

**Call to Order:** Michelle Nungaray calls the meeting to order at 5:00PM

**Attendance:** Maria Marquez (President), Michelle Nungaray (Vice President), Karmjit Bath (Vice President of Finance), Trinity Morataya (Executive Assistant), Krishma Malhotra (College of Arts, Humanities, and Social Sciences), Cynella Aghasi (Sustainability), Rosa Martinez (College of Education, Kinesiology, and Social Work), Karlos Marquez (At-Large), Andrea Sandoval (Residential Life), Natalia Verduzco (Student Organizations), Cesar Rumayor (ASI & SC Executive Director), Anisa Saechao (Athletics), and

**Absent:** Jeff Fu (College of Business)

**Tardy:** Katie Rotan (Student Government & Leadership Manager), Karla De La Cueva (College of Science), Andy Klingelhofer (Interim Dean of Students)

**Guests:** Christine Erickson, Laura Rocco, Kevin Augustine, Ronald Rodriguez

**Point Totals:** 2 permanent points for Karla De La Cueva (College of Science), 2 permanent points for Andrea Sandoval (Residential Life)

**Approval of Agenda:**

Motion to approve agenda for April 28<sup>th</sup>, 2020 by Rosa/ seconded by Krishma

Michelle says there will be an adjustment to the agenda and there will be an informational item after the Library presentation.

Motion passes 10-0-0 @ 5:01 PM

**Approval of Minutes:**

Motion to approve minutes for April 21<sup>st</sup>, 2020 made by Karmjit/seconded by Karlos

Karla enters at 5:01pm

Motion 11-0-0 @ 5:01 PM

**Open Forum:**

Christine Erickson congratulates the BOD for their high response rate for elections. She continues by saying that the campus always does a great job in [person and for ASI to replicate it with all the changes, she is amazed and very proud. Erickson then states Maria and Michelle will speak to the rest of the board members about the branding campaign. Erickson says Communications has some data, recommendations, and a way forward they decided go. Erickson states they are open to presenting to the BOD and then congratulates the BOD for being the first to getting Academic Senate to vote positively on priority registration for student athletes. Katie enters at 5:04 pm.

**Announcements and Presentations:**

- a. Library Presentation

Ronald first thanks the BOD for allowing them to present and says they are happy to be at the meeting, then he introduces Laura to start presenting. Laura introduces herself as the Outreach and Student Engagement Librarian and she tells the BOD they might have seen her on Warrior Wednesdays out on the Quad. Laura then introduces Kevin Augustine, the Research and Instruction Librarian, Laura says he is also an Academic Senator and Ronald Rodriguez is the Dean of the library. Laura says while things are changing quickly at the moment, they are making plans for summer and fall and they would like any feedback. Laura says right now their in-person services and material are closed. Laura says luckily, they already have 24-hour service chat. They also have additional online resources this semester that have been offered by publishers and vendors due to COVID, and they will be looking into what their electronic access looks long term in the upcoming semesters as well. Laura says that all their reference services are taking place through the chat and previously their hours were Monday-Thursday at 9am-6pm and Friday 11am-3pm. Laura says for the 24-hour cycle they are part of a consortium where other librarians around the country also answer questions in the chat available Monday-Friday from 9am-8pm through the end of the semester. Maria compliments the website and how all her questions were answered through there. Laura says thank you and that they are glad to hear that the note of the guide. Maria then suggests a link to inform students on some of the online software that are provided by the university.

