

Call to Order: Maria Marquez calls the meeting to order at 4:59 am

Attendance: Maria Marquez (President), Michelle Nungaray (Vice President), Cesar Rumayor (ASI/USU Executive Director), Matthew Lopez Phillips (Dean of Students), Alessandra Ramirez (Student Organizations), Katie Rotan (Leadership & Student ASI Government Manager), Akia Buford (Athletics), Kassandra Lopez (College of Science), Monique Bravo (Environment), and Teresa Serna (Executive Assistant)

Absent: Andrea Sandoval (Residential Life), Sandra Lezama (College of Business), Alec Austin (At Large), and Mishaye Venerable (Diversity)

Tardy: Rosa Martinez (Education, Kinesiology, & Social Work at 5:08 PM)

Guests: Kylie Carpenter, Braden Palma, and Gary Potter

Points Total: None

Approval of Agenda:

Motion to approve made by Dean Mathew/ seconded Alessandra

Motion passes 7-0-0 at 5:00 pm

Approval of Minutes:

Motion to approve made by Alessandra/ seconded Kassandra

Motion passes 7-0-0 at 5:01 pm

Open Forum: None

Announcements and Presentations:

Action Items:

- a. Approval of the MOU for Administrative Management, Accounting, and Financial System Services
Cesar explained to the Board the MOU and that this reviews what ASI will be agreeing to pay the University for these services. He also reviewed the cost allocations for these contractual services. Dean Mathew asked if there has been any conversation regarding these amounts of payments. Cesar explained that this MOU needs to be approved prior to these conversations. Alessandra asked for clarifications regarding agreement #2. Cesar explained that in this agreement
 - i. Motion to approve made by Alessandra/ seconded by Dean Mathew
 - ii. Motion passes 7-0-0 at 5:07 pm
- b. Approval of the ASI Elections Chair Alessandra Ramirez
Maria explained what the job description and responsibilities of this position would be. She elaborated that Elections Chair would now market ASI Elections as

well as recruitment for positions. Maria stated that this position could not be running for a Board position in the following academic year. She also said that they felt that after hearing Alessandra present herself to the Board, the executives felt that she would be best suited for this positions because of her keen attention to detail. Alessandra stated that she feels that she would be well suited for this position because she felt that she would work well with Kylie the Student Government Coordinator with marketing ASI Student Government.

- i. Motion to approve made by Dean Mathew/ seconded by Michelle
- ii. Motion passes 7-0-1 at 5:10 pm

c. Approval of Braden Palma as Director of College of Arts, Humanities and Social Sciences

Braden explained that he is interested in being an ASI Director for his college because he feels he understand the needs of the college. Though he ran for another Board Position during elections, he feels that he is a great advocate for the students of his college. His initiatives if approved would be to get my academic advising for his college and to hold a night where students from his department, Criminal Justice, may come to meet potential employers. He feels that for his college and his department it is hard to find job opportunities right out of college, and that this is an event that is greatly needed for these students. Maria explained that Braden is currently employed as an Event Manager for USU and he would not able to hold both positions. Cesar elaborated that due to the current need of Event Managers, if approved, Braden would have a pending position as a Board Member and would remain an Event Manager until August 10th.

- i. Motion to approve to be effective as of August 10th of by Akia/ seconded by Dean Mathew
- ii. Motion passes 8-0-0 at 5:18 PM

Discussion: None.

Reports:

Executive Reports:

- a. President: *Maria Marquez:*
Maria stated that she created a Group-Me group for the Board and asked that the Board download the app and turn on the notifications. She explained that this would be the best way to contact one another. She also asked if any Board Members would be interested in participating at NSO and introducing new students to ASI and USU. She explained that an email will be sent out regarding NSO this weekend.
- b. Vice President: *Michelle Nungaray:*

- i. Michelle stated she is excited to welcome the new members of the Board and looks forward to working with them. She passed out a document in which she asked the Members to fill in their information regarding their name, email, shirt sizes and food allergies for upcoming events. Maria asked that these were turned in by the end of the meeting.
- c. Secretary: *Mishaye Venerable*: Absent

Other Reports:

- d. Executive Director; *Cesar Rumayor*:
 - i. Cesar thanked the Board for their attendance for training and stated that they should not feel overwhelmed, because there will be a further explanation at other training days. He also stated that he will be sending emails out regarding NSO and volunteer opportunities regarding the orientations. He also explained that future emails will be sent to the new Board emails, and encouraged them to check that email. He also reminded the Board that the next Board training will be on July 17th.

Closing Comments:

Adjournment:

Dean Mathew motions to adjourn, seconded by Alessandra. Marquez adjourns the meeting at 5:23 pm

Minutes approved by: _____ Date: _____
Maria Marquez, President

Minutes prepared by: _____ Date: _____
Kylie Carpenter, Executive Assistant