assistant executive assistant. He explained that they will continue with the ASI Resource assistant and will hire front office assistants to manage the suite. He explained that they will hire an event manager and events assistants as well as student custodians. He stated there will be day student custodians as well as night student custodians. He explained they will continue to provide services out of the service desk area like ticket sales, bus tickets, prints, etc. He stated that they will hire a building manager. He then gave a layout of the programming structure. He explained that they will hire five of six total different coordinators such as each to help with asi special events coordinator, campus pride, multicultural, sustainability, and student center health events. He stated that to also there will be a discussion about merging the CSU Stan app with the ASI & USU apps. He also stated hiring more media assistants because they are trying to market more with videos. He stated there will be an ASI IT assistant as well as a graphic design assistant and a marketing assistant. Akia then asked in reference to the new student positions when the start dates be for them. Cesar then replied that it would be for example, if they planned to open in November then they would hire in September. Ron Noble then asked if they have gone through a referendum for reinstated the Vice President of Finance. Cesar then responded that there would be a referendum part of this election to start in 2019 so then whoever gets elected as president will appoint the first VP of Finance and then for 20-21 students would elect it.

### **Director Reports:**

#### **Executive Reports:**

a. Secretary: *Mishaye Venerable:*

Mishaye gave an update for priority registration that the proposal was sent to Chris Nagle last weeks and yesterday it was on their senate executive committee agenda. She then stated that Dr. Chris Nagle reached out to her to update her with the position of the proposal when it happens. She also stated that the Diversity Center Director



Search Committee is underway and that there is progress being made there but they are hoping to have someone hired sometime in March or early April. Mishaye then stated that for the GREAT Advising Committee, she can no longer sit on this committee because she has a practice conflict. She also stated that it is Black History Month.

b. Vice President: *Michelle Nungaray*

Michelle welcomed the Board back as well as Ron Noble. She then stated that for PCS, she has reached out to VP Paz to try and get an update on a visual for the module for PCS and they are now just waiting on Melanie Mcfaye. She then announced that herself and Jennifer have finalized the internal committees. She stated that she met with Megan Roe about Pack of Silence and she has emailed her to see if the board could help assist her with laying out the backpacks. She also stated she will be working with Victor to work on recreating the PCS flyer. She then stated that she has emailed the new mayor about BikeShare and she has explained that they are already in contract with another company and they are setting up a time to meet with them and Cesar has already met with the new BikeShare company at AOA. She then stated that herself and Mishaye are working on the Diversity resolution to see what their resolutions are for faculty, administrators, and counselors in the PCS to get a more diverse faculty. She then asked everyone to list which external committees they met with, sit on, and can no longer meet with. Mishaye stated she sits on and met with PCDI, the GREAT Advising Committee which she can no longer sit on, Grade Appeals, IRA, and SFAC. Alec stated he does not sit on any external committees. Monique then stated she sits on the committee for sustainable futures however she can no longer sit on it as well as SFAC. Alessandra then stated that she sits on FBAC. Cassandra stated that she sat on the health committee. Braden stated that he sat on SFAC as well as the Alcohol, Tobacco and other drugs committee. Andrea stated she sat on the Safety committee but turns out she was not supposed to be sitting on that committee. Rosa stated that she sat on the TLS subcommittee as well as the HIPS committee. Akia stated that she sat on the athlete oversight committee however she does not think they have met. Michelle then stated that she sat on UFPC, UBAC, and SFAC. She then stated that she will be sending them with new committees to sit on. She then reminded them that if they stop meeting with these committees to inform them because they are responsible to attend. Cesar then reminded them that that is one of the most critical jobs of their position because they are now getting emails stating that they are not doing their job as ASI attending certain meetings. He also stated that it is to remind them that it is unfair that they are working around everyone's schedules but not the students.

