

Call to Order: Maria Marquez calls the meeting to orders at 6:34PM.

Attendance: Maria Marquez (President), Michelle Nungaray (Vice President), Cesar Rumayor (ASI/USU Executive Director), Alessandra Ramirez (Student Organizations), Andrea Sandoval (Residential Life), Katie Rotan (Leadership & Student ASI Government Manager), Teresa Serna (Executive Assistant), Alec Austin (At Large), Mi'Shaye Venerable (Secretary/Diversity), Kassandra Lopez (College of Science), Monique Bravo (Environment), Sandra Lezama (College of Business), Rosa Martinez (College of Education, Kinesiology, and Social Work), Akia Walker (Athletics), Matthew Lopez-Phillips (Dean of Students)

Absent: Braden Palma (College of Arts, Humanities, and Social Sciences)

Tardy: None

Guests: Dr. Harrison

Point Totals: 4 Permanent Points for the Director of the College of Science

Approval of Agenda:

Motion to approve made by Kassandra/seconded by Alessandra

Motion passes 12-0-0

Approval of Minutes:

Motion to approve minutes for October 09, 2018 made by Alessandra /seconded by Andrea

Motion passes 12-0-0

Open Forum:

Announcements and Presentations:

- a. Stockton Campus Strategic Plan – Dr. Harrison

Dr. Harrison thanked the board for being on campus today. He then presented about the document that was passed around was more about the state of the Stockton Campus and that they must look to create a whole student. He then stated that the document was created in order to ensure that there was a lot more information and there were some things to focus on. He then explained that he wanted to figure out mainly what is more important to students there is a survey that is sent out to students who are enrolled in one or more credits and the Stockton campus in order to get feedback from students over the last couple of years. He mentioned that students are concerned about their voices being heard and described the importance of knowing who are the students of the Stockton center and are they all students who take classes in Turlock then just take some in Stockton or are they there for other reasons such as their jobs, family, or lack of transportation, or even because they have connections here. He stated he wants that to be understood in order to figure out the needs of students. He stated that each year there are quite a few students that take classes here because something in their personal life make this the best option for them. He then explained that his concern is that he does not really care why they

choose Stan State but what is important in you are getting a good experience. He then pointed out some pages that have itemized all of the options and services offered in Turlock that in a perfect world they would love to see in Stockton. He stated that he has asked each of the Vice Presidents to look at all different services in Turlock and figure out if it should be in Stockton and if so when to bring them to the campus. He stated that they do have a very progressive enrollment rate because five years ago they had roughly around 251 students and now they currently have 900 students with the plan of growing over 25% in the next five years. He then stated that there is a page that lists some resources he feels all campuses should have and if they do not then the plans that are to go forward with getting those resources. He then asked the board for some feedback on somethings that shouldn't be on the list or some things that they feel were left out. Alessandra then asked if the things in yellow are the services currently provided at the campus. Dr. Harrison then responded that the yellow is provided however they are provided but in limited quantities. He then stated that everything they have to some degree but in limited qualities such as online tutoring/writing services however for a student that learns better by interacting face to face then that service is not here. He then stated they will be having an open forum on November 2nd. Maria then stated that one of the comments given to them today from the students was a concern regarding food trucks and so she asked if good be explained of what is strategically planned for the Stockton campus. He then stated that they did explore food trucks however the problem that they saw was they couldn't guarantee that each food truck would make X amount of dollars. He then explained that this would mean the trucks would have to be there every day because there are different schedules from student. He then stated that their plan is to exit out of the current building in the next 3-5 years. He stated that this document is his proposal based on the feedback that he has heard from students. Cesar then suggested of a few things missing from the list such as basic needs like the food pantry and housing insecurity, emergency funds loans, a lounge space, and their own commencement. Harrison then stated that things that are done in Turlock that are advertised and then if possible look at doing some things in Stockton as well. Mishaye then asked if there is anything that mentions campus safety and safety concerns. He then responded that their police department did recommend some concerns and that there is security in the building and there are people that walk others to their cars however security wasn't as high of a concern as some of the other things on that list and is relatively safe because it is gated. He stated that he would rather in the short term invest more resources and services that students need right now. Dean Matthew then suggested transportation services because some of the things could be taken care of just with a means of transportation for students between campuses as well as faculty. He also stated that it is one thing to say about getting a scheduled counseling however he is concerned with the use of emergency services and the lack of them being there. He then stated that it is a foundational piece to work on between the counties. Harrison then responded that the students with the surveys see it as the things that they do not currently have. He then stated that a lot of services wouldn't have to be provided if there was transportation in between campuses because the students would have access to these things since they would be able to go to the main campus. He also responded that Dean Matthew is correct about having emergency situations and that he has had a student have a meltdown in the class and that if he hadn't been there then the only representation would've been a security guard. Kassandra then asked about the transit for students. He then responded that anything that

