

**Call to Order:** Karlos Marquez calls the meeting to order at 5:01 PM

**Attendance:** Cynella Aghasi (President), Karlos Marquez (Vice President), Zoe Martinez (Vice President of Finance), Trinity Morataya (Executive Assistant), and Social Sciences), Destiny Suarez (Sustainability), Rosa Martinez (College of Education, Kinesiology, and Social Work), Fausto Garcia (At-Large), Katie Rotan (Leadership Manager), Anisa Saechao (Athletics), Maria Marquez (Student Government Advisor), Joshua Costello (College of Arts, Humanities), Samantha Johnson (Diversity), Cesar Rumayor (ASI & SC Executive Director), Michael Rodriguez (Student Orgs), Francesca Ramus (College of Science) and Nicolette Padron (College of Business), and Andy Klingelhofer (Interim Dean of Students)

**Absent:** None

**Tardy:** None

**Guests:** Jennifer Dale, Dennette Dores, and Krishan Malhotra

**Point Totals:** None

**Approval of Agenda:**

Agenda approved for September 22<sup>nd</sup>, 2020 with consent @ 5:04 PM

**Approval of Minutes:**

Minutes approved for September 8<sup>th</sup>, 2020 with consent @ 5:04 PM

Minutes approved for September 15<sup>th</sup>, 2020 with consent @ 5:04 PM

**Open Forum:**

**Announcements and Presentation:**

- a. Plenary Update – *Krishan Malhotra*, ASI Governmental Relation Coordinator

Krishan starts off his presentation by saying he attended the Plenary and they are making a few changes to the format of meetings going forward. Krishan then says that the BODs are free to join the meeting if they would like. Krishan then moves on to systemwide updates and says that a new Chancellor has been chosen to start in January and will be announced tomorrow. Krishan then says he has a meeting with the Chancellor select with other governing members of CSSA on Thursday that will be a brief 30 minute, meet and greet. Krishan then talks about CSSA accomplishments and how they were able to elect Civic Engagement officers and a Legislative Affairs Committee. The three Civic Engagement officers are Giovanni Guerrero from Humboldt representing the North, Anthony Camacho from Fresno representing Central, and Graciela Moran from CSU San Bernardino representing the South. Krishan then informs the BODs how Stanislaus is represented in CSSA when the state is broken down in three regions, Stanislaus is in the central, but when the

state is separated in two regions Stanislaus is in the north. Krishan moves on and says CSSA also elected a sustainability officer in the system wide affairs which is Armando Sepulveda from San Diego. Krishan then starts on the CSSA policy agenda and the reasoning that it was done was because there were not many things that CSSA saw that needed to be changed from last year's policy agenda so they have adopted the policy into this year's policy agenda. CSSA is also going to be creating more of a COVID-19 specific policy agenda for this semester and however long it lasts. Krishan says some of the topics included in the policy agenda are online proctoring software, basic needs, food, housing, and mental health access. Krishan then states CSSA has spoken about training for faculty, Title IX regulations, and possible fee reductions. Krishan then gives updates on the Legislative Affairs Committee and they had 20 out of 23 campuses register for the Ballot Bowl. Krishan then says they approved recommendation to the BODs for support stance on Proposition 16. Krishan then says if the BODs don't remember Proposition 16 it would repeal Proposition 209 from 1996 which banned affirmative action in the state of California for public employment and higher education. Krishan says voting yes on Proposition 16 would establish affirmative action within federal guidelines. Krishan says that Prop 16 is struggling in the polls right now with its approval rating, but it is something the CSU have officially supported as of today and a few hours ago the Board of Trustees gave their stance on Prop 16 as well. Krishan then states in Systemwide Affairs Committee they had a long presentation on Graduation Initiative by Dr. Woods of the Chancellor's office and within this presentation they spoke about Transfer Mapper Project, Academic Advising Assessments, and COVID-19. Krishan goes into depth explaining how the Transfer Mapper system is a digital map between community and junior colleges into feeder CSUs. Krishan says the campuses that are participating are San Marcos, Long Beach, Dominguez Hills, East Bay, and others. Krishan then moves on to the Academic Advising Assessment and how it is a partnership with an education consulting firm which is a third party that remains neutral to provide recommendations which is happening at Stanislaus. Krishan then says when they spoke about COVID they focused on making technology and WiFi accessible for students which is a big concern across the entire system right now. Krishan then gave the BODs some statistics that he found interesting from the presentation such as in the Fall of 2019 there was 4,323 online sections within the CSU and as of Spring there were 74,000 online sections of learning. He says though online learning is not ideal but the BODs can see the effort and it's something to appreciate that they are all able to have access to education. Krishan then says about 60% of faculty, about 17,000 members of faculty, participated in summer professional development trainings. Krishan then says the campuses and the Chancellor's Office have an open line of communication that is used on a day-to-day basis. Krishan then moves on to the Executive Committee and informs the BODs that there are 5 Executive officers and

