

**A. Call to Order:** - Arianna Carlos - calls the meeting to order at 5:00 PM.

**Attendance:** Adrian Sanchez (President), Arianna Carlos (Vice -President), Miranda Gonzalez (Vice President-Finance), Tracy Williams (Director-Housing & Residential Life), Alondra Zepeda Santillan (Director- Diversity), Caren Vargas (Director-College of Business), Bibiana Sanchez (Director-College of Education, Kinesiology, & Social Work), Johnny Flucas (Director-Arts, Humanities & Social Sciences), Lauryn Serda (Director-Athletics), Aleesa Ponce (Director-Stockton Campus), David Franco (Director-Student Organizations), Belen Lopez (Director-Graduate Students), Lourdes Lopez (Director-Sustainability), Brenda Vega (Director-Science), Dr. Heather Dunn Carlton (Dean of Students), Maria Marquez, Katie Rotan, & Cesar Rumayor

**Absent:** Katie Rotan, Lauryn Serda (Director-Athletics)

**Tardy:**

**Guests:** Clint Strode, Steve Olson, Julia Reynoso, Mitchell Vinciguerra, Rose McAuliffe

**Point Totals:**

**Tracy Williams – 5 permanent points; 5 pending points**  
**Bibiana Sanchez – 2 permanent points**  
**Adrian Sanchez – 2 permanent points**  
**Alondra Santillan – 2 pending points**  
**Caren Vargas – 2