

Call to Order: Maria Marquez calls the meeting to orders at 6:20 PM.

Attendance: Maria Marquez (President), Michelle Nungaray (Vice President), Cesar Rumayor (ASI & USU Executive Director), Andrea Sandoval (Residential Life), Katie Rotan (ASI Leadership & Student Government Manager), Alec Austin (At Large), Mi'Shaye Venerable (Secretary/Diversity), Monique Bravo (Environment), Rosa Martinez (College of Education, Kinesiology, and Social Work), Akia Walker (Athletics), Alessandra Ramirez (Student Organizations), and Kassandra Lopez (College of Science), Braden Palma (College of Arts, Humanities, and Social Sciences), and Sandra Lezama (College of Business)

Absent: Matthew Lopez-Phillips (Dean of Students) and Teresa Serna (Executive Assistant)

Tardy: None

Guests: Vice President Paz Oliverrez, Zoe Martinez, Adam Mungia, Eboni Boone, Desiree Cruz, Christopher Thompson, Daisy Lopez, Sarah Fernandez, Malika Shoker, and Jocelyn Castellanos

Point Totals: 4 Permanent Points for the Director of the College of Science and 3 Permanent points for the Director of the College Arts, Humanities, and Social Sciences

Approval of Agenda:

Motion to approve made by Alessandra/seconded by Rosa

Motion passes 12-0-0

Approval of Minutes:

Motion to approve minutes for November 27th, 2018 made by Andrea/seconded by Kassandra

Motion passes 12-0-0

Open Forum: None

Announcements and Presentations:

- a. Campus Pride/Warrior Fanatics – Jocelyn Castellanos (ASI Admin Support Coordinator – Programmer)

Jocelyn explained that she will be discussing Warrior Pride as well the Account Administration Agreement Form updates they have been making. She explained that SGLC has been taking the lead on Warrior Pride like the Why we wear red as well as incentives. She also stated that last semester they took on the Warrior Fanatics and explained it is their way of getting students to go to athletic events. She stated it is an incentive-based program to get students excited about going to games. She also mentioned that there are 200 spots available and each member gets a badge and they work with athletics to track how many times those students go to the athletic home games in order to give the proper amount of incentives. She explained that for next semester they would like to do two more incentives for attending 4+ events so it would go t-shirt, backpack, blanket in regards to incentives. She stated that they like this because it would be fun to advertise it as if they went to the movie night then they

could bring their blanket. She stated they are also working on Warrior Fanatics exclusive items as a way of incentives. She explained that they are wanting to do more promotion for Warrior Pride and more promotion in the old school manner rather than mainly on social media so doing a lot more face to face with students. She stated that their plan right now is to work on a proposal with athletics about being partnered with them. Sandra suggested having sign-ups at the games to ensure they actually go to the games.

Action Items:

- a. Approval of the ASI Elections Code (ASI Student Clubs and Organizations – Alessandra Ramirez)

Alessandra explained the details of the elections code and that everything struck through is what she decided to take out and then the red was what she decided to add. She stated that in the code she added a section for eligibility of candidates. She then decided to list the positions because other campuses had it listed. She then explained they added a clause where students could withdrawal their campaign waiver. She also stated that it was added that candidates can remove their application and file for a different position before the filing deadline has ended. She then stated she crossed out all “his” and “hers” and made it “theirs” in order to make it more gender neutral. She also stated that she added that candidates can still campaign if they send a representative to the mandatory candidate meeting on their behalf. She also stated that they must comply with the social media policy which is what she is currently working on. She also stated that no candidate may have any member from the elections committee as campaigning personnel. She then explained that candidates are allowed to campaign together so their \$400 limit would combine. She then stated she took out disqualifications and made them violations. She then stated she added definitions for proxy and absentee ballots in order to make the code clearer. She stated she added the counting of paper ballots. She then changed that the results would be presented to the board. Kassandra then asked why the campaign deposit was lowered. Alessandra then stated that when she met with the committee, they decided that not everyone has the extra five dollars on them so they just decided to lower it. Mishaye then asked if they are just talking about the Stockton campus. Cesar then clarified that it is a just in case. Sandra then asked why is the graduate candidate a 3.0 and the undergraduate a 2.5. Alessandra then replied that she believes it’s a requirement throughout all CSUs so it has to stay. Michelle then asked why they switched a hundred feet from the polling location as a no campaign zone. Cesar then responded that it was estimated and so instead of referring to 100 feet, they are just calling it the campaign zone.

