

**Call to Order:** Michelle Nungaray calls the meeting to order at 5:00PM

**Attendance:** Maria Marquez (President), Michelle Nungaray (Vice President), Karmjit Bath (Vice President of Finance), Cesar Rumayor (ASI & USU Executive Director), Katie Rotan (Student Government & Leadership Manager), Trinity Morataya (Executive Assistant), Jeff Fu (College of Business), Karla De La Cueva (College of Science), Anisa Saechao (Athletics), Krishma Malhotra (College of Arts, Humanities, and Social Sciences), Cynella Aghasi (Sustainability), Rosa Martinez (College of Education, Kinesiology, and Social Work), Karlos Marquez (At-Large), Andrea Sandoval (Residential Life), Natalia Verduzco (Student Organizations), and Andy Klingelhofer (Interim Dean of Students)

**Absent:** None

**Tardy:** None

**Guests:** Diana Avalos, Jocelyn Castellanos, Eboni Boone and Melleina Ruiz

**Point Totals:** 2 pending points for Karla De La Cueva (College of Science), 4 pending points for Andrea Sandoval (Residential Life), 6 pending points for Michelle Nungaray (Vice President)

**Approval of Agenda:**

Motion to approve made by Cynella/ seconded by Karla

Motion passes 13-0-0 @ 5:00 PM

**Approval of Minutes:**

Motion to approve minutes for February 11<sup>th</sup>, 2020 made by Karla/seconded by Andrea

Motion 13-0-0 @ 5:00 PM

**Open Forum:**

Diana starts the conversation by telling the BODs about the Ethnic Studies Resolution and the feedback form that was sent to them by the ASI President. Diana goes on by saying it is important the BOD fill out the feedback form. Diana says she understands it is an intimidating document, but the BODs can go to page five and answer as much as they can it would be appreciated. Diana says all the CSUs are trying their best to get as much feedback from their campus as possible. Diana then tells the BODs that the feedback form is due by February 28<sup>th</sup>, 2020 at 5:00 pm. Diana lets the BOD know to be honest about their thoughts about the resolution. Diana then passes out individual cards to the BOD and asks the BOD to fill the cards out and then give them back to Maria. Diana states the cards are for the Fixed Financial Aid Campaign and the BOD only have to put their story or someone they know story about how financial aid helped them.

**Announcements and Presentations:**

- a. ASI Programming Presentation – Jocelyn Castellanos

Jocelyn first introduces herself as the ASI Programming Advisor and then lets Melleina and Eboni introduce themselves. Melleina introduces herself as the ASI Multicultural Event Coordinator and Eboni introduces herself as the ASI Campus Pride Coordinator. Jocelyn informs the BOD that there are three programming coordinators for ASI and three programming coordinators for SC. Jocelyn states that the third programming coordinator was not able to make it to the meeting but her name is Ana Farias and she is the ASI Special Events Coordinator. Jocelyn says they are going to update the BOD on events that are coming up soon. Jocelyn informs the BOD of what the special event consists of in the spring semester for Stan State. Jocelyn says they just had homecoming week which was very successful and they were able to collaborate with different departments around campus. Jocelyn continues by saying they try to change homecoming week up every year for the students. Jocelyn says the second event the Special Event Coordinator throws is Warrior Day festival which is on May 8<sup>th</sup>. Jocelyn says Warrior Day is an event that contains live music, novelty acts such as: caricature artist, festival face painting, photo booths, inflatables and zip lines. Jocelyn says they are in the process of brainstorming what they would like to do for that event. Jocelyn makes a point that with the six programmer she has they also have about 25 Code Red members. Jocelyn informs the BOD that Code Red members are nonpaid members of programming and they assist with the planning and implementation of events. Jocelyn says they section the members into groups of five for each specialty. Melleina introduces herself again and says her position has been brought back to programming. Melleina says the program is to allow students together and engage them with the diverse campus that Stanislaus State is. Melleina says they had their first event in celebration of Black History Month. Melleina says they had heritage dance performers, and they had about 10 interactive dancers. Melleina says the turnout was great and the dancers were engaging student to participate with them. Melleina also state that there was a booth for the Diversity Center to promote their events and also support ASI. The following event coming up is Cultural Competency. Melleina explains this event is for students to express and learn about cultural appropriation and celebrating diversity. Melleina states that with the event she does have some Code red members that help her out and during their meetings they talk about ways they can have students engaged and entertained. Melleina also brings up another event in April which is Worldwide Warrior that is coming up. She states this is a way for student to learn about other cultures through food. Melleina then talks about another event that is happening in May which is Late Night Loteria she says it is more of relaxed event she informs the BOD that there will be Latin music and snacks. Eboni then introduces herself as the Campus Pride coordinator and states that she is trying to implement more campus pride into students and campus. Eboni states some events that she is in charge of are the Warrior Pop-Up events, License Plate/Decal events, Why I Wear Red campaign,

