

Call to Order: Karlos Marquez calls the meeting to order at 5:00 PM

Attendance: Cynella Aghasi (President), Karlos Marquez (Vice President), Zoe Martinez (Vice President of Finance), Trinity Morataya (Executive Assistant), and Social Sciences), Destiny Suarez (Sustainability), Rosa Martinez (College of Education, Kinesiology, and Social Work), Fausto Garcia (At-Large), Anisa Saechao (Athletics), Maria Marquez (Student Government Advisor), Joshua Costello (College of Arts, Humanities), Cesar Rumayor (ASI & SC Executive Director), Francesca Rasmus (College of Science), Santos Ayala (Graduates), Katie Rotan (Leadership Manager), Nicolette Padron (College of Business), Aletha Harven (Faculty Director), and Andy Klingelhoefler (Interim Dean of Students)

Absent: None

Tardy: None

Guests: Krishan Malhotra, Christine Erickson, Kristina Stamper, Ronald Rodriguez, Rosalee Rush, Heather Dunn Carlton, Annie Hor, Amy Egan

Point Totals: 2 permanent points for Fausto Garcia (At-Large), 2 permanent points for Karlos Marquez (Vice President), 2 permanent points for Joshua Costello (College of Arts, Humanities), Santos Ayala (Graduates) and 2 permanent points for Nicolette Padron (College of Business).

Approval of Agenda:

Motion to approve agenda for April 13th, 2021 by Destiny, seconded by Francesca

Motion passes 15-0-0 @ 5:02 PM

Approval of Minutes:

Motion to table the minutes for March 23rd, 2021 by Michael, seconded by Pamela

Motion passes 15-0-0 @ 5:10 PM

Open Forum:

Christine welcomes the BODs back from spring break and mentions that she has invited the new Associate Vice President for Student Affairs, Dr. Heather Dunn Carlton. Christine then shares how Heather worked at the University of the Pacific, Sacramento State, and San Francisco State. Christine expresses how excited she is that Heather is now a warrior and joining the student affairs team. Christine then mentions that there will be a student open forum on April 23rd from 1pm-2pm. Christine says the university's communications are working on getting notes out through WarriorHub so the students organizations have time in advance to have their own meetings and discuss what their questions are that way they are prepared when Friday comes. Christine then mentions how the Governor recently announced he would be eliminating the tier system starting mid June and announces that they still do not know what that means for the CSU so they will be awaiting additional guidance from the chancellor's office. Christine then announces that President Junn made the decision to hold in person commencement ceremonies if

you're a graduating senior, graduate student, or credential student in which they should have all received an email with all the information listed.

Announcements and Presentation:

- a. *Rosalee Rush* – Senior Associate Vice President Communications, Marketing & Media Relations, *Kristina Stamper* – Director for Communications & Creative Services: Student Communication

Rosalee starts off by saying as the university communications office their role is to communicate to students regarding university business, to provide information from the official university channel. Rosalee says they work with athletics, student affairs, enrollment, and across the board with everyone to make sure that they have the right information to share. Rosalee says the question that came up was who was in charge of the decisions of what goes out via email and social media. Rosalee says that decision is made by whoever submits the event or announcement and most of the time students can see on Warrior Weekly. Rosalee says if there is a direct email that is coming from the university it is most likely coming from the university leadership such as the President or someone in the cabinet who says all students need to know this information. Rosalee continues and says if there is an event in 25live then those who created the event can determine where they want it communicated. Rosalee then states for university wide events and social clubs are communicated through Warrior Hub and communications might hear about them from Saul and they'll ask if the event needs to be promoted on social or not. Rosalee moves onto the next question about whether they are able to assess how many students engage with the announcements. She responds yes and they have the metrics to see how many students are opening the email and see who is clicking through. Rosalee says if communications notice a certain event or announcement is not getting a lot of engagement they will look to see if they understand it to better communicate with students. Rosalee says Warrior Weekly was created because of a survey that was conducted a few years ago where they asked students how they would like to be communicated with and with what they were told texting and emails are not ideal. Rosalee says the campus only sends the emergency texts or the outreach, but other departments on campus can text students if they are given permission. Rosalee states the survey says that students prefer only one email and that is how Warrior Weekly was created. Rosalee then says that they used to have a student on campus do a weekly round up video and they were glad they worked with other students and departments across campus, but unfortunately, they could not continue with the videos because they didn't have a student this year to continue. Rosalee says they put so many announcement and events on Warrior Weekly communications tries to put out accomplishments as well, but they realized it was not getting as much engagement so they pulled it out because it was not requested of them. Communications wanted to provide something inspiring to students. Rosalee then says