- i. Motion to approve by Kassandra/ seconded by Rosa
- ii. Motion passes 11-0-1

Discussion:

- a. Student Organizations Account Administration Agreement Policy

Jocelyn explained some of the revisions that they have been making to the Club and Organization Account Agreement Form. She stated that they have been working on for the past few weeks has been creating more of a concrete process for holding clubs and organizations accountable for paying the outstanding balances they have with ASI & USU. She stated the process for invoicing those clubs and organizations and the way that they are going to do it is after they receive the service then they are going to receive an invoice thus having two weeks to submit the payment for that invoice. She then explained that the day after their payment is late, they will receive a warning email letting them know that the payment is late. She also stated that 30 days after they are late on their payment, they receive an email stating if they don't pay their invoice then 30 days from now if it is still not paid then they will receive the consequences listed in the email. She stated that the consequences would essentially be that they would have their account closed down for the remainder of the fiscal year and will not be able to have reservations, equipment rental, and will not be able to access their account as well as other services usually provided. She then asked if there were any questions regarding those procedures. Mishaye then asked if once the club receives the consequences then basically their accounts will be closed for the rest of the fiscal year and would that be permanent or until they pay it. She then responded that it is until they pay it however it will be closed until the end of the fiscal year so even though it gets paid it will only open for the next fiscal year. Cesar then explained that on the 61st day, the funds will be pulled from the accounts and they are creating a separate policy for departments as well because they are not getting paid and there are still some outstanding balances from last year. Mishaye then explained that she was in a similar situation and that she wasn't sure if it had to do with the fact that her treasurer wasn't on top of things or they were informed. Cesar then responded they are thinking of having presidents involved in the training as well as after the 30-day notice sending it to the presidents also. Alessandra then asked if all other invoices that are non-ASI and USU, would it be the same timeline. Jocelyn then responded that they can create procedures for themselves however they cannot keep track of other departments because they can only keep track of their own. She then asked if they do not have any more funds then would ASI pay for it. Cesar then stated that everyone is trying to separate clubs/orgs and ASI accounts but in the eyes of the university, it is the same thing. Braden clarified that they are going to get two emails. Jocelyn then read a template of some of the emails they would be sending. Kassandra then asked if there is any fee from when it is initially past due. Jocelyn then responded that there isn't. Kassandra then asked if once the account is closed, what happens to the funds already in the account. Cesar then explained that the money would just sit there until the account is open in the next fiscal year. VP Oliverez then asked if the assumption is that there is money in the account and that they are just not processing the paperwork. Cesar then explained that a lot of the times, accounts submit requests thinking they are going to receive funds from like the Student Life Fund. Mishaye then asked if the funds were removed from the account and going to ASI however the account is really just frozen. Cesar then stated that it would already be frozen after the 60 days. Mishaye then asked when will this come into effect. Cesar then stated that it is not a policy but a

