

**A. Call to Order:** - JC Navarro - calls the meeting to order at 5:00 PM.

**Attendance:** Destiny Suarez (President), JC Navarro (Vice -President), Adela Gonzalez (Vice President-Finance), Miranda Gonzalez (Director-Sustainability), Adrian Sanchez (Director-College of Science), Anam Khan (Director-Housing & Residential Life), Emma Pohl (Director-Student Organizations), Hannah Bell (Director-College of Education, Kinesiology, & Social Work), Jacob Brucker (Director-Arts, Humanities & Social Sciences), Taylor Pilot (Director-Athletics), Jackline Soro (Director-College of Business), Daisi Morales (Director- Diversity), & Cesar Rumayor

**Absent:** Katie Rotan, Dr. Heather Dunn Carlton (Dean of Students)

**Tardy:** Adrian Sanchez (Director-College of Science), Hannah Bell (Director-College of Education, Kinesiology, & Social Work)

**Guests:** Maria Marquez Mendoza

**Point Totals:** Hannah Bell 4 permanent points, Jackline Soro 1 permanent points, Destiny Suarez 2 permanent points, Daisi Morales 6 pending points, Hannah Bell 6 pending points, Jacob Brucker 3 pending points, Jackline Soro 3 pending points, Emma Pohl 9 pending points, Miranda Gonzalez 3 pending points, Taylor Pilot 6 pending points, Anam Khan 6 pending points

**Approval of Agenda:**

- a. Motion to approve agenda for February 21<sup>st</sup>, 2023, made by Daisi and seconded by Joe.  
Motion passes unanimously at 5:01 PM.

**B. Approval of Minutes:**

- a. Motion to approve the minutes of February 7<sup>th</sup>, 2023 made by Daisi and seconded by Miranda

Motion passes unanimously at 5:02 PM.

**C. Open Forum:**

**D. Announcements and Presentation:**

**E. Action Items:**

- a. Approval of Victoria Castro as the ASI Marketing & Communications Manager—  
*ASI Executive Director, Cesar Rumayor*  
Cesar explains that this position has been posted for six and a half months. After a series of interviews, the hiring committee recommends that they hire Victoria Castro

as the Marketing & Communications Manager due to past experience in communications and understanding of how universities function. The only concern was the candidates lack of experience with supervising, however the candidate addressed these concerns during the second interview.

Motioned by Destiny, seconded by Jackie

Motion passes with 11-0-1

- b. Approval of Paid Time Off for Jury Duty for Student Staff—*ASI Executive Director, Cesar Rumayor*

Cesar shares that previously students were not allowed paid time off for jury duty, if this policy is approved student staff will be compensated for the days they take off for jury duty.

Motioned by Daisi, seconded by Adrian

Motion passes unanimously

- c. Approval of the Revised Holiday Policy for Professional Staff—*ASI Executive Director, Cesar Rumayor*

Cesar explains that because we are not state employees, we must approve our own holidays. The revised Holiday Policy for Professional Staff adds Juneteenth as a professional/student staff holiday. This means that the campus and student center will most likely be closed this day.

Motioned by Miranda, seconded by Daisi

Motion passes with 11-0-1

## **F. Discussion:**

- a. Oversight and Administration of Student Organizations Accounts

There is an MOU with the University that states the University has given oversight and administration of student organization accounts to ASI due to it being an auxiliary and having flexibility. As of two weeks ago student organizations are now required to follow every state side policy, meaning there is no longer flexibility within ASI. Cesar proposes that they remove ASI from overseeing student organization accounts because the purpose is no longer there. He states that the negative attention should be shifted to the University and not ASI. ASI is here to advocate to students, and it is difficult to do that when we are creating policies harming student orgs. Cesar would like to send a memo to the University that as of June 30<sup>th</sup> ASI will no longer be the oversight of student orgs. Board members question the effect this will have on student organizations and those who have dedicated significant time to their student organization. Board member Emma says that if this happens, they must push the University to hire someone specifically for this job rather than a student intern or part time employee. Board member Jacob asks if it is possible to hold off on this conversation for one more term and construct a more careful plan that does not lead to student organization accounts being unsupervised for a long period of time. Cesar says that that is why they would like to give them a three-month notice. Board member Anam suggests that we compile a list of questions to ask student

affairs and then move further with removing themselves from student organizations accounts. Cesar says that they may add these questions in the memo they plan to deliver to the University.