and small incentives through Warrior Wednesday. Eboni says the first event she worked on with Code Red members was the Midday Madness Week. Eboni says it was a big success and they had an obstacle course, yard games and homecoming nominees. Eboni continues by saying they had food for students and they had to complete a passport along with other booths such as KCSS and caricature artist. Eboni says the Warrior Pride Pop-Up they will be hosting five at different locations and days to engage those students who don't have class on Wednesday's or who are not able to come to the quad on Wednesday. Eboni says the next one will be on Wednesday in the Performing Arts Courtyard to paint a mini canvas and trivia. Eboni says they did the license plate/ decal last semester but with this semester they want to try doing them for student at different times. Eboni says this gives a chance for students to have some options for a free license plate/ decal showing their warrior pride. Eboni then brings up Pack the Stands and how they are teaming up with athletics to promote one game per sport and another event they will be hosting together is Breakfast for Champs it will take place on February 25<sup>th</sup> and athletes will serve breakfast to students. Eboni mentions how her and Jocelyn have talked to each other about providing a list to all the SC and ASI BOD members. Eboni then states that they have been promoting Shields Up and it's launch date was on the Homecoming game. Eboni mentions they have not come up with a hand signal for Shields Up because they want the students to organically come up with something on their own. Then Eboni says she has been working with Maria to have a memo sent out to Student Affairs to have them participate in wearing red on Warrior Wednesdays because it should be a campus wide community.

b. Budget Transparency Presentation – Maria Marquez

Maria states that one of her initiatives was to increase budget transparency to let students know where their money goes when they pay for graduation or asking for official transcript. Maria then says she would like to walk through how to get to the budget. Maria says when the BOD gets to the main website they can click students, Tuition Fees and costs, Fees schedules and deadlines, student fee schedule, and there's a PDF that are accessible to students to see the updated fee list. Maria explains all the fees are in different categories which are 1,2 and 4. Maria says the PDF shows what each category means and provides students an explanation to what their fees are going to. Maria then says she will provide an example Maria says graduation fees students might asks what that money is used for. Maria says Graduation fees are a category 4 and if they look they can see if it is a service fee. Maria says she wants to show what she has been working on with Vice President of Student Affairs. Cesar asks if Maria is sure on why there is ranges on fee amounts. Katie says maybe because there's a different deadline fee. Maria says it can be a question she can bring back why there is a range. Cesar asks if there are conversations in the student fee

advisory committee meeting when there is a 2,3 or 4 increase. Maria says that Sbac is soon so she can ask. Krishma then says if it is possible to make the explanations to the different fees less vague.

**Action Items:**

- a. Approval of \$500 from the ASI Board Initiative Fund for “Direct from the Board-IG Video Series” – Karlos Marquez

Karlos says he’s like to present an Instagram video series from the BOD. Karlos says there will be two video every week the first video will be pre recorded and posted 2 hours before the meeting for location and time for students. Karlos continues by saying the second video will be two BODS explaining the key components that happened in the meeting, announce the next week’s giveaway and announce the winner from the prior week’s giveaway. Karlos then goes into the prizes he would like to give out. Karlos then says it benefits the BOD by increasing public comment, direct communication with the students, transparency and allows students to be up to date. Karlos says it benefits the students by giving them an option to “catch up” on meeting, give knowledge of what the BOD do and allows students to stay up to date with all the new policies and items the BOD approve. Karlos then says he is requesting some money for these giveaways and the prizes are large to get the student’s attention. Karlos states the first prize he would like to give out is an apple tv that will be announce on February 25<sup>th</sup> and given away on March 3<sup>rd</sup>. Karlos then says the next prize will be a Hydroflask and a Starbucks gift card that will be introduced on March 3<sup>rd</sup> and given away on March 10<sup>th</sup>. Karlos states it is a good prize because that’s around the time the Starbucks in the new Student Center will open up. The thiurd giveaway prize Karlos says he would like to give out is one general admission Beyond Wonderland ticket that would be introduced on March 10<sup>th</sup> and given away on March 17<sup>th</sup>. He states this is a good giveaway option because there was a rave in October that sold out in Turlock so he knows it will be a popular choice amongst students. Karlos says his last giveaway prize will be two general tickets to Six Flags Discovery Kingdom that will be introduced on March 17<sup>th</sup> and given away on March 18<sup>th</sup>. Karlos then says collectively the price of all the items will come out to \$500 including taxes. Maria asks why the giveaways. Karlos says that ASI is normally giving away a gift card so he wants to try something different and big to grab the student’s attention. Maria then asks what Karlos main goal with these giveaways. Karlos responds by saying transparency to students and to the BOD.