there are Vice Chair's of all committees. Krishan states he wants to speak about the Public Comment that happened as well as the resolution that was discussed. Krishan stats some students across the CSU and members of the community voiced their concerns about what is happening in the Philippines and there was a resolution that was presented. Krishan says they are a couple months away from acting on the resolution and right now they are remaining transparent but there is a Philippine Human Rights Act being written in Congress and that is HR 8313. Krishan states when that happens he will discuss the matter again. Krishan moves on to discuss AB 963 and how it is a name for public post-secondary education. Krishan says it is a student civic and voter empowerment act that was signed last year in October and it mandates that the CSU, UC and CCC send email communications about academic at the beginning of the academic terms about election information and dates. Also, that the universities and colleges post social media reminders about early voting and all thing relating to voting in election years and the campus designates a person to serve as their civic and voter empowerment coordinator. Krishan then says the designated person will be coordinating election outreach events and develop a civic and voter empowerment action plan. Krishan states the Chancellor's office would like this implemented by November 6<sup>th</sup> and campuses must host a minimum of three election outreach events per academic year. Then Krishan list all the upcoming events such as National Voter Registration Day which is today, Board of Trustees meeting on today and tomorrow, Register to Vote by Mail Deadline which is October 19<sup>th</sup>, 2020, Election Day on November 3<sup>rd</sup>, and Warrior Cross Cultural Center "Post-Election Reflection" on November 10<sup>th</sup>.

### **Action Items:**

- a. Approval of the ASI Financial Audit (Time Certain [5:15pm](#))  
Jennifer introduces herself and says that she audits the exhilarates for Stanislaus, and included in that one of the four auxiliaries that they audit at Stanislaus is Associated Students. Jennifer says she is her to finalize that audit to let the BODs know how it went. Jennifer then shows the BODs the report to the Board of Directors of the Associated Students of Cal State University Stanislaus. Jennifer says typically audits occur in person and they come out to Stanislaus for about a week in June and then about a week and a half in the mid-August late-August timeframe and this year was a bit different. Jennifer says they were hopeful on getting to go in person, but they were able to work remotely and that because of the planning and preparedness of their staff. Before she gets started she thanks Dennette for being able to attend. Jennifer states in summary, what she will be covering are they include letter to the BODs and their responsibility is governance over the organization. Jennifer says these letters are to communicate to the BODs any internal control findings that they had. Jennifer state a summary of whether or not they run into difficulties during the audit such as any