is provided to the students in Turlock hit hard for students in Stockton especially when it comes to basic needs and they aren't able to have access to them. Cesar then asked if there was transportation between the campuses every hour then would he considered some these items and checked. Harrison then responded yes, roughly 90% would be checked. Cesar then confirmed that it's more of a matter of having access to these services but not necessarily having it at the Stockton center. Harrison then stated that anything going on in Turlock and if students had transportation to go there and the opportunity of engagement for students would make a world of difference. Cesar then asked if that has been communicated to the leadership team. Harrison then responded that he brings so much information that it is hard to distinguish which should be first but he feels that a bus would check at least 25 out of the 30 things on the list. Dean Matthew then stated that he can imagine it is more cost effective because every time they come it is transportation costs. He also asked why haven't they worked with the mayors of both counties to try and get things working and that the students would contribute to making the biofuel. He also stated that almost 10 % of Stan State students are in Stockton and the service is already provided in Turlock. He stated that it is hard to meet with the same students about transportation and so the document holds people accountable. Mishaye then stated that she liked the idea of the transportation but that checking it off the list as provided did not give her the right vibe because it is a two hour window especially for students that are working and so some may not have the time because of that. She expressed that she doesn't feel as though it should be considered as the service is provided. Harrison then responded that in a perfect world it would be best to have it there however if there is a reason it could not be provided then at least the transportation will be and so having access to WiFi while on the bus won't be considered as wasted time for studying while travelling to the campus. He stated that they just signed a MOU with Delta College and that they are going to actually be supporting their open house and that they ask that it would be great if Stan State would pick up the students from Delta to the Stockton Center in which he had to respond that they do not have transportation. Mishaye then stated that for the students now that are in the evening it is more of bringing students to services that are no longer open in the evening. He then responded that certain services would have to be conversations at every level such as would hours need to be extended in the evening and/or if they are not required in the evening then maybe having them in Stockton only during the evening. A'kia then stated that she does not agree because the way that it seems is they should be provided for engagement events however certain services such as basic needs should be provided and more immediate because someone shouldn't have to get on a bus for transportation just to get food in Turlock. He stated that they are having conversations of a small fitness center and student activities on the Stockton Campus. He then explained that there is a transition period from community college to university and that transition is not at the Stockton campus with adjusting study habits and being engaged. He then asked the board of things to take alliance because whenever an email is sent out there is at least ½ a dozen students waiting outside his office. Cesar then stated that most students in Stockton are just grateful to have the opportunity and this is trying to gauge what is priority and how can transportation assist and meet in the middle with some of these things. Cesar then asked for clarification on the open forum. Harrison then explained that the president's cabinet is putting together an overview of the Stockton Center and stating their plans for it as well as the things they have done thus far and then they will have an open forum dialogue. Harrison then stated that

