

Call to Order: Michelle Nungaray calls the meeting to order at 5:00PM

Attendance: Maria Marquez (President), Michelle Nungaray (Vice President), Karmjit Bath (Vice President of Finance), Katie Rotan (Student Government & Leadership Manager), Trinity Morataya (Executive Assistant), Jeff Fu (College of Business), Karla De La Cueva (College of Science), Anisa Saechao (Athletics), Krishma Malhotra (College of Arts, Humanities, and Social Sciences), Cynella Aghasi (Sustainability), Rosa Martinez (College of Education, Kinesiology, and Social Work), Karlos Marquez (At-Large), Andrea Sandoval (Residential Life), Natalia Verduzco (Student Organizations), and Andy Klingelhofer (Interim Dean of Students)

Absent: Cesar Rumayor (ASI & SC Executive Director)

Tardy: None

Guests: Christine Erickson

Point Totals: 2 permanent points for Karla De La Cueva (College of Science), 2 permanent points for Andrea Sandoval (Residential Life)

Approval of Agenda:

Motion to approve agenda for April 7th, 2020 by Karla/ seconded by Cynella

Motion passes 13-0-0 @ 5:00 PM

Approval of Minutes:

Motion to approve minutes for March 3rd, 2020 made by Karla/seconded by Karlos

Motion 13-0-0 @ 5:01 PM

Open Forum:

Christine says hi and how she is excited to see students. Christine states it is hard for her to not be on campus because her job is to work with students. Christine then thanks the BOD for continuing with Elections and the donation ASI provided to the campus cares grants. Christine continues by saying the donation will help many students.

Announcements and Presentations:

Action Items:

- a. Approval of the Revised ASI Marketing & Assessment Manager Job Description and Classification – Maria Marquez

Maria says in the document the word ‘communications’ was taken out because the HR Committee had a discussion that the word ‘communications’ can be taken out because they have marketing assessments. Maria also says that communication is a key role within any position. Maria says the red font in the document is the new assessment, so they are implementing the assessments and taking out the

communications. Maria also says that the third bulletin states user analysis reporting to design and conduct assessments for evaluating and refinement of both ASI and SC programs and services on the main campus and the Stockton campus. Maria continues by saying this complies all assessments information and develops reports and recommendations for program improvement. Maria says they would like to make sure there is one professional staff who is in charge of assessments being done within the organization. Maria states the HR committee has approved this item at their meeting and now bringing it to the BOD. Andy asks if there is someone in that position already. Maria responds by saying unfortunately the person who was in that position, Daley, has left and then they appointed Jennifer Galliano Vasquez into the position, but she did not have experience for the assessment. Maria says now they are reappointing this specific duty to another position within marketing. Katie then states that Tiffany is currently in the position right now.

- i. Motion to approve by Natalia/seconded by Karla
- ii. Motion passes 13-0-0 5:06 PM

b. Approval of the ASI & SC Student Assistant 2021 Classification and Pay Rate – Maria Marquez

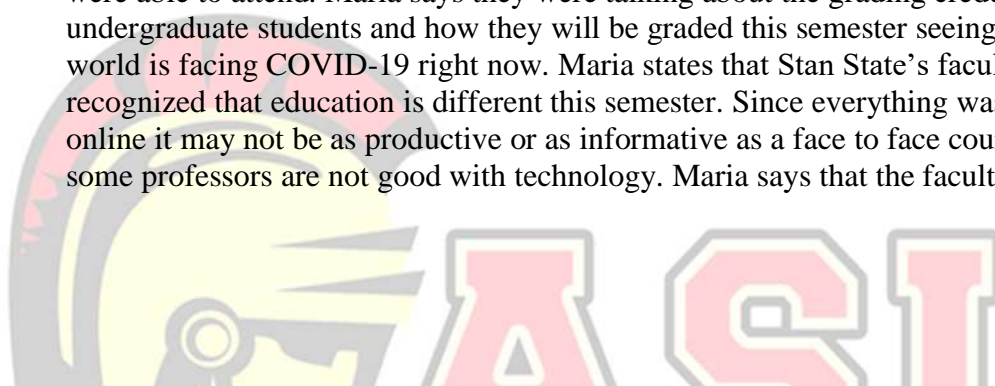
Maria says every year the BOD are the ones who approve the student assistant's classification pay rate. Maria says within the excel sheet the BOD can see the different classifications that each student assistant position falls under classification one. Maria continues by saying if the BOD goes to the second page they can see the different student assistants the organization has. Maria says they have revised some positions into a new classification such as: the ASI Grad Student position. Maria also states they have revised some classification two and one positions.