that Student Affairs has a communications department and Donovan and Saul work closely with them by meeting weekly on how they can better facilitate communication back and forth with students. Rosalee says there are tools being created by students and they are hoping that the web mobile app that they're working on is a better tool for students to utilize to get real time alerts. Rosalee then apologizes to the BODs for them receiving open forum emails the day before and states it is out of their control. Kristina then says they would like to hear any feedback and ideas to improve student communications. Karlos states he saw on another campus that students were able to personalize what they were able to see to only share what they're interested in. Rosalee says that feature is included within Warrior Weekly and students can personalize what they would like to see on their feed. Kristina states they are also in the process of redesigning and redeveloping the university website and it will be launched over the summer. Zoe then brings up that with student emails a lot of important information goes to the student's other email instead of their focused email and she wasn't sure if communications is aware of this issue. Kristina says they have heard of it happening before and sometimes it is based on email preferences, but they'll bring it up to OIT to see if there is an underlying issue with the email. Nicolette mentions to Rosalee and Kristina that they have the swipe up feature on the Instagram stories that they can utilize for students to read important information instead of emailing it.

b. *Annie Hor, Amy Egan, Ron Rodriguez* – Dean of Library: Library Reopening Plan

Ron states this is his seventh year at Stan State and next year will be 40 years as a librarian. Ron then introduces Annie Hor who has been highly significant in all the planning for the renovation. Ron says since he has arrived in 2014, she has been around for the long haul and continues to make astounding contributions to the renovations. He then introduces Amy Egan who is the administrative analyst. Ron says they are following the rule regulations and compliance regarding safety. Ronald says safety is number one for students, faculty and staff. Ron states there have been extrusive studies about capacity and what they can do and right now they are aiming for the orange or yellow tier even if the tier system will be gone by June 15 to have a lot more seats available. For social distanced seats there should be around 364 with the first floor having 126, the second floor with 195, and the third having 43. Ron then shows an outline of the old library layout side by side with the new layout to show how the newer one is more jam packed with features. Ron says there will be computer stations, study rooms, 24/7 area, a café, and outdoor seating. Ron says all this is a work in progress but they feel confident that they will be able to hire plenty student assistants to remind students about masks, social distancing, etc. Ron states because of the brand new building they want to reduce the amount of opportunities for sticky situations and so they are starting to only have food in the café area or in the 24/7 area which is at the bottom of the screen. Ron says another feature they added was a silent area on the third

floor. Ron says they are thinking about opening from 8am-10pm Monday through Friday when there's a mixture of in person and virtual course. He continues and says the service student would like to see on a regular basis will be in a circulation. Ron says they are still contemplating opening on Saturdays and Sundays. Annie says right now they're open five days of the week and close earlier on Friday at 5pm, and they are open eight hours on Saturday and Sunday. Zoe, Destiny, and Santos asks how the cleaning and sanitization process will work in the new building. Ron says they will have hand sanitizer located throughout the building whether in a bottle on a table or a dispenser and all equipment will be sanitized by staff or student assistants.

Action Items:

a. Approval of the Revised ASI & SC Student Assistants Classifications & Rates

Cynella states the actions items today have been approved by the HR committee already and here to seek the BODs approval. Cynella says this action item will go into effect in January 2022. Once it is approved it is time for the organization to analyze where the minimum wage is depending on the market and adjusting to it. Cynella state the minimum wage will go up to \$15 an hour and what they have done is added 75 cents more per classification.

- i. Motion to approve the Approval of the Revised ASI & SC Student Assistants Classifications & Rates by Pamela, seconded by Rosa
- ii. Motion passes 15-0-0 @ 6:30 pm

b. Approval of the Revised ASI & SC Salary Range

Cynella states the table lists all the classifications for the professional staff as it exists right now and the highlighted lines are the changes that need approval. Cynella says the duties remain the same and the only reason they're changing the classification range is in order for exemption. Cynella states that exemption government employees must be paid at a salary at least twice as much as California's minimum wage for full time employment so they have to set a minimum salary for these positions to be classifies as exempt.

- i. Motion to approve the Approval of the Revised ASI & SC Salary Range by Joshua, seconded by Rosa
- ii. Motion passes 15-0-0 @ 6:32 pm

c. Approval of the Revised ASI & SC Telecommute Policy

Cynella says this policy allows the executive director to engage professional staff into a telecommute agreement where they can work from home offering them benefits of work life balance. Cynella say as stated in the compliance section ASI and SC will ensure that all compliance requirements are met as though the employee working

from the office location including like providing meals, reimbursements, etc., and they must be working in California to avoid tax implications.

- i. Motion to approve the Approval of the Approval of the Revised ASI & SC Telecommute Policy by Zoe, seconded by Francesca
- ii. Motion passes 15-0-0 @ 6:34 pm

d. Approval of the ASI DACA Resolution- *Karlos Marquez*, ASI Vice President

Karlos says nothing has changed with the resolutions since he last presented only minor edits.

