

**Call to Order:** Michelle Nungaray calls the meeting to order at 5:00 PM.

**Attendance:** Maria Marquez (President), Michelle Nungaray (Vice President), Karmjit Bath (Vice President of Finance), Cesar Rumayor (ASI & SC Executive Director), Katie Rotan (ASI Student Government & Leadership Manager), Karlos Marquez (At Large), Gloria Vallin (Diversity), Rosa Martinez (College of Education, Kinesiology, and Social Work), Natalia Verduzco (Student Organizations), Khrisma Malhotra (College of Arts, Humanities, and Social Sciences), Jeff Fu (College of Business), Eboni Boone (Athletics), Karla De La Cueva (College of Science), Andrea Sandoval (Residential Life), Cynella Aghasi (Sustainability), Andy Klingelhofer (Interim Dean of Students)

**Absent:** None

**Tardy:** None

**Guests:** Dylan Becker-McAlister, Juan Guorron, Mei Ourry, Denette Dores

**Point Totals:** None

**Approval of Agenda:**

Motion to approve made by Karlos/seconded by Andrea

Motion passes 13-0-0

**Approval of Minutes:**

Motion to approve the minutes for September 10<sup>th</sup>, 2019 by Andrea/seconded by Krishma

Motion passes 13-0-0 at 5pm

**Open Forum:**

**Announcements and Presentations:**

- a. Warriors Explore Downtown- Katie Rotan (ASI Student Government & Leadership Manager)
  - Katie begins at 5:30pm
  - Katie passes out Warriors Explore Downtown flyer and food voucher to members. She starts to explain event and encourages directors and other members to attend the event. Goes over details as to the event is next Wednesday, September 25<sup>th</sup>. She asks who has been to the event before, and starts to explain that it begins at central park, downtown. Students will be able to get "business passports" to enter raffles. Assures members this is one of the few events ASI and SC members can win raffle prizes. Says there will be lawn games, photos, caricature, music by KCSS, gaming activity by gaming club, and more. Encourages students to bring a friend and take Turlock Transit to event. Michelle asks if parking is free by the Fitzpatrick arena, Katie believes it is after 5 but will look into it for students who would like to attend event earlier. Katie explains vouchers and the businesses who will be participating in it will have red balloons in window.



**Action Items:**

- a. Approval of the ASI Financial Audit  
Motion to approve by Maria, second by Karmjit  
Call made to Jennifer by Maria at 5:02 pm

Jennifer explains the ASI 2019 audit, how the audit works, and what her job is. She also explains that she will be going over the Board of Director package and reports which the board members are displayed to. She goes over the packet, and the responsibilities of Board members, which includes the audit, and the boards duties regarding finance policies. She goes over page 4 of the packet, which is the executive summary. She explains that the summary tells of what they were planning to do and what they did in the engagement letter. She says they came out in august to perform audit procedures over multiple areas, including ASI. She explains the date listed will not get put in until it gets accepted by the board. Jennifer explains there was no disagreements with management regarding financial accounting, reporting, or any audit matters. Whatever they did encounter, was resolved in a satisfactory result. She explains a new reporting standard for nonprofits. Financial statements are shown to the board, the new reporting standards are said to make financial statements easier to read, and more relevant to the reader. There were no identifiable conditions of material weaknesses in the organization's internal controls. She explains the designing of procedures were to address any risks that seemed higher than normal, which were also resolved to satisfaction. Accounting estimates played a large role in preparing financial statements. At AS, the primary estimate that was primary sensitive relates to post retirement benefits, including post retirement stating and payments. Jennifer says as well as medical benefits to prior employees. These involve actuarial assumptions, and other significant estimates that should be brought to attention. Throughout the audit, financial statement disclosers were neutral, consistent, and clear. Identified no uncorrected misstatements during audit, she also reinstated that there were no misstatements during the audit. She explains management is allowed to consult with accountants for questions, but they are not allowed to "opinion shop." But also assures they do not believe management does this opinion shop, nor really consult with other independent accountants. She says it is their obligation to compare information and reconcile it, for the records they have used to prepare these financial statements. This information is appropriate and complete in relation to the procedures used in audit. She also confirms that this information is used solely for board of directors and management of Cal State University Stanislaus Associated Students, not intended to be used by anyone else, besides the chancellor's office. Jennifer asks for any questions before she moves on, no question. Call continues at 5:11pm. She continues to go over the board packets, and starts to go over the new accounting policy. She states it does not change the way the organization performs its accounting, but a change in the way the reporting occurs. Again, states no disagreements in statements. Suggested improvement includes strengthening in internal controls, and operational efficiencies. Goes over the old dated checks and explains them further, and recommends removing them after needed so it does not make the process longer. The next one is net assets, and suggested looking at those policies. Jennifer asked if anyone had any questions about those recommendations at 5:15pm. Since no questions, call continued. She refers to the ratio analysis in packet, and the one-year financial statements. Also refers to the trend analysis that will provide