the open forum is not over at the Stockton center. He stated it is an update of the center as well as a way to collect concerns. Dean Matthew then asked to use the smart rooms and just checking in on and it does not mean to check off done but more of alleviating concern because there is some way to get some services to students. Harrison then passed around a picture that he stated he has on display so that the president's cabinet can see when they are in the office so that they are able to see things that are needed at the Stockton center. He then confirmed with Maria that today she learned things that she didn't know were concerns from students. Maria then responded she actually heard the same things that she has been hearing for a while and that it has been a constant reminder of how the university needs to step up on what they are providing students because they are paying these fees. Cassandra then asked if Dr. Harrison he had looked into other campuses and possibly copy a plan that they might do. Harrison then responded that he has worked with all of the campuses so both CSUs and UCs and is actively involved with other campuses. He then stated that the Stockton campus is teetering on the C list right now in reference to services. She then asked if most of these services are provided at these other campuses that are smaller. He then responded that there are 3 to 4 different types of learning for example Turlock is comprehensive then there are branches but it is like a comprehensive university however it may not have athletics or housing however a lot of them do, then there are centers however that is not what we are; we are a branch campus. Maria then asked if the 900 students are full on enrolled or is it if a student is just taking one class in Stockton and the rest in Turlock. He then responded that this is the first year where students can enroll and they can choose which makes them able to differentiate if they are full time Stockton center students. He stated that with the MOU, they guarantee that students that transfer from Delta college can finish their program there. He stated that the 900 students come from those that based on fall, these are the students that are enrolled here. Dean Matthew then stated that think about talking about the essential services that aren't offered because it'll make the Vice Presidents more inclined to it and prioritizing.

Discussion:

a. Student Club and Organization Follow Up

Maria explained that this memo was created as a follow up for the concerns that were expressed at the Taco 'Bout It event in regards to student clubs and organizations to send to Student Leadership and Development. She then went forward to read the details of the memos and explained some things like having a hard deadline for clubs and organizations to be chartered. Alessandra then asked if it is possible to ask SLD to have clubs chartered before they put their booths out there. Cesar then stated that is difficult because each needs to be chartered every fiscal year and some have advisors who are faculty who aren't around before school so they will not be able to have their booths out before school starts. Mishaye then asked if there wasn't already a deadline for chartering. Cesar then explained that previous years there was an actual deadline however this year there is a suggested deadline so clubs and organizations can charter whenever but then the problem lies when there needs to be training every time a new club and organization is chartered. Alessandra then asked how exactly do they take off the benches when they are not chartered. Cesar then stated that that is the reason why they wrote to have a "hard

deadline” rather than suggested because things will get cancelled like events, check requests, and having to take their booth off of campus depending on circumstance. Alessandra for clarification on “establishing the policy against the chartering”. Maria then responded that this is to ensure that departments on campus do not create clubs filled with students in order to get money to fund their events. Dean Matthew then stated that clubs like the Faculty Mentor Program where a club is created with students in order to “double dip” into the funds as well as Stephanie has looked into changing the name of the SLD. Cesar then explained that when memos are done then there is not action so this is the last time this is going to be discussed. Cassandra then asked for clarification of having mandatory hours. Maria then responded it means to have mandatory hours to encourage students to actually be out there and show student engagement and it is a way of ensuring students to actually being out there rather than just having empty benches. Dean Matthew asked if the board could ask someone to follow up with the memo and responded that as he is CC’d on it he will follow up. Alessandra then asked if we are still currently in charge of check requests and what happens if no one follows up. Maria then stated that they will follow up. Cesar then stated that the memo was a polite way of telling SLD of the concerns that were brought up at the event. Dean Matthew stated that there should be a clear list of what advisors should do. Akia then agreed that advisors should have guidelines on what to do and she expressed that when it comes to events a lot of students were running their own clubs and events without the help of the advisor. Maria then thanked the board for their feedback and stated that the memo will be sent out on Monday.