- iii. Motion to approve by Natalia/seconded by Karlos
- iv. Motion passes 13-0-0 5:08 PM

Discussion:

a. Grading Options Discussion – Maria Marquez (Time Certain 5:00pm)

Maria says she attended an Academic Senate meeting and she thanks the BOD that were able to attend. Maria says they were talking about the grading credential among undergraduate students and how they will be graded this semester seeing that the world is facing COVID-19 right now. Maria states that Stan State's faculty have recognized that education is different this semester. Since everything was moved online it may not be as productive or as informative as a face to face course because some professors are not good with technology. Maria says that the faculty are taking



in account that a lot of students lost their jobs, back with their families, and are having trouble focusing while dealing with other life matters. Maria states there is a revised grading opportunity and then shows the BOD the Academic Senate resolution. Maria says within the resolution is where they explain how grading will be happening at Stan State. It informs students how they have the opportunity to switch to credit/no credit up until the last day of final exam and it will not hurt the GPA of the student. Maria then states the deadline to withdraw from a class will also be moved to the last day of finals as well. Maria says the students have a right to ask for those changes by communicating to their professors. Maria then says for those courses that are designated as letter grade only will also have the option to change to credit/no credit. Maria continues and states that the course students take in the spring 2020 semester with credit/no credit will not be included within the 24 unit cap and will not affect financial aid. Maria says once the resolution is fully approved she will let the BOD know and how instructors need to inform their students about this opportunity. Maria tells the BOD to inform the students and hold their instructor accountable. Maria states there is a lot of concern right now about students interested in taking a grad program and many of extended education programs require students to submit official transcripts. Maria states that Academic Senate had a conversation about potentially writing within the transcript why there is many credit/no credits in the spring semester. Maria says it is important for universities to realize that students and faculty were facing something and need to take in account when it comes to students pursuing their master degree or doctorate degree. Maria states the restrictions on repeating courses with credit/no credit will be waived for the courses completed in Spring 2020. Maria states in the event that subsequent information indicates students may be harmed by the credit/no credit assigned for class instructors may submit a grade change assigned that would allow a grade option change to a letter grade. Maria states instructors are being flexible with students and want to talk to them when it comes to their grade. Maria says on both the student and instructors end they are very busy and handling the situation at hand as diligently as they possibly can. Maria then says students who ceased attending class part way through the semester will be assigned a grade of A, B, C or No Credit based on their work in the course. Maria then asks for question comments or concerns from the BOD. Maria says any comments will help her to communicate with the Chair of Academic Senate Dr. Fillings. Krishma asks if there is going to be an email sent to students about this opportunity. Maria responds yes. Rosa asks when it was enforced. Maria responds by saying the Chancellor's office wants this done by April 15th. Karmjit asks if the deadline is the last day of finals of the semester or the last day of finals for that course. Maria responds from her understanding the student must make that grade change on the final exam at the last day of the class and if that changes she will inform the BOD.

Director Reports:

Executive Reports:

- a. ASI Vice President of Finance: *Karmjit Bath*

Karmjit says he had a budget committee meeting on Friday and will continue having weekly meetings until May 5th. Karmjit says after a conversation he had with Teresa and Cesar they expect enrollment to be projected to be 10%-20% lower. Karmjit informs the BOD that this means there will be less student paying the ASI student fee and there will be a smaller budget. Karmjit says he will keep everyone updated for the next few meetings and hopes everyone stays safe.

b. ASI Vice President: *Michelle Nungaray*

Michelle asks the BOD to email her what university wide committees each BOD sits on and if they are still attending the meetings. Michelle then thanks the BOD for showing their support at the Academic Senate meeting and she hopes the same support is shown at the next meeting. Michelle says for mental health week supplies she plans on making stress relief kits to spread awareness and giving them to the food pantry. Michelle says she is still in the process of this idea and she still needs to discuss with Cesar and Katie about the updates. Michelle says she would also like to have something on social media for Mental Health Week and asks the BOD to message her if they come up with ideas.