further information regarding past years. Jennifer goes over to the financial statement and supplemental packet which the board also has. She starts to explain the individual auditors report, which includes responsibilities for both sides. Emphasizes audit procedures, including obtaining audit evidence, assessing internal controls for the purpose of evaluating the financial statements. States they will issue an unmodified opinion upon financial statement. She again continues to go over the packet and financial statements. Begins to explain statement of financial position- assets and net assets. Explains the change in the restriction and unrestricted assets, easier for the reader. Jennifer asks for questions, Karmjit asks if there are any categories within the financial statement that sparks concerns as in weak finance ratios. Jennifer considers looking and comparing the current assets to current liability to understand working capital, which she says are strong in the organization. She continues to say no there are no weak signs, the only thing she could see is the concern of designated vs undesignated. She continues to bring the board back to the packet and goes over income, expenses, and cash flow. She refers to page 9 and the liquidity calculation. Explains this will show perspective of financial assets available within the next year for general expenditures. Takes the assets cash/close to cash, removes out restricted cash for custodial accounts, removes out restriction from board for board purposes, donor restriction, and shows balance if nothing further came in (page 11). Demonstrates a healthy position. Karmjit asked what would be the main take away for the board members that do not work with direct finance. Jennifer answers this shows transparency and professionalism with cash management. This also shows the finances are accurately stated by the team. She also adds it explains how healthy the organization is, and looks for any red flags. Michelle thanks Jennifer, call ends at 5:28pm.

- i. Motion approves unanimously
- ii. Motion passes 13-0-0 @ 5:29pm

Moi leaves at 5:29pm.

### **Discussion:**

Cesar begins this discussion by talking about programming vs advocating. Ensures that as the board it is their job to advocate. This discussion is meant to guide board members.

a. Director, Business: *Jeff Fu*

Jeff stated his priorities are to work with career services for events, to lower course fees as well the cost of textbooks, and work on the way the WPST and the WPS course work. He stated that he will be working with the Dean of Business to create an event for career services to help the business program. And he is also looking into bringing a program called ALS- affordable learning solution, to Stanislaus. He talks about WPST and WPS and the problems students have with this, Cesar says he will send Jeff more information about this so he can further work on it.

b. Director, Athletics: *Eboni Boone*

Eboni stated that her priorities are to work on student life with athletes. She would like to promote games and help marketing with all sports. As well as mandatory

advising for student athletes. Karmjit questioned the advising on athletes because he knows some already have it. Eboni answered that only some sports get it, but not all. She also points out it mostly matters if athletes are on scholarship or not, regarding if they receive advising, which she plans to change.

c. Director, Student Organizations: *Natalia Verduzco*

Natalia stated that her priorities include student organizations and SLD. She would like to implement checklists that teach organizations how to successfully plan an event on and off campus. She said she has been meeting with Katie and Julie to start this. She also wants to bring campus pride and student life back together.

d. Director, Science: *Karla De La Cueva*

Karla stated that her priorities are to have tutoring stay funded in the commons throughout the year. She also adds that she wants to advocate for better pre- health advising, which is something her and others find a big lack of.

e. Director, Diversity: *Gloria Vallin*

Gloria states that her and Khrista have an idea of a week or month of multicultural pride around campus. She also wants to advocate for dreamer students, and make sure they have all the resources.

f. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*

Rosa plans to advocate for advising in other colleges that lack the mandatory advising. Rosa says she only got peer advising, friends that talked to her about it, rather than actual advising that could have helped her. She also says she wants to work with a food pantry, or basic needs to help students take advantage of these programs around campus. Rosa also wants to add mental health to her priorities as they find out what basic needs is defined as.

g. Director, Residential Life: *Andrea Sandoval*

Andrea stated that her priorities are student communication such as stan news and create a better way to communicate throughout the university. She also would like to work on Hispanic learning institution since there is a lack of representation she feels, at Stan.

h. Director, At Large: *Karlos Marquez*

Karlos stated that his priorities are budget transparency and student life. He would like to get students to communicate and understand what is going on. He would like to engage students more.