Director Reports:

- a. Director, At Large: *Alec Austin*
Alec stated that he had a meeting that needed to be rescheduled. He also stated that he met with facilities and one employee told him he is not able to have access to population buildings and stated that he will be asking for help because he is stuck at the moment. He also stated that event today seemed pretty successful
- b. Director, Athletics: *Akia Walker*
No Report
- c. Director, Business: *Sandra Lezama-Vasquez*
Sandra stated that she went to the Assessment of Student Learning Subcommittee last Monday and it lasted about 10 minutes to go over a new charge that was added and will be sending that to UEPC.
- d. Director, Residential Life: *Andrea Sandoval*
Andrea stated she has a meeting with Katie tomorrow to discuss initiatives but she feels it will be moved because she still has yet to meet with heather. She stated her initiatives are currently up in the air and she will probably go to her office tomorrow to see if she is in. Dean Matthew then replied that Andrea should utilize her dean because that unit reports to him so they should be getting back to her in a timely matter.
- e. Director, Students Clubs & Organizations: *Alessandra Ramirez*
Alessandra stated that she has been working on the elections and the code is pretty much revised and she will be presenting that to the board later this month. She stated

- she has also been working on a presentation to show clubs and orgs and she also been looking at the elections page. She also stated she will be meeting with SBAC tomorrow.
- f. Director, Arts, Humanities, and Social Sciences: *Braden Palma*
Absent
 - g. Director, Science: *Kassandra Lopez*
Kassandra explained that she met with Dean Evans and he is really persistent about having a daycare service at the university and that he would like input and opinions on the issue. She also stated they talking about the event for the college itself for new students entering the program and having it sometime when finals happens to show that they have support. She also needs to meet with Katie.
 - h. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*
Rosa stated that today she went to the Technology and Learning Service committee meeting and they talked about previous stuff they went over last year. She stated that they said that canvas will be currently be worked to replace the LMS Blackboard and how by the end of the fall there will be a survey on the canvas pilot courses. She stated it will not be finalized until canvas receives a lot of positive input. She also stated that they were given an LMS timeline about how students will be encouraged to run their courses on the new system. She stated that OIT will be having training workshops to those that are going to be using Canvas and the EOPC will take faculty feedback and take it to the Academic Senate. She then stated that she had a meeting with the department chair of liberal studies and she asked why advising isn't mandatory and that they discussed that the department is having a hard time finding money for advising. She also explained that it left her somewhat stuck but she was also informed that students don't always take advantage of advising unless it is required. She also said that she suggested she should meet with Tara as well as the dean of her college.
 - i. Director, Environment: *Monique Bravo*
Monique stated that last Monday she met with the committee for Sustainable Futures and they went over the PowerPoint from the President's Cabinet and there were some technical difficulties and that they ended up doing some edits. She also stated that she talked to Katie a couple weeks ago about her initiatives and that they both agree that focusing on recycling would be more beneficial. She also stated she will be going through the buildings and locating their recycling bins indoors and outdoors.
 - j. Director, Graduate Students: *Vacant*
 - k. Dean of Students: *Matthew Lopez Phillips*
Dean Matthew stated they hired the faculty leads for the Diversity Center and they have had center meetings and looking at what kind of programs students want. He also stated that advising is part of faculty position so before they locate money they need to look at that. He also stated it was fun putting on license plate covers today.
 - l. Faculty Member: *Vacant*

Executive Reports:

a. Secretary/Director, Diversity: *Mishaye Venerable:*

Mishaye pointed out to the board that the Justice for Josiah poster is up in front of Bizzini and she has been moving forward with her event the “Vagina Monologues” and so she has been talking to Sacramento State and they gave her a rundown of who helped out with organizing the event. She also reached out to the diversity center and the theater and they are wanting to do the event. She also stated she has plans to meet with Brittney about international students to follow up with what the students had to say. She also reminded the board to send in their committee reports