- ii. Motion to approve the Approval of the Approval of the Revised ASI & SC Telecommute Policy by Michael, seconded by Cynella
- ii. Motion passes 15-0-0 @ 6:36 pm

e. Approval of \$900 ASI Board Initiative Funds- Grow Kit Project- *Destiny Suarez*, ASI Director for Sustainability

Destiny says she has been working on the grow kits with Maria and Katie and here requesting funds from the Board Initiative Fund. Destiny says that Wendy from the Council of Sustainable Futures brought to Destiny's attention that students now are looking for more sustainable colleges and she thought it would be a great way to share some skills with student on how to maintain a grow kit. Destiny then show what will be in the grow kit. Destiny states that the grow kits will either be 100% friendly/biodegradable or recycled material. Destiny shares there are two types of seeds for the kits veggie and herb which are cherry tomato and cilantro. Destiny says she did a short survey on her Instagram about 300 students responds of what students wanted and it was split between the middle so Destiny wanted to provide both. Destiny says the grow kits will have a bamboo label and the instructions will be emailed to save paper, bamboo fiber pots which can go straight into the garden soil. Destiny then share that they have soil palettes that will be shipped in 100% recycled boxes. Destiny says there will be 50 grow kit and some of the benefit student will have are helps mental health, food insecurity, grow healthier options, less money spent on groceries, encourage education in agriculture, and teaches students basic skills. Destiny then says the benefits for the BODs are they can encourage self planting, start someone's health journey, and show student they recognize the struggle and have a solution to help. Destiny then goes into costs. Seeds are \$250, 100 pack peat box are \$20, 120 pack soil pallets \$16, 100 pack of bamboo label are \$30, shipping is \$500, the boxes are \$50 and there is \$30 leeway which brings the total cost to \$900. Cynella asks if Destiny knows how efficient the grow kits are. Destiny states she has not seen them personally, but she did choose the easiest seeds to maintain. Cynella then asks how can student receive these grow kits. Destiny says they will start campaigning in May after Elections, but she will do a Take Over Tuesday and she'll mention the grow and all students have to do is sign up by using the 123form platform.

Discussion:

a. Web Conferencing Policy- *Cynella Aghasi*, ASI President

Cynella says privacy has been a concern at ATLC, which is a committee within Academic Senate, that has taken over trying to put forward this policy where up until now professors cannot require students to have their cameras on during synchronous class and students cannot get penalized. Cynella says she is not here to answer any questions because she doesn't have those answers, but she is looking for feedback. Joshua says they him and ALTC had a short meeting and the bulk of the hour of their meeting was to discuss classroom upgrade situation because Rafael Espinosa has a lot of funds that can be allocated towards tech upgrades. Joshua says unfortunately he doesn't have new information either. Cynella states she wanted to bring this forward because she was not seeing any progress being made and she doesn't understand why they are moving backwards now. Cynella then points out in the document it says that the Academic Senate recognizes that many classes will continue to be held via web conferencing in Summer 2021 and Fall 2021. Josh suggest to possibly take out the timeframe in the policy that way it can be reused in the future. Cynella states that she is trying to make sure there is a permanent policy in place since they have only made a resolution. Cynella then advises the BODs if professors are making them turn on cameras in class it goes against the resolution and hopefully the future policy. Nicolette asks Josh if this means the whole reason they can't make a permanent policy now is because faculty are still doing the proctoring. Josh says the proctoring is still occurring currently, but he would be favor of a resolution that prohibits faculty from using proctoring services because he feels it is too overly invasive. Zoe then speaks from experience and state how in one of her class proctoring happens and it adds more test anxiety that she had before. Krishan then says the CSUs have a resolution to urge faculty to avoid the use of proctored software. Krishan says Cynella, Zoe and Joshua can use this resolution as reference.

Director Reports:

a. Director, Business: *Nicolette Padron*

Nicolette announces that the commencement committee was approved for in person commencement for both classes of 2020 and 2021. Nicolette says there will be six days of commencement and each day will be a different college. Nicolette says students are allowed to bring only two guests each. Nicolette says with the keepsake boxes she thinks it will get to the class of 2020 on the 14th and graduation starts on the 16th and for class of 2021 they will receive their box on the 24th and their ceremony is on the 26th. Michael asks if there is any way student can have more guest

in case people do not come. Nicolette says that conversation came up and they thought of doing tickets, but she thinks now what they plan to do is have specific codes which will not be activated until the guest and graduate checks in. Francesca asks if seating is first come first serve. Nicolette says to her knowledge seating will be assigned. Karlos yields his time to Trinity. Trinity asks if there are protocols set in place in case student do not follow the guidelines and brings more than two guests. Nicolette says the commencement ceremony will be blocked off similar to the Warrior Day Festival so families will not be able to see commencement outside of the venue. Josh then adds the last day to apply to be a commencement student speaker is April 16th.