procedure and it would take place starting January 1st. Mishaye then asked how they will be receiving this information. Jocelyn then stated that at the beginning of the Spring semester there will be another Nuts and Bolts Training and there will be a big emphasis on this during the training. Michelle then asked if it would be better to send the penalties in the first email because they will pay more attention to it. Cesar then stated that that is not how the real world works and it should not be ignored as a notice. Jocelyn then explained that they are informed during the training and they all have to sign the Account Administration Agreement Form and they all have to turn in to charter and re-charter. Akia then asked if they pay the rest of the fiscal year then will they not be able to re-charter. Cesar then explained they try not to punish them because they know some departments don't charge until 6 months or 7 months afterward. Jocelyn then explained that if the account is closed then part of the chartering requirements for clubs and organizations is that you have to have a club account through ASI. Alessandra then asked if this is budgeted or if they are taking money away from another service. Cesar explained that most of the time, the money is in there however they are just not paying. Alessandra then asked if making it the penalties more noticeable and then also possibly making the trainings more different because she feels they do not take it seriously. Michelle then asked why a fiscal year rather than a semester. Cesar then stated that if it is just a semester then what is really being taught to them.

Director Reports:

- a. Director, At Large: *Alec Austin*
Alec stated that his previous initiative which involved improving health on campus which would change the menus to have caloric information on there was something he discussed with head chef Caleb Cisco and he was informed that on Monday the menus should be displaying that information. He also stated that the issue with his email is that in the last month in November is that there has been a lot of junk mail.
- b. Director, Athletics: *Akia Walker*
Akia explained that men's basketball had a really good game and they will not be having any home games until mid-late December and that they announced the New Scholar-Athlete of the Month and it was herself. She stated the next one will be announced when they return back in the Spring. She also stated that they will give more updates when they meet again regarding priority registration.
- c. Director, Business: *Sandra Lezama-Vasquez*
Sandra thanked the board for a good 1 ½ year and she also stated that herself and Braden are going to Buffalo Wild Wings to celebrate.
- d. Director, Residential Life: *Andrea Sandoval*
Andrea stated that she met with Katie yesterday about her initiatives and they are meeting again on the 12th in order to fill out the initiatives paperwork and she will be meeting with Heather again sometime this week because she couldn't make it to their meeting today.
- e. Director, Stockton Center: *Vacant*
- f. Director, Students Clubs & Organizations: *Alessandra Ramirez*



- Alessandra thanked the board for approving the Elections Code and she has also created an online application for elections. She also stated she is working on the Social Media Policy. She explained that she is redesigning the elections website as well as planning recruitments dates.
- g. Director, Arts, Humanities, and Social Sciences: *Braden Palma*
Braden explained that this was a really busy semester but he plans on discussing his initiatives with Katie over winter break. He also stated he is excited to attend his first campus-wide meeting on Monday.
 - h. Director, Science: *Kassandra Lopez*
Kassandra stated she will be meeting with Dean Evans on Wednesday.
 - i. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*
Rosa stated that she is looking forward to the HIP meeting that will be this Friday and then next week she has another meeting with TLS.
 - j. Director, Environment: *Monique Bravo*
Monique stated that she has a meeting with the Sustainable Futures committee but she was not able to attend so she will be meeting with one of the members tomorrow. She also stated that she will be meeting with Katie next week to discuss her initiatives.
 - k. Director, Graduate Students: *Vacant*
 - l. Dean of Students: *Matthew Lopez Phillips*
Absent
 - m. Faculty Member: *Vacant*

Executive Reports:

- a. Secretary/Director, Diversity: *Mishaye Venerable:*
Mishaye stated that with priority registrations she was able to talk to Betsey about some recommendations about the proposal and she sent it however she did not receive it so she has been following up with her to get the recommendations. She also stated that in replacement of the Vday event, she was brainstorming with Jordan Alvarado a poetry cultural night that could tie in with sexual assault. She also stated that from the GREAT advising committee, she asked some of the questions discussed at the last meeting. She explained that students could receive advising at any time however it is different from department to department.
- b. Vice President: *Michelle Nungaray*
Michelle asked Andrea if she was available to meet with the Safety Committee at 9am this Thursday. Andrea then responded that she has class. Michelle then asked if anyone would be interested in the campus-wide committee for crime prevention. Braden then volunteered. She informed the board that winter retreat will be January 21-22 and that she will be sending out emails on what to bring and the agenda as well as other information. She then stated that with her mental health initiative, she came up with teaming up with a board member and having a mental illness week next semester. She also stated that she wants to revamp the pamphlets that PCS has been