misstatements that would have been impacted the financial statements in their accuracy. Jennifer says they also provide a trend and ratio analysis so the BODs can see multiple years presented on how the organization has done over time. Jennifer says also included are the management representation letters and it is something that the audits have signed by management because they are management's financial statements representing to them into the governance committee and governance boards that the information they provided them was fair and accurate. Jennifer says the first letter even when they do not have a finding they provide it to organizations like Associated Student just in case some of the funders or other individuals who are reading AS financial reports would like a copy and to know whether or not their internal control findings. Jennifer says their audit is performed for the purpose of making sure the financial statements are states correctly and materially correct and fair, but they evaluate internal controls not for the purpose of providing an opinion over internal controls, but for the purpose of planning their audits procedures and planning the scope of their audit. Jennifer says it goes hand in hand. Jennifer says she is happy to report that this latter just indicates that they did not have any material weaknesses and internal control or any other findings. Jennifer says they also did not have any process recommendations and this year is moving very smoothly event in the transition of going remote. Jennifer then moves on the letter to the BODs and their role as a BOD and the governance of Associated Students and it lay out the things the auditors are responsible for. Jennifer states the first paragraph relates to significant audit issues, not findings. Jennifer says she would like to draw the BODs attention to two standards put into place one relates to revenue recognition and the other relates to post retirement benefits. Jennifer informs the BODs that the organization provide benefits to employees beyond retirement and is required to estimate what those benefits will be and then account for them. Jennifer then says there are two new standards for revenue one of which was adopted and one was not the revenue center that was not adopted. There was a decision made by the entire California State University system to no adopt that this year it was delayed due to COBID which is usual because it had already been implemented by some organizations in the prior six months. Jennifer says the standard in place does not have a significant impact on Associated Students because it is driven off student fees therefore the standard contribution wasn't as big of an issue. Jennifer says there are accounting estimates they let the BODs know that certain aspects of their financial statements are very much driven by estimates and they refer evaluation experts in developing these estimates. Jennifer states their audit procedures are based on relying those estimates, so they disclose that to the BODs to let them know which balances those are for Associated Students that relate to retirement obligations. They have encountered no difficulties in performing this year's audit and there were no proposed adjustments to

the statements and disagreements with management. Jennifer says they are not aware of management consulting with any other accountant related to their opinion or the financial statements. Jennifer says there generally no findings and it's a clean, clear, concise report. Jennifer then shows the financial statements part of the overall CSU system and they prepare these as a component auditor and audit them as a component auditor that they get rolled up into CSU status on statements and those enroll up to the system as a whole. Jennifer states it is not required information, but they put it together for organizations like Associated Students to see the changes year over year. Jennifer then shows the auditor report and how it is their opinion over the financial statements for Associated Students and they rendered an unmodified clean opinion which is what they would like. Jennifer says they want to make sure that financial statements are memorialized for when they are reviewed in a couple of years from now. Jennifer states it's fairly unprecedented and that is what the emphasis on the matter is. Jennifer continues and says that does not mean there's anything unique about Associated Students, it means that they are in a unique environment and it is important as auditor to call that out. Jennifer says their responsibility as auditors is to come, plan and perform an audit where they perform an audit where they obtain reasonable assurance that the financial statements are materially correct. Jennifer says the organization is in great condition when they look at the liquidity of Associated Students current assets \$1.7 million and current liabilities is just a little over half a million. Jennifer states the board has laid out through resolutions and through its bylaws that the current operating contingency should be at 350,000. There should be a designation for any catastrophic events that 200,000 and one might argue that this year was like a catastrophic event and then there's 200,000 set aside for retirement benefits. In financial accounting board standards that changed was related to the post retirement pension benefit here on page four under non-operating revenue, the pension benefit of 79,000. Jennifer says the only change was a classification so that used to be incorporated above in expenses and that is going to change every year. Jennifer states other than that the statement shows they had a positive change in the assets of 112,000. The next statement Jennifer shows is the functional statement and how it shows how by function their expenses were incurred and spent 876,000 in total on programs and approximately 800,000 on general and administrative overhead. Jennifer says the of kind of unusual item in the current year is that Associated Students gifted a grant over to the University Student Center as a result of the bookstore. Jennifer then shows the final statement which shows the cash flows and she explains them as cash balances. Jennifer says the operating type activities was almost at \$90,000 and the organization used about \$15,000 and invested that in various equipment. Jennifer states because the activities they are doing can sustain themselves from a cash flow basis that is very important for an organization for

financial health. Jennifer moves on to page ten how it talks about future accounting policies that will impact the organization. In page eleven it goes into further details about liquidity and availability of cash to the organization. Jennifer says she think this is particularly helpful footnote and it was started last year. The next discusses the cash and cash equivalents and where the organizations cash funds or held. Jennifer then states not a lot of property and equipment is held by the organization but it is disclosed in the statement in detail and they do have restriction of the net assets of about 41,000 and that has been there for a while according to Jennifer.