i. Director, Sustainability: *Cynella Aghasi*

Cynella stated that her priorities are sustainability and social justice issues. She talks about the committee she sits on and how she is able to get in contact with the right connections to meet her initiatives to create a compost system. She also says she is able to get in contact with the

professor who runs the ethnic studies club to collaborate. She also wants to work on the economic side of sustainability.

j. Director, Arts, Humanities, and Social Sciences: *Krishma Malhotra*

Krishma stated that she would like to work on academic advising for many majors and wants to meet with these departments to talk about advising. She also wants to advocate for student's mental health.

k. VP of Finance- *Karmjit Bath*

Karmjit would like to advocate for a financial literacy- he talks about the program that there is already put into place but he would like to implement it. He talks about the major problems of students not knowing how to handle finances before and after college. He is going to talk to the people in charge of that program and get back to the board. Karmjit said his second priority is parking, he will start working on implementation process for the resolution that was passed last year. Sustainability is also one he would like to get into and then get back to the board. He also adds career services is one he would like to work on, once they get moved into the Student Center.

l. ASI President- *Maria Marquez*

Maria's initiative includes facility use and the ability for student clubs and orgs to put on a 24-hour event like they were once able to. She has reached out to clubs and orgs to see what their purpose of the event and benefit is. She has been researching other campuses to see what their policies and procedures for 24-hour events are, and facility rentals for the students. Maria's second initiative is budget transparency- which she defines is showing the budget. She explains she would like to see the fees for facilities, and what they are using them for. Maria also wants to advocate for Stockton campus and to extend the university to them. Karlos asks Maria if she would want UEE students to pay an ASI fee. Maria answers that she would like to see if there is a possibility that within the UEE program can share funds with ASI. She also wants to help with their transportation and fees. She would like to also help with priority registration for student athletes.

m. ASI Vice President- *Michelle Nungaray*

Michelle's priority includes mental health awareness. She would also like to start working on temporary food permits, she said she is looking into this for events. She also wants to make priority in SRC and the s rock positions. She would like to see student input since there are changes being implemented but students are having say in what they would like. She wants to start a committee for this. She also says she wants priority registration for student athletes, and shared governance. She explains shared governance is sitting on committees and seeing when things are being decided and changed in the university. More students rather than faculty. Natalia suggests a fitness challenge at the gym, as she saw when she visited at Washington. Michelle thanks her for the input.

**Executive Reports:**

- a. Vice President of Finance: *Karmjit Bath:*  
Karmjit states he is working on the parking policy and will get back to the board. He also states that he will start working on the quarterly budgets policy. He has a meeting with Katie on Friday to talk about a revised budget.
- b. Vice President: *Michelle Nungaray*  
Michelle starts with she has already sent out internal committees that board members will be sitting on. She has sent an email out to VP Erickson to define if mental health is under the basic need's category, she has advised Diana to CSSA to ask that question. Michelle has a meeting with UPC regarding student athlete registration.
- c. President: *Maria Marquez:*  
Maria talks about the executive assistant interviews. She brings up that both the executive assistant and the social media assistant will be coming to the board to be reviewed to vote after interviews. Maria asks for recommendations on faculty to join within ASI board.

### **Other Reports:**

- a. Student Government and Leadership Manager: *Katie Rotan:*  
Katie talks about the new members and their first meeting with the Warrior lobby and Flex. Kylie is presenting taco bout it at the next board meeting. Katie says she is working on the study abroad scholarship policy and warriors giving back scholarship. She talks about the imagined event they will be doing in October. This will showcase services to students.
- b. Executive Director: *Cesar Rumayor:*  
Cesar highlights sustainability efforts and there will be a presentation next week on this. He also states that they will be having restructuring for the professional staff, as to why there is an emergency HR committee meeting tomorrow, on Wednesday. He will present restructuring next week. Asked for old stan state shirts for a quilt, as a piece of art in the Student Center. This will be a historical and art piece as a part of campus pride. Cesar adds and explains Stan week, and asks for board to recruit people to go. Adds that these events will highlight student center. Talks about the new event stan splash that will happen during stan week, surrounding water activities. Karlos suggests foam at the events as brought to him by a student. Cesar answers they have talked about this idea, but is too expensive for Stan week.

### **Closing Comments:**

Natalia says she has a meeting with Julie, and a concern for a student regarding SLD affairs.

**Adjournment:**

Motions to adjourn by Karlos, seconded by Rosa. Approved by 13-0-0. Nungaray adjourns the meeting at 6:40PM.

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Michelle Nungaray, Vice President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Mariah Burciaga, Executive Assistant