#### **Action Items:**

- a. Approval of the revised ASI Budget Formulation timeline (Karmjit Bath)

Karmjit says according to the timeline he was supposed to present to the BOD today, but they have pushed the timeline by one week and this week they will be discussing cuts and additions and he will present next ASI BOD meeting. Karlos asks if they are expecting a low rate of new students because of classes being switched over to virtual class and if that will affect the budget. Andy enters 5:12 pm. Karmjit responds the fee that ASI charge students, if there's less students paying that fee, then our budgets going to be represented smaller

- i. Motion to approve by Cynella, seconded by Rosa
- ii. Motion passes 12-0-0 at 5:13 pm

- b. Approval of \$650.00 from Board Initiative fund for Recycling Signage in the Student Center (Cynella Aghasi)

Cynella says she point out the need for signage on the bins in the SC. Cynella says although the bins are aesthetically pleasing, they do not serve any direction as to what materials belong. Cynella says for this reason she is proposing as an organization that is for the students to place signage in the form of vinyl stickers to make the decision at the bin easier for students. Cynella then shows the BOD what the current bins look like and says she came up with this idea because even herself as the BOD of

sustainability was confused about what goes where. Cynella says there is plenty room to place the vinyl stickers and shows the BOD examples of how big and where the stickers would be. Cynella says a graphic goes a long way especially when students can decide where to throw their waste walking up to the bins. Cynella says with the lack of any standardization and recycling colors or signage our students from various backgrounds can have difficulty recognizing what should be recycled and what's trash and then using clear graphic graphics with facility specific images can also be very useful for this. Cynella says her and Katie worked it out to an estimate of nine stickers for the cans glass, plastic landfill compost bins which would come out to \$85.96 and then plus the shipping and taxes and she is requesting \$650 for this project.

- i. Motion to approve by Krishma, seconded by Anisa
- ii. Motion passes 11-0-1 at 5:21pm

### **Discussion:**

#### a. Academic Advising

Maria says the academic advising on how committee has met on Thursday and they have a draft of an advising flyer for the BOD. Maria says the meeting was really effective and the BOD had great ideas. Maria says the top portion of the flyer are steps for students when it comes to Academic Advising. Maria says the first step is for students to know who their advisor is. Maria then says she told those BOD to contact their deans or chairs to see how a student can figure out who their advisor is. Maria continues and says the second step is for the student to contact their advisor and set an appointment up. Maria then says third one is informing students to get prepared for their academic advising appointment by knowing what courses that are already taken, but also what course they still need to take. Maria says they could potentially direct students to their academic catalog or roadmaps when planning other classes. Maria then says the bottom portion is a list of five questions that the committee have that can help guide students to have an effective conversation with their advisors. Maria says she wants to seek feedback from the BOD, so the committee knows what to bring back and actually hopefully next meeting, they can bring back a design.

### **Director Reports:**

#### a. Director, At Large: *Karlos Marquez*

Karlos states the Direct from the Board IG Series has launched today and there have been many comments. Karlos informs the BOD that the winner will be announced in tomorrow's video and they will state the next prize for next week as well. Karlos tells the BOD to stayed tuned and he would like to hear the rest of the BOD input.

#### b. Director, Athletics: *Anisa Saechao*

Anisa reports that today is a big day because priority registration for student athletes was passed today by Academic Senate. She states she will continue working and she will receive updates from Maria and Michelle. Anisa says Michelle challenged her to bring 45 student athletes and Anisa brought 60 instead and she says it was exciting to see everyone united and wearing red. Anisa expresses how welcomed she felt coming into ASI and how she is very happy she could be a part of something this big. Anisa then thanks the BOD

c. Director, Business: *Jeff Fu*

No Report

d. Director, Residential Life: *Andrea Sandoval*

Andrea says she has reached out to Heather, who is the Assistant Director in housing to see how they were holding up. Andrea says she hasn't gotten word back, but she followed up today. Andrea also is in contact with Katie to see what the next steps are to giving housing student access to a hydration station. Andrea then says for the students that have already moved out of housing they should have gotten their rent adjustment and meal plan refunds back. Cesar asks Andrea if she knows how many students currently reside in housing. Andy responds by saying there are currently 178 students residing in housing.