- i. Motion to approve ASI Financial Audit by Zoe, seconded by Destiny
- ii. Motion passes 14-0-0 @ 5:50 PM

b. Approval of the ASI Mental Health Awareness Ad Hoc Committee – *Katie Rotan*,  
ASI Leadership Manager

Katie says if the BODs are not aware of what the mental health awareness programming looks like in the past ASI election they have asked students what their top concerns are regarding issues and the students wanted ASI to advocate for mental health and has always been in the top three. Katie says two years ago the BODs and the ASI Vice President recognized the importance of bringing awareness to mental health and ending the stigma around it as well. Katie says so ASI has added funding for a mental health awareness week in the spring semester, during the month of May, which happens to be mental health month. Katie says unfortunately they were not able to put on the event last year due to COVID, but they would like to establish a committee to start this spring semesters planning process. Katie says if approved they will most likely start meeting in October to brainstorm ideas on what they expect our spring events to look like. Katie then says if approved they will reach out to those BODs who have mental health listed as a part of their initiatives.

- i. Motion to approve ASI Mental Health Awareness Ad Hoc Committee by  
Destiny, seconded by Anisa
- ii. Motion passes 14-0-0 @ 5:55 PM

**Discussion:**

**Director Reports:**

- a. Director, At Large: *Fausto Garcia*

No Report

- b. Director, Athletics: *Anisa Saechao*



Anisa shares on Friday, September 25<sup>th</sup> there is going to be have the first Warrior Athletics Growth Series which will be focusing on mental health and social media. Anisa says this event will be hosted by athletic trainers and their weight strengthening coach and the event is also being led by the women's volleyball coach. Anisa says this event will help student athletes learn how to manage their social media in a healthy way during the pandemic. This event was emailed to all athletes and then Anisa says she will also be posting the information on her Instagram story. Anisa then reports that October 5<sup>th</sup> is the first SAAC meeting and she is excited to introduce herself to all the teams and receive their contact information. Anisa then reports she is also working on gathering information regarding her initiatives of mental health as well as nutrition.

c. Director, Arts, Humanities, and Social Sciences: *Josh Costello*

Josh reports that he attended his first ATLC meeting and they are going to be meeting twice a month going forward. Josh then states he works for the writing center, but he wants his ASI role to be promoting the Learning Commons as a whole and he is not trying to recruit students for him to tutor because that would not be ethical honesty. Josh then states if anyone is interested in tutoring he will gladly recommend to get tutoring from someone other than him to follow the conflict of interest policy.

d. Director, Business: *Nicolette Padron*

Nicolette states she met with Maria, Josh, Fausto, Anisa and Rosa about a potential giveaway because in their initiatives they listed on getting campus resources out to students. Nicolette then said she met with Katie last Friday as well. Nicolette moves on and say Carrie has reached out to her to collaborate to get the College of Business Student Success Center resources out too. Nicolette says she met with her Dean to touch base before getting students involved. Nicolette then reports she attended her first ASL meeting and they picked a Chair.

e. Director, Diversity: *Samantha Johnson*

Samantha says on Friday the Warrior Cross Cultural Center will have an Environmental Justice in the Central Valley workshop from 3pm to 4pm and on September 29<sup>th</sup> there is an event called Radical Love with OVAS and there will be an evening dialogue of poetry and performance with an LA based collective from 7:30pm to 9pm

f. Director, Education, Kinesiology, and Social Work: *Rosa Martinez*

Rosa reports on October 1<sup>st</sup> she will have her first university wide committee meeting regarding child development which she is excited about because it is close to her concentration.