- i. Motion to approve by Cynella/seconded by Natalia
- ii. Motion passes 12-0-1 5:49 PM

**Discussion:**



## Director Reports:

a. Director, At Large: *Karlos Marquez*

Karlos reports by telling the BOD if they are interested in the Instagram series to email him. He states it will be a first come first serve basis and encourages the BOD to email him as soon as possible.

b. Director, Athletics: *Anisa Saechao*

Anisa reports she attended a SAAC meeting and received some familiarity with all the athletics faces. She says she will contact everyone who attended the meeting to see if anyone has any questions that Anisa can bring to her meeting with Maria and the Vice President of Student Affairs on Monday.

c. Director, Arts, Humanities, and Social Sciences: *Krishma Malhotra*

Krishma reports she attended her ASL committee meeting and they approved the substitution of specialized accreditation for undergraduate counsels. Krishma reports that the graduate counsels already approve so they brought it to undergraduates. Krishma states that since the committee she sits on has approved it will now go onto the next stages.....Krishma also states that the fellow faculty position is opening up in the next few weeks.

d. Director, Business: *Jeff Fu*

Jeff reports the Ad Hoc Committee to Review Class Schedule Modules approved that it is up to the department chairs if they would like to add a 7:00am time slot for students. Jeff tells the BOD to inform students if they ask that they are able to take 7:00 am courses, but they would have to have a conversation with the department chair. Jeff also states in his report that Meet the Firms night still need volunteers and the event is on March 5<sup>th</sup>. Jeff tells the BOD to email him if they are available.

e. Director, Diversity: *Vacant*

f. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*

No Report

g. Director, Residential Life: *Andrea Sandoval*

Andrea reminds the BOD that February 21<sup>st</sup> from 12:30-1:30 Valerie Holmes is narrating Angela's Story and later on is the 2<sup>nd</sup> annual Black Power event.

h. Director, Science: *Karla De La Cueva*

Karla tells the BOD that if they are interested in participating/volunteering in Science Day which is March 7 from 10:00am- 2:00 pm. Karla says she has sent an email with the links to the BOD. Karla reports that she will be participating in Science Day as well and she encourages the BOD to participate. Karla also mentions that the College of Science have been tabling for Science Day in the quad, annexes, Science One, and Naraghi.

i. Director, Student Organizations: *Natalia Verduzco*

Natalia says she is researching other campuses and their booth policies and she is working with Julie on how they can better the Nuts and Bolts training for next year.

j. Director, Sustainability: *Cynella Aghasi*

Cynella reports she attended the Interrupting Racism workshop. Cynella says she was one of the three students who attended and informs the BOD that it was a workshop more for the faculty and the students were there to serve as testimonials and inform faculty about facing racism on Stan State so they are aware. Cynella also noticed there are composting bins in the new Student Center and ask Cesar if he knows anything about adding composting facilities. Cesar says they are working with the campus to bring in a compost compacter and it will be located on the backside of the Student Center. Cesar says it should be done this Spring semester. Cynella then asks if the Sustainability Department knows about these plans. Cesar says it is coming from them, so yes. Cesar says they are working with facilities and he does not know how Wendy is looped in or reporting lines in the division. Cynella then asks Cesar what they are doing with the composting bins and how will students be informed on what goes into the composting bins. Cesar then states for now the items in the composting bins are trash, but in the Student Center the staff will be informed what goes where when they get the Compacter. Cesar says he does not know the campus' plan because the bins the Student Center are using are the standard bin everyone should be using now on and the Student Center is first to use them. Cynella asks if implementing the bins will happen this semester. Cesar says that is the plan but they are having issues regarding power and placement. Cesar reports there will a follow up meeting in March that he can report back.