c. ASI President: *Maria Marquez*

Maria says she has been called into meetings discussing COVID-19, grading criteria and meetings with the President to ensure students needs are met. Maria informs the BOD that she has been having trouble trying to ensure students needs are met because she is home not talking with students and she is not active on social media. Maria then asks the BOD to help her gather information from students and to let her know if any concerns arise. Maria then says she wants students needs to be heard so that ASI can continue to voice them. Maria then reports that ASI is currently brainstorming ideas on how they can provide for students even though everyone is off campus. Maria says ASI needs to provide some form of service to the students. Maria then mentions how programming is still hosting their open mic night but through zoom. Maria also mentions another event where students can get caricatures done. Maria says Michelle also came up with the idea of the stress relief kits and then Maria asks the BOD to brainstorm ideas that ASI can do for the students of Stan State. Maria informs the BOD that ASI is still paying their student assistants but have asked them to social distance themselves and right now the executives and professional staff are working within the organization. Maria then says herself, Michelle, Karmjit and Teresa were supposed to sit on IRA, a committee on services within campus such as KCSS or Science Day. Maria says they will be taking back the funds because those programs are not able to have their events on campus and will disperse them to future events that go on in the next fiscal year. Maria then reports that elections will be online for this year. Maria informs the BOD that Stan State is one of the few

campuses that hold in person polls and now the candidates are starting to promote themselves through social media. Maria says the candidates will be on the social media outlets ASI has and her and Katie will be working with the marketing department to make sure those post go up. Natalia says she has heard some concerns from students about the psychological counseling and how their appointments are through a phone call now. Natalia says she knows UC Santa Barbara and Fresno State hold their appointments through zoom and Natalia says at least from her experience she would much rather have a zoom call than a phone call. Michelle says she is having conversations with the psychological counseling services to see what they are doing for students now they are home.

Other Reports:

a. ASI Student Government & Leadership Manager: *Katie Rotan:*

Katie reports that elections will start Friday and next week they will have a meet your candidate posts Monday through Thursday. Katie says if the BOD are campaigning or if they would like to spread the word about elections to do so and tell students to follow the ASI Instagram page to get more information about the individual candidates and to stay updated with elections. Katie then asks the BOD to promote elections because it is the first year they are holding online elections and want as many votes as possible. Katie also reports that she is talking to Cesar and Maria about ways to still provide services and events for students now that everyone is home due to COVID-19 and they have also been discussing with other CSUs and what they are doing. Katie reports that they are still waiting from financial services to send over the applicants for the Warriors Giving Back Scholarship and the committee will still be meeting in April to review the applications. Katie says she is working with Karlos about the Instagram Series and asks the BOD if they're interested in participating to email him. Katie then says she is working with Cynella for some ideas on sustainability and there is still money in the Board Initiative Fund. Katie then promotes the SC Board of Directors and tell the BOD if they know anyone interested to have them fill out an application.

b. ASI & SC Executive Director: *Cesar Rumayor:*

No Report

Closing Comments:

Cynella asks how open forum will work now that ASI BOD meetings are through ZOOM. Katie says she talked to Cesar about this topic and how other campuses had issues with their meetings, so they want to have a few minutes with just the BOD and then when they have the hang of things promote the meetings via Instagram. Maria says that she, Mariah, and Michelle



participated in the Food Distribution and she was happy she got to socialize with student after being in her home quarantine for long. Maria then says that the care director, Jen, mentioned that housing students were looking for hydration stations, but all the buildings are closed due to COVID-19. Maria then says that she can brainstorm with Andrea about possibly giving away a Brita for housing students. Michelle then congratulates the student who are running for elections and wishes them good luck.

Adjournment:

Karla motions to adjourn the meeting seconded by Natalia. Motion carries 13-0-0. Nungaray adjourns the meeting at 5:40 PM.

Minutes approved by: _____ Date: _____

Michelle Nungaray, Vice President

Minutes prepared by: _____ Date: _____

Trinity Morataya, Executive Assistant