g. Director, Graduate Students: *Santos Ayala*

Santos states he has a meeting with the Graduate Council on Thursday and one thing he is working on is the male success initiatives. He states they have reached out in terms of starting this program to help out breaking down stigmas and providing support for any way to the male population. He will be setting them up with Warrior Hub, outreach, and promoting their events.

h. Director, Residential Life: *Vacant*

i. Director, Science: *Francesca Ramus*

Francesca says she reached out to her Dean about three weeks ago and she still has not heard back so she plans to follow up after the meeting. Francesca then says she has heard back from one of her university wide committees and she is on standby for the others.

j. Director, Student Organizations: *Michael Rodriguez*

Michael reports he attend the campus safety committee and they had a lively debate on whether or not masks should be worn in the office. Michael moves on and says somebody was injured by slipping in MSR and they do not know where yet but one of the blue lights are not working. Michael then reports he met with Katie and Maria about his initiatives and he now has a plan. He also touched base with Cesar and they started an introductory email about his position and he is working on creating a survey with a subcommittee to see what student organizations need.

k. Director, Sustainability: *Destiny Suarez*

Destiny states AASHE stands for Association for the Advance of Sustainability in Higher Education will be hosting an event in October where they have a lot of speakers and it will be a global event. Destiny says usually it is \$300 to attend and they do scholarships, but Wendy and Christine were able to get her as a co-host and to her surprise if a student has csustan.edu in their email they will be able to attend for free. Destiny says there will be many great speakers with environmental backgrounds and Wendy will be sending out registration links sometime this week.

l. Dean of Students: *Andy Klingelhoef*

No Report



## **Executive Reports:**

a. ASI Vice President of Finance: *Zoe Martinez*

Zoe says she attended UEPC last Wednesday and tomorrow she will be meeting with IRA. Zoe says she will meet Karlos tomorrow as well to discuss their plan to speak with Basic Needs. She will also be meeting with Jen from Basic Needs on Friday. She reports that for the Student Organization Funding they have started taking applications as of yesterday and once the marketing comes out she encourages the BODs to promote it. Zoe says they should go through all the processes by the 12<sup>th</sup> and then they will have two other cycles taking place throughout the semester. Zoe then says there was a memo sent out to Student Orgs via Warrior Hub. Zoe then says she will be meeting with UBAC this Friday.

b. ASI Vice President: *Karlos Marquez*

Karlos says he is looking for BODs to help him build the language of the DACA resolution and if anyone is interested to let him know. Karlos then says the polos and t-shirts are now shipped to the BODs and then he thanks Katie for packing and shipping them. Karlos then reports next week he will be working with some advising work groups to find a new method of academic planning. Karlos states he will work with the ASI ad hoc committee and if any BODs would like to join him to let him know.

c. ASI President: *Cynella Aghasi*

Cynella starts her report with a quote from Henry Ford “when everything seems to be going against you. Remember that the airplane takes off against the wind, not with it”. Cynella then starts her report that she attended Academic Senate. Cynella then says Karlos and herself will be sitting on their first IRA meeting which stands for Instruction only Related Activities and she will report back next week. Cynella continues and says on social media they are working towards voter registration and education. She says behind the scenes she has been advocating for the university to do more in regards to voter registration. Cynella states since the university is largely relying on ASI for the voting campaign she encourages the BODs to promote the organizations work when they announce the ballot drop off location. Cynella then says she is very excited because they have a candidate in place for the ASI Faculty Member representative position. Cynella states she could not be here tonight, but she will be written in the agenda next week.