k. Director, Graduate Students: *Vacant*

l. Dean of Students: *Andy Klingelhofer*

Andy reports there's a back and forth with Maria about the microwave locations are on campus that student can use. Andy then reports that there is now a list on the Basic Needs website of where the microwaves are located and once the Student Center finishes its plan with what they would like to do for microwaves Student Affairs will make a map. Cesar tells Andy that the Student Center will have two microwaves in the lobby area. Andy states that they are also waiting on the campus to update the map with the new Student Center and once that is made Student affairs will make the map with the locations.

m. Faculty Member: *Vacant*

**Executive Reports:**

a. ASI Vice President of Finance: *Karmjit Bath*

Karmjit reports he invited Sherry to the BOD meeting and he is waiting on a response. Karmjit say Sherry should come with a power point presentation and she

should be able to address any concerns that the BOD has. Karmjit then informs the BOD about the budget and how they have used about 25.9% which is a good place since they are halfway through the academic year. Karmjit then reports that the Career and Professional Development Center is throwing their JCPenny Suit Up event at the Vintage Faire Mall on Saturday from 8:00am-10:00am. Karmjit tells the BOD that everything that is business attire should be 40-60% off.

b. ASI Vice President: *Michelle Nungaray*

Michelle reports that the Mental Health Awareness week committee are finalizing their event, but they have run into a hiccup with the car bashing and therapy dogs. Michelle says they will ask for the BOD help and support soon. Michelle then reports that she is waiting for Priority Registration to be a part of the agenda for Academic Senate and it should be there by March. Michelle then reports that SRAC and UBAC are meeting soon. Michelle then reminds the BOD that the Policy committee meeting is on February 19<sup>th</sup> from 3:30pm-4:30pm. Michelle also reminds the BOD that the Judicial meeting is next week. Michelle also reports that her, Anisa and Maria have a meeting with the Vice President of Student Affairs for priority registration for athletes. Michelle then states that some members from PSC will be attending a BOD meeting to speak about their services. Michelle then asks all the BOD what external committees everyone sit on. Karlos says he sits on the OIT Steering and SBAC. Natalia states she sits on the University committee for Public Art. Karla says she sits on SBAC and Enrollment Management. Rosa informs Michelle she sits on GREAT Advising Workgroup. Andrea states she sits on the Multicultural Sub Committee and the Ad Hoc Multicultural Requirement Committee. Krishma claims she sits on SBAC, OIT Developmental Advisory, ASL and UCAG. Cynella states she sits on the Counsel for Sustainable Futures Committee. Maria says she sits on UCAG, Academic Senate, Commencement, SBAC, IRA, and Branding Refresh. Karmjit states he sits on IRA, SBAC and pending on Academic Senate. Jeff reports he sits on Ad Hoc to Review Class Schedule Modules, Security Advisory, and Commencement Ceremony Student Speaker. Michelle says she will work with Cesar on updating the list.

c. ASI President: *Maria Marquez*

Maria reports she has been going back and forth with Andy on the microwaves in campus because of the Basic Needs committee have informed her about the ten microwaves on campus and her along with other students did not know where they were. Maria says she will be working with Katie about informing students where the microwaves are located on the ASI page. Maria says the 24-hour overnight event memo is on hold for now because some concerns were brought up. Maria says she has a meeting with the individual who has concerns soon and she hopes the memo will not be on hold for much longer since time is sensitive. Maria says she has informed