Executive Reports:

a. ASI Vice President of Finance: *Zoe Martinez*

Zoe says she met with UEPC a few times and they have not talked about the new GVAR Proposal due to other things being on the agenda so she has reached out to the chair of that meeting to ask when this next time that topic will be discussed and she has yet to receive anything back. Zoe states she has been attending Budget Committee. Zoe states her and Cynella met with Asian connection Club and met with Michael from student clubs and orgs. Zoe states she has been also attending the Fall 2021 plan and beyond meeting with the other executives. Zoe says those meeting have been beneficial on learning about the next year and how things can change. Zoe then encourages the BODs to go to the open forum for student that Christine has mentioned that was sent to their emails. Zoe then reports she met with IRA to review proposals and discussions on having cuts. She has also met alongside the other executive and the library staff to hear about their reopening plan. Zoe says they will be removing the annexes and it will work as a domino effect when they move into the new building. Zoe states for housing and residential life director candidate open forums are listed in the chats and hopes the BODs can attend. Zoe reports she has a UBAC meeting tomorrow morning and she says she will hve more to report next week.

b. ASI Vice President: *Karlos Marquez*

Karlos thanks the BODs for approving the DACA Resolution and says he is glad that the organization continues to support and advocate on behalf of undocumented students. Karlos says in regards to advising practices he met with faculty and administrators on Monday to continue talking about advising syllabus which will include students and advisors with more direction on how to advise efficiently. Karlos then congratulates the class of 2020 and 2021. Karlos then talks about the UndocuHustle event and says they are having guest speakers talk about you know how you can build your own business and document, how you can maintain that

home business, regardless of immigration status. Karlos state it's going to be April 26 5:30 to 7:00. Karlos then brings up the student leadership awards from student leadership and development for students to awards another student leader.

c. ASI President: *Cynella Aghasi*

Cynella thanks Dr. Dunn Colton for staying the entirety of the meeting and she look forward to working with her and meeting soon. She then thanks the BODs for their active participation during today's action items, discussions and presentation. Cynella announces there's a new task force, called the resilience and wellbeing Task Force, it is chaired by three co-chair so it'll be a faculty Member staff member and then or asi President for the student. Cynella state she has been composing a shared governance statement that can be passed by the academic Senate, for a long time coming now and, finally, it was finalized, and she was able to send it to the speaker the faculty with chairs Keith Nainby and he also proved it and she was able to actually go today to the Senate exact committee to propose that statement to them. Cynella then reminds the BODs that there is a line item in the budget called green innovations funds and what the plan was going to do was fund like little grants mini grants for students who were interested in doing sustainability based projects, turns out there's already grants for this, so we didn't really need to do this, after doing research, so we decided Destiny and herself worked with Katie and facilities to actually come up with a hydration station proposal for the art building so now the art building will have a hydration station.

Other Reports:

a. Student Government Advisor (Graduate Student): *Maria Marquez*

No Report

b. Leadership Manager: *Katie Rotan:*

Katie says they are finally giving away all the Warriors Giving Back Scholarships and from financial services they received a total of 63 applications and so k=now the committee will meet and review and awards those students. Katie then says to those who have one more life skill to do the last workshop is tomorrow the Women of Color Museum from 3-4 tomorrow. Katie says everyone is open to attend. Katie reminds the BODs that elections are next week and they will be promoting all student candidates though the Instagram page and advertising elections dates and times. Katie then shares with the BODs that her and Maria reached out to the ASI and SC staff to see if they would like to help out with commencement since it is in person it will require a lot of hands on deck. Katies

asks for all the BODs to fill the 123form out to see who is interested and who is not. Katie ends her reports saying she has put the save the dates in the chat for Passing of the gavel which will be on May 18th and the ASI & SC end of the year celebration on May 25th.


c. ASI & SC Executive Director: *Cesar Rumayor*:

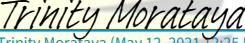
Cesar also tells the BODs to fill out the commencement form and tells them there is a section where they can respectfully decline as well in case one is cautious of being face to face with people. Cesar says they have started the Warrior Day Festival process and it will be on May 14th. There will be 500 Warrior Day Packets and tells the BODs to register. Cesar moves on to say they are drafting a repopulation plan with the SC and they should have a draft ready in the next three weeks. Cesar then thanks the BODs for approving the HR policies

Closing Comments:

Adjournment:

Michael motions to adjourn the meeting seconded by Pamela. Motion carries 15-0-0. Marquez adjourns the meeting at 7:41 PM.

Minutes approved by:  Karlos Marquez (May 12, 2021 12:23 PDT) Date: May 12, 2021
Karlos Marquez, Vice President

Minutes prepared by:  Trinity Morataya (May 12, 2021 12:25 PDT) Date: May 12, 2021
Trinity Morataya, Executive Assistant