## **Other Reports:**

a. Student Government Advisor (Graduate Student): *Maria Marquez*

Maria reminds the BODs that Katie and herself have been meeting with them and if they are stuck in their initiatives to reach out to them so they have someone to talk to and process their ideas. Maria then says that in the ASI and Sc webpage they have added a Warriors Vote page dedicated on informing students about registration and education when it comes to voting. Maria then reminds the BODs that the Taco 'Bout It event is taking place of the meeting next week and if they can find 2 or more people to come to the event because all students should be informed on what services are being provided to them. Maria then reminds the BODs that the Chari will contact them regarding their university wide committees they will also reach out for your availability.

b. Leadership Manager: *Katie Rotan*:

Katie thanks the BODs for approving the ad hoc committee for mental health and she will reach out to those directors who have mental health in their initiatives. Katie says they are continuing with two campaigns such as Take Action Tuesdays and Warriors Vote. Katie then says she sent the webpage Maria was talking about in the chat. Katie says they are collaborating with different departments on voting. Katies stated they are also working on final agreement for the curbside ballot drop box. Once that is approved and signed they can begin advertising and marketing it to students. Katie says she has sent an email to the BODs of expectations from the BODs and she tells them to register using the link provided and as of now they only have 32 registration form 24 of them being regular students which is a good turnout so far. Katie says by the end of the week she will email all the BODs to provide the list of the two students that they will be bringing along to make sure they have submitted a registration link. Katie then says the LifeSkills workshops started last week and she says they hold the BODs at a higher standard and if they are not able to attend a certain workshop to let her know so she can help them attend the required number of workshops. Katies says they have wrapped up their interviews for FLEx members and they have extended the invitation to five students to join FLEx. They will begin meeting next week and Katie says within the next few weeks they will be asked to join a BOD meeting too. Katie then tells the BODs to look out for their packages and they should be coming next week.

c. ASI & SC Executive Director: *Cesar Rumayor*:


Cesar says he hope the audits did not over anyone's head because it's important from the management side and he is thinking of setting up an extra training so they will know the wording in the terminology of differences. Cesar then tell the BODs if they have a question, just let him know. He then says he thinks the BODs are doing a great job on their university reports. They either share documents and they follow up with each other. He then lets the BODs know the committee reports are going to Karlos, Maria, Katie, and himself because if they were shared to all BODs they would be getting at least three email a day, but if they are interested in reading other reports to let them know. Cesar then thanks the BODs


for responding to emails and he reminds the BODs that school comes first and other things comes second, but he's glad that everyone is taking their role seriously. Cesar then says the Provost is holding their own town hall an update is at Stan State they provided 600 laptops for students and 700 hotspots on the campus and he thinks they are still identifying if there is still a need. Cesar then reminds the BODs to submit their Conflict of Interest Forms. Cesar says they are working with BSU and Indigenous students in activism they have internal committees, external committees, and they are applying pressure on the Commission, the student first commission on diversity and inclusion. Cesar then mentions the new Campus Police Advisory committee and how he will have an update soon and hopes the BODs are able to provide any input. Cesar says he did not want to send the BODs a draft because there are 15 versions already so he is working on getting the most updated draft. Cesar reminded the BODs that the last day to add or drop a course was yesterday. Cesar recommends in the resolution to academic advising is to better market to students about Census day because he noticed no one marketed it besides College of Business. Cesar then says that there is a plan to get rid of WPST testing at Stan State. Many universities either test out so they do not have to take the course or vise versa, but at Stan State they have to do both. He asks for those who are interested in tackling the WPST to contact him and they will create a committee.

**Closing Comments:**

**Adjournment:**

Nicolette motions to adjourn the meeting seconded by Michael. Motion carries 14-0-0. Marquez adjourns the meeting at 6:45 PM.

Minutes approved by:  Karlos Marquez (Oct 14, 2020 14:35 PDT) Date: Oct 14, 2020  
Karlos Marquez, Vice President

Minutes prepared by:  Trinity Morataya (Oct 14, 2020 14:49 PDT) Date: Oct 14, 2020  
Trinity Morataya, Executive Assistant