e. Director, Student Clubs & Organizations: *Natalia Verduzco*

Natalia says she is meeting with Julie again this week to talk about more options on how organizations can recruit and be supported through NSOs. Natalia says the dates will be sent to each organization. Natalia states since they will be on zoom they have discussed some options such as breaking first years into break out rooms. Natalia says a lot of the student orgs do not want to exhaust students if they are going to be looking at their computer all going through registration and learning about Stan. Natalia says her and Julie thought of having a short segment on student orgs and then the next day those students who were interested would be able to log on to separate meetings throughout the day depending on what type of orgs they are interested in joining. Natalia then reports that she will be meeting with the Committee for Public Art in the morning and she will have a report on that next meeting.

f. Director, Arts, Humanities, and Social Sciences: *Krishma Malhotra*

Krishma reports that from her developmental advisory group they discussed about paperless forms. The paperless forms are transferring over and they should be available later in the week, such as the withdrawal form and change of major form. Krishma says they are waiting on the Chancellor's office to approve that they can do

electronic signatures because there is a difference between digital and electronic. Krishma then reports that she attended an Academic Advising committee and how she was told to reach out to her college to find their plans regarding advising out. Krishma says so far, she has heard back from six of her department chairs and she will then compile all her information and send it over to Maria. Krishma says she has also emailed her Dean about ideas the BOD has been discussing all year and he has yet to get back to her. Krishma lastly reports that earlier that week the university's communications advisory group sent an email to her about how they are meeting tomorrow morning and she assumes they will be discussing about communication tactics they can use during this time and then Krishma says if the BOD have any feedback to contact her and she will bring that to her next meeting.

g. Director, Science: *Karla De La Cueva*

Karla states she has been getting many emails from the Biology department about them cancelling and adding classes for fall semester because of the fear of virtual courses. Cesar says they had the same question in Academic Senate and he thinks they should ask the Provost. Maria says she will be sure to send out an email.

h. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*

Rosa reports she is also emailing her college dean and chairs and she waiting to hear back from them. Rosa states so far, she has heard nothing but positive feedback from students about their advisors.

i. Director, Sustainability: *Cynella Aghasi*

Cynella thanks the BOD for approving her proposal and that she will be presenting the same presentation to the Student Center Board and hopes for their approval as well.

j. Dean of Students: *Andy Klingelhoef*

Andy reports that the question of whether fall classes will be held online or not is currently being discussed and nothing official has been decided. Andy says NSO will be held online and will be significantly different than in the past. They will do a couple of hours in the morning to welcome as well as a welcome with the ASI President, Vice President and Vice President of Student Affairs. Andy says they are still in the process about advising happening in the afternoon, possibly the next morning, and then opening up registration. Andy says it is not all together yet, but there will be a part if a day in different sessions so that incoming students are not on zoom all day long. Andy says once there is a proposed schedule he will send the executives a copy to share will the rest of the BOD.

## Executive Reports:

a. ASI Vice President of Finance: *Karmjit Bath*

Karmjit reports that last budget meeting they originally scheduled for Admin to come and present the budget, as well as programming, but the committee only had programming present and on the upcoming meeting they will discuss budget cuts and additions. Karmjit says they will also have admin present the budget as well. Karmjit states for the Study Abroad Scholarship there were six applications for summer which have been cancelled due to COVID and that the committee will meet to review the pending applications on Tuesday and the same thing goes for the Warriors Giving Back Scholarship.

b. ASI Vice President: *Michelle Nungaray*

Michelle reports that Katie email her about Mental Health Awareness month and it is smaller than what she had envisioned, so she will not be forming a committee, but asks for ideas if any BOD have any. Michelle then thanks those who were able to attend Academic Senate meeting and that it is a hug accomplishment especially after years of the topic being postponed.