the individual who have concerns that students need enough time to follow the procedure properly. Maria also reports the Ad Hoc Academic Advising Committee will consist of the four BODS for every college as well as Karlos. Maria says she will follow back once the times/dates are set. Maria states another committee has been developed, the Election Committee. Maria thanks Krishma, Karmjit, Jeff and Andy for being a part of the committee. Maria then says she has sent a GroupMe message regarding the selfie videos she would like the BOD to do. Maria says the reason for these videos is to promote that applications for elections that will be out next week. Maria continues by saying the video should be natural and adding into the BOD normal routine. Maria states that these videos are only to be made by those who do not plan to run for a BOD position next year and to those who are graduating only. Maria says the deadline she expects these videos to be done by is Friday. Maria states another video opportunity for those who do not plan to return the BOD can take a video at the marketing suite. Krishma asks if it is an either or for the video or if they should do both. Maria says it is up to them. Maria continues by reporting that Trinity sent out an email for the BOD opinion in regards to the Ethnic Studies resolution. Maria then thanks Cynella and Karmjit for replying back to her. Maria then asks the BOD to sign the feedback form and return it back to her. Maria says she expects all the BOD to sign it since they are student leaders and to share their honest opinion. Maria says she would like the Feedback Form by February 25<sup>th</sup> by 5:00pm. Maria then says when she informs everyone about their thoughts, engaging with elections, and the WOW commencement she hasn't gotten back any responses both on the email side nor the GroupMe side. Maria then asks what is the best way to reach the BOD to have effective communication GroupMe or email. Jeff responses by saying he liked the GroupMe message about the WOW commencement. Maria then asks the BOD if they would like her to make more messages like that so they can have a quick response. Karla says she does not respond to emails because she is not able to attend. Karla asks if Maria would like her to email her that she cannot go or if the not emailing back gives her that conclusion already. Maria says she has learned to let everyone know to respond to her either way now. Cesar asks how Maria she would like those who do not have GroupMe to get information out to the BOD. Maria tells Cesar it is more of informing Trinity that an email has been sent out and so she can remind the BOD to check their emails. Karla says if Maria writes in the emails to respond yes or no Karla will say whether or not she can attend. Krishma says since the BOD have laptops and emails of their own to stick with emails. Karlos agrees. Cynella says she rather use GroupMe but if all the other BOD would like to use email that is not a problem for her. Katie then asks if they will have a standard for the BOD to check their emails. Cesar says they do not need a fluffed email and a simple yes or no response will help them out. Karla says something that's helpful to her is if she gets calendar invites through her email so she can decline or accept right away. Jeff



agrees. Cesar says it might be Trinity's job but to ask the executive to send calendar invites they are not their secretaries. Maria then hands out postcards for Diana Avalos and asks the BOD to fill them out and return them to Maria.

### **Other Reports:**

a. ASI Student Government & Leadership Manager: *Katie Rotan:*

Katie congratulates Karlos. Katie then reports how they have 1,312 in the Board Initiative Fund and looking at the calendar they have eight meetings left. Katie says if the BOD is interested in brainstorming idea to email or talk to her. Katie says she'll work with Karlos about the Instagram series and she'll come and report back. Katie then says for Kylie's Sip and Serve event Katie says they emailed all the BOD about what they expect from the event. Katie then passes around a sign-up sheet. Katie explains how the BOD would serve students drinks and it is an opportunity for student to ask questions about their initiatives. Katie then tells the BOD that Wednesday is the last day to vote and also, they will also have their first Imagine event by the DBH parking lot. Katie says her and Kylie are going to be focusing on the Warriors Giving Back Scholarship since the deadline is March 1<sup>st</sup>. Katie then reports that the LifeSkills workshops will be coming out on Wednesday.

b. ASI & SC Executive Director: *Cesar Rumayor:*

Cesar says the reason they are not meeting in the Student Center Board Room is because equipment is not set up yet and they should be done in about 2-3 weeks. Cesar then reports the new dates for the vendors in the Student Center: The Warrior Grill opening on March 2<sup>nd</sup>, Starbucks on March 9<sup>th</sup>, Convenience Store on Thursday, Sushi/Poke on March 9<sup>th</sup>, Titus Grown on March 9<sup>th</sup> and Shake Smart on Monday. Cesar reports that the Student Center hours will remain from 7:30am-8:00pm until March 2<sup>nd</sup> and on March 2<sup>nd</sup> they will extend the hours to 10:00pm. Cesar says at 10:00pm they will keep count of how many students are in the building take those number to the Student Operation Committee and decide to increase hours by 30min-1hour instead of reducing hours. Cesar then states there will be special hours during finals week as well. Cesar then says he will follow up on composting.

### **Closing Comments:**

Karlos thanks the BOD for approving his action item.

### **Adjournment:**

Natalia motions to adjourn the meeting seconded by Krishma. Motion carries 13-0-0. Nungaray adjourns the meeting at 6:29 PM.



Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Michelle Nungaray, Vice President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Trinity Morataya, Executive Assistant