Vice President: *Michelle Nungaray*

Michelle stated that she recently had a meeting with the President and other members involved about the psychological services and she stated it was actually disappointing. She stated that from the looks of the agenda it looked like they had a prior meeting and she was told that she shouldn't be assuming that there was another meeting. She also stated that Academic Senate they stated that they had two meeting prior so it is disappointing that they are continuing without student involvement. She then stated that the Bikeshare went well and there will be more about that company once she discusses with Cesar.

b. President: *Maria Marquez:*

Maria stated she enjoyed going to Northridge as well as they had the opportunity to go and see furniture. She also stated that the board wanted them to pick out a few pieces that they liked for the union so that they can display it in South Dining for other students to go and check it out on November 28th. She then stated that the graduate student that was interested has withdrawn his application due to him getting a position in local government. She also stated that Vice president Oliverez couldn't make it but asked Maria to explain her report. She stated that there has been a conversation about psychological services surge space layout and this conversation is still ongoing. She then stated that her and Michelle were upset during Academic Senate when they were just trying to get clear answers so they will be sending an email in hopes to be more included. She stated she would also like to partner with ASI on Get Out to Vote activities leading up to election day. She stated she attend HACU in Atlanta with two Stan state student who will be constructing a workshop about this experience. She also stated that she will be providing more detailed information because there is a lot of opportunities. She also stated there was a dreamers welcome back event and they will soon post a position for a full time dreamer coordinator to provide support for those students and their families. There was a hazmat skillful scale exercise and involved the simulation of a chemical spill in Naraghi Hall in order to help operate safely during the state of an emergency. The next simulation will be of an active shooter and if anyone would like to be involved. She also stated that there will be a free flu shot 9:30-11:15 am and 1pm-4:15pm.

Other Reports:

a. Interim Leadership & Student Government Manager: *Katie Rotan:*

Katie stated that this Friday is the Pumpkin Carving at President Junn's house and they will be sending out the address by the end of this week. She also stated the 3rd life skill event is this week. She stated that officially the food pantry has been relocated to the Student Services building and ASI is continuing to direct students over there and they will still be having a warrior food drive for the food pantry. She also reminded the board that the Taco 'Bout It event is next Tuesday and they encourage board members to bring along two friends. She also stated that Kylie still has about one or two more posts for the Instagram.

b. Executive Director: *Cesar Rumayor*:

Cesar gave a quick update on the event today that they sold over \$1,000 worth of merchandise and there were 55 license plates installed. And they have yet to get the number for decals. He then stated that for those that come to these events, it can be distinguished as a need and a want from the students on engagement and he thinks they are happy with whatever is provided to them they just want something. He stated that ASI needs to step up for the Stockton Center and this may be one that they need to lead as an example. He stated the importance of talking to the students that take almost all of their classes at least at the Stockton Center and that they will be discussing it at the next executive event. He stated that they will be holding everyone accountable this time for the Taco 'Bout It event where they will have to sign in their guests. He encouraged the board to bring guests that are genuinely concerned about advising. He also stated that they invited every dean to this event. He also stated there will not be a dress code this time but he encouraged that for the academic directors that have not met their deans to dress to impress. He then stated that tomorrow is the 15th annual tech fair from 10am-2pm in MSR lobby and the Faculty Development Center and that it will help to see how behind Stan State is in technology. He also stated that Katie, Himself, and Maria are meeting with Chartwells this week to hopefully finalize the procedures for the text program about sending out texts to notify students of extra food. He also discussed that Chartwells would like it to be sent out to students that declare themselves as food insecure.

Closing Comments:

Kassandra asked who put forth the plan for the text plan. Cesar then responded that it has been in the works for years but finally now that their contract is up, they are willing to work with them to hopefully get their contract renewed.

Adjournment:

Michelle motions to adjourn, seconded by Dean Matthew. Approved by 12-0-0. Marquez adjourns the meeting at 8:46 PM.

Minutes approved by: _____ Date: _____

Maria Marquez, President

Minutes prepared by: _____ Date: _____

Teresa Serna, Executive Assistant