- handing out. She also stated that she will be drafting an email about the BikeShare to send to the newly elected mayor.
- c. President: *Maria Marquez*:
Maria stated that with her student fee initiative and writing it and getting it approved was successfully approved by the board so she thanked them. She stated that they originally wanted to present it at the Cabinet Meeting however it was postponed due to scheduling conflicts. She stated that their backup plan is to write an email to those departments that collect student fees and inform them of the resolution. She stated that for her second initiative of student basic needs, she is glad to hear that for CalFresh there are student interns. She stated that she will follow up on that next semester. She then explained that for her third initiative regarding campus parking and the campus closure they were unable to have the Taco 'Bout It Event. She also stated she is in the process of creating the fee referendum committee on working how to market this.

Other Reports:

- a. Interim Vice President of Student Affairs: *Paz Oliverrez*:
VP Oliverrez stated that last week she was at a system-wide Vice President of Student Affairs meeting where they discussed that there was a system-wide student activities audit and how they were looking at how clubs and organizations fit in the relationship with universities and there was a conversation of whether or not they should be their own entity. She stated that they also did a post-election debrief and talked about how there was an amazing engagement of students in this past election. She stated that they also talked about how to measure the impact of co-curricular activities and the success of students in college. She then stated that she wanted to give props to housing and the health center for staying open during the campus closure. She then gave more information about the \$10 no-show fee for the health center and that the other reason is that there is a big loss of productivity when a student does not show up. She then discussed that the cabinet meeting has been postponed.
- b. Interim Leadership and Student Government Manager: *Katie Rotan*:
Katie explained that the Warriors Giving Back Food Drive was completed yesterday and they counted all of the items today and will be posting it. She stated that the Giving Tree will be going on until December 12th. She informed the board to RSVP for the holiday dinner if they have not already. She also informed them of the White Elephant exchange that will be taking place at the dinner.
- c. Executive Director: *Cesar Rumayor*:
Cesar stated that this Thursday the Union will be at the Stockton Campus as well as some ASI members for a finals stress relief from 11am-5pm. He also stated that the USU Board of Directors will also be meeting at the Stockton campus as well as their goal of renovating the student lounge and possibly the

patio. He then gave an update on food vendors and how they have somewhat narrowed down the food vendors. He stated that after meeting with the construction company, design company, and university facilities they are behind on deciding the food vendors. He stated that himself and the Union executives have narrowed it down to the Warrior Grill, Starbucks, Subway, Shake Smart, Jamba Juice has been talked about, a soup and salad place, and a convenience store. He stated that they have tried to look at healthy options, dietary needs, and affordability. Alessandra then asked if they are getting rid of Pops. Maria then explained that they will be doing the same service as pops. Akia then asked if it would be a real Starbucks. Cesar then explained that it would Chartwells employees but they would have to meet the standards of a Starbucks and students could use gift cards and rewards. Akia then asked when will that start. Cesar then explained that this will all be discussed during Winter Retreat. Alessandra then asked what about Charley's. Cesar then responded that they are not building ovens into the building because they do not want the building to have a specific smell. Cesar then reminded the board that this is the last board meeting of the semester. He also stated they will be accepting applications for Homecoming Royalty until Friday.

Closing Comments:

Katie thanked SGLC for attending the Board Meeting. Maria also thanked the board for the awesome conversations and encouraged SGLC to ask any follow-up questions at the Holiday Dinner or even on campus.

Adjournment:

Alessandra motions to adjourn, seconded by Kassandra. Approved by 12-0-0. Marquez adjourns the meeting at 7:50 PM.

Minutes approved by: _____ Date: _____
Maria Marquez, President

Minutes prepared by: _____ Date: _____
Teresa Serna, Executive Assistant