c. ASI President: *Maria Marquez*

Maria gives a shout out to Anisa for being an overachiever and mentions how there were about 130 participants before the chair made the cap at 100. Maria says a discussion within UEPC meeting was the credit/not credit deadline. Maria says this is not a policy based on COVID-19 and it is a university policy. Maria says it went into first reading in Academic Senate and the proposed policy that it is right now is ready to be approved next week for Academic Senate's second reading. Maria state the deadline has now been changed that students have the option to do credit/no credit 14 days before finals week happens. Michelle says a lot faculty members did not want to do it because they wanted a harsh deadline, but Michelle says she states student might want to change their grading option to keep their GPA the same not because they are bad students. Maria then reports that the CARE Act is the CSU system has received money funding and 50% of the funding will be going back to students. Maria says this money will be sent out according to Vice President of Finance within days. Maria states the amount may vary on a student's estimated family contribution. Andy states a mass email will be sent out to student either Thursday or Friday that will explain the process of receive the Cares act funding. Maria then reports that Dr. Erickson reached out to her to see if Maria can sit in a meeting at the Chancellor's office to discuss about the Stockton Campus and what ASI and SC do and what resources they provide. Maria then says she likes how Karlos highlighted what topics that were going to be discussed and she is glad the comment turnout is great. Maria says

something she has noticed is that the followers for the Student Government page has increase and tells the BOD to continue promoting the page and hopefully many student can be on there to stay updated. Maria then asks if any of the BOD are interested in having the branding committee come by and present to them to represent the survey results.

### **Other Reports:**

- a. ASI Student Government & Leadership Manager: *Katie Rotan:*

No Report

- b. ASI & SC Executive Director: *Cesar Rumayor:*

Cesar says they have been working for priority registration at Stan for 20 years and congratulates this group, the student athletes, past BOD, past executives, and administration who have shown their support on this topic. Cesar says they will continue to do some educational priority registration because though they won this round they know it is only a two year pilot and so they will have to provide additional information and education on priority registration. Cesar states him and the staff will continue to work on May programming and services. Cesar states he knows Michelle wanted to do more for Mental Health Awareness month but there are only two weeks in May since students start their finals soon, so they did not want to overdo it. Cesar then unofficially congratulates those who won their elections and they will follow up on Friday once it become official at 12 pm. Cesar says to those who ran had successful campaign to get 12% of votes on a virtual setting and he thinks it is a great turnout for now. Cesar then applauds Katie and Maria with addressing any hiccup. Cesar states they have decided to do a virtual passing of the gavel event to have an opportunity to recognize outgoing BOD and incoming BOD. Cesar says he will send out the save the dates soon and hopes everyone will be able to show up. Cesar states they will be doing the same type of event for awards night. Cesar says there is now a pending lawsuit on the CSU and UC system based on student fees in LA and the Bay Area. Cesar says Student fees normally include ASI and SCs and this point they are not sure what will happen since lawsuits take time, but hopefully he will receive more information in the next couple weeks. Cesar then says the Warrior Way pledge will not be happening during orientation because they felt the students deserved better and once things get back to normal they will still commit to the warrior way pledge.

### **Closing Comments:**

Maria first presents a document compose of the Executives and Trinity about Student scenarios/issues they might be facing due to classes being virtual. Maria tells the BOD she would like to hear any other questions they might have and their thoughts. Maria says the first question is who to contact if a professor changes the time and date for a class to meet after a student



enrolls. Marias then reads off the second which asks what happens if a professor does not follow the syllabus and virtual lectures and goes to inform class in a timely manner. Maria states that students use their syllabus to be prepared for the workload that is upcoming. Maria says the question asks is what happens when a professor does not respond to a student's email in 3-5 days. Maria says they should contact their department chair which brings their next questions is who to contact if their department chair does not answer. Maria then says the last question for Academic Affairs which is how can student get their most updated grade to determine if they should have credit/no credit courses. Maria then moves on to Student Affairs questions and asks how should student address the issue od living in a loud household and can't find a quiet space to engage in an online class discussion. The second question is how can professor work with students with students who operate through zoom with a device that does not have a functional microphone/camera. Michelle says that the executives will work on a final draft and will send it out to the department. Maria says if any questions pop up in the BOD minds to not hesitate to contact her.

**Adjournment:**

Natalia motions to adjourn the meeting seconded by Krishma. Motion carries 13-0-0. Nungaray adjourns the meeting at 6:14 PM.

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Michelle Nungaray, Vice President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Trinity Morataya, Executive Assistant