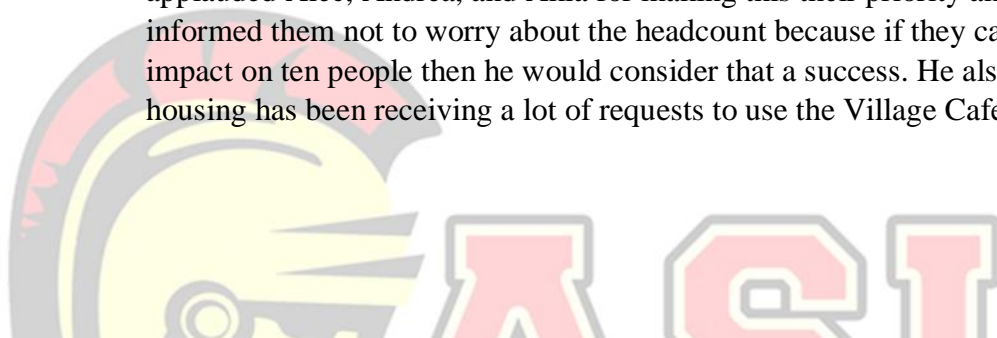
c. President: *Maria Marquez*:

Maria stated that this Friday will be the first SFAC meeting so herself, Katie, and Cesar will be there presenting about the potential ASI Fee Referendum and once they hear a yes or no from them then they will come back and report what the AdHoc Committee will be working on. She then stated that they do have two interests for the Director for Graduate Students position and they have emailed her and informed her

that they are interested in the position. She stated that in the next board meeting expect to actually see someone who she will be appointing to the board but it is up to the board to decide if they would like them apart of the board. She then stated that on Friday some of them attended CVLC and it was great for Bakersfield because they informed them about what is going on for their campus. She stated that for those that went as visitors they did not feel they were getting to the Central Valley issues. She stated that next year it is Fresno state's turn so maybe next year's future leaders may narrow down the issues in the Central Valley. She then encouraged the board to go to Pizza Factory, Quicklys, or Yogurt Mill for the fundraiser as well as encouraged them to come out to the quad tomorrow and at 7:30 to join the candidates for a decades rewind video and a lip sync battle. She stated the next meeting on February 12<sup>th</sup> from 5-6pm they will be having a board meeting because there is a Taco 'Bout It event. She also stated she is excited to work with Ron on the board this semester.

### **Other Reports:**

- a. Interim Vice President of Student Affairs: *Paz Oliveres*  
Paz stated that the new Vice President of Student Affairs will be here March 4<sup>th</sup> until then she will be here but until then she will remain interim. She stated that when she does come on, she will then be working in some other capacity. She stated that what she is doing is evolving and she welcome Ron Noble and informed the board that if they have any questions or concerns about Matthew then they can contact her. She then explained that right before the break they hired their new director of the advising center Gabby Nuno. She then stated that they have a new interim director of the tutoring center. She stated that she will be supporting Maria, Mishaye, and Michelle with priority registration and the President is ready to take action if the senate does not. She stated she reached out to Rosalie and Darryl to make sure someone from student affairs is in the conversation about study spaces. She then stated that on Thursday night all student affairs folks will be at the homecoming game.
- b. Interim Leadership & Student Government Manager: *Katie Rotan*:  
Katie reminded the board about the life skills series workshops and for them to sign up for two. She then stated that the ASI Board was invited my President Junn for the MJC MOU signing ceremony and if they can attend to put yes by their name as well as they will be providing transportation if needed. She then gave a follow up on advising discussion from retreat.
- c. Executive Director: *Cesar Rumayor*:  
Cesar stated that they are still working on the resolution for WP and WPST and will work with Teresa to present it as well as if they are bored in their position to look back on what they considered as their priority. He also applauded Alec, Andrea, and Akia for making this their priority and he also informed them not to worry about the headcount because if they can leave an impact on ten people then he would consider that a success. He also stated that housing has been receiving a lot of requests to use the Village Café and the



program assistant has asked for input and he will ask Maria to make it an agenda item next week to have a discussion. He stated that when you use it as an event space then you are directly impacting the housing students for their food and if they need to step up again and make main dining available and if there is time he would hopefully like to make it an agenda item.

**Closing Comments:**

**Adjournment:**

Rosa motions to adjourn, seconded by Alessandra. 12-0-0. Marquez adjourns the meeting at 7:13PM.

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Maria Marquez, President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Teresa Serna, Executive Assistant