**G. Director Reports:**

- a. Jacob Brucker – Director, Arts, Humanities, and Social Sciences  
Jacob asks the Board how many of them would be able to attend an upcoming theatre performance.
- b. Jackline Soro – Director, Business Administration  
No report.
- c. Adrian Sanchez – Director, College of Science  
Adrian says that the search committee is now down to their finalists and there has been talks of an upcoming open forum.
- d. Hannah Bell – Director, College of Education, Kinesiology, & Social Work  
Hannah attended a commencement committee meeting and shares that there will be three ceremonies. They are working on fans for students who a part of the afternoon ceremonies and are having discussion about providing fans for all graduating students for novelty purposes. Emails are now being sent out to students who are participating in commencement with details regarding their ceremony.
- e. Daisi Morales – Director, Diversity  
Daisi passes around a potential design for graduation stoles that incorporate different countries. She will be meeting with the bookstore tomorrow to have these approved. They have decided on including 10 countries in the bookstore available to purchase. If a student does not see their country they may go online and request a graduation stole with their desired country.
- f. Taylor Pilot – Director, Athletics  
No report.
- g. Joe Flores – Director, Graduate Students  
Joe met with Maria and discussed his initiative and is excited to get connected with the Dean of Graduates.
- h. Emma Pohl – Director, Student Organizations  
Emma shares that due to the network outage, if student organizations need to change a reservation through 25live they may do so by emailing the front desk.

- i. Miranda Gonzalez – Director, Sustainability  
Miranda met with the AG department and informed them of her initiative. They shared ideas of how to utilize campus grown produce.
- j. Dr. Heather Dunn Carlton – Dean of Students.  
Absent.
- k. Anam Khan-- Director, Housing  
Anam had her first monthly social meeting and shares that it was a successful event. She also met with the Director and Associate Director of Housing and Residential Life. She is looking to collaborate with Eco Warriors and host an event.
- l. Faculty Member  
*Vacant*

## **H. Executive Reports:**

Vice President of Finance: *Adela Gonzalez*

Adela says that the academic advising survey was sent out and they have received 878 responses so far. There will be another reminder email coming out tomorrow. The second cycle for student life funding will open on February 27<sup>th</sup> and will close March 13<sup>th</sup>.

Vice President: *JC Navarro*

JC says that internal committees have been finalized and board members may find which ones they sit on in their email. The first Judicial Committee Meeting will be occurring next Tuesday at 10 am. He lets the Board know that they may send an email appeal if they are not able to attend.

President: *Destiny Suarez*

Destiny touches on the network outage that we are currently experiencing. The census date and student tuition due date have both been pushed back due to this network outage. OIT had hotspots however they ran out due to high demand. She met with President Junn and discussed the network outage and how to keep the state of the campus going. She shares that her and Adela have been passing out academic advising survey flyers out to students on campus and encourages the Board to further spread the word. The survey will close March 1<sup>st</sup> and the winners of the survey will be announced March 3<sup>rd</sup>. Student parent priority registration will be in place next semester.

**I. Advisor Reports:**

ASI Leadership Manager: *Katie Rotan*

JC yields staff report to Maria. Maria informs the Board that online classes are cancelled however in person classes will continue. She asks the Board to stop by the ASI suite and continue handing out kindness flowers. For next month they plan to provide care packages for students to spread awareness on mental health. A mental health check-in board will be up on the first floor of the SC for students to express how they are feeling. Election applications are now posted and she encourages the Board to inform other students of open positions. She says that Board members are expected to attend Alumni Panel Night and that it will be a good opportunity for them to ask questions to past board members.

Executive Director: *Cesar Rumayor*

Cesar discusses the network outage and says that they are not sure how long the outage will last. The problem with the outage is there will be a domino effect because faculty and staff are unable to access software that will affect programs services. All events with contracts may have to be cancelled because there is no access. There is a concern with Warrior Day and having access to the contracts for artists, inflatables, food vendors, etc.

**J. Closing Comments:**

Daisi shares that multiple communities have been hit with a network outage and that access eventually came back and to remain hopeful that this issue is resolved soon. Emma suggests that students log out of the Canvas app on their phone to avoid potential harm. Board members voice their concerns on deadlines not being extended due to the network outage. Cesar encourages Board members to email their professors, deans, or department chairs with their concerns and that professors have been told to be lenient. Destiny says that grade appeals are also an option.

**K. Adjournment:**

Motion made to adjourn by Adrian and seconded by Taylor.  
Passed unanimously at 6:09 pm.

Minutes approved by:  Date: Mar 21, 2023  
JC Navarro (Mar 21, 2023 13:18 PDT)

Minutes prepared by: *Victoria Estrada* Date: Mar 21, 2023  
Victoria Estrada (Mar 21, 2023 13:28 PDT)  
Victoria Estrada, ASI Executive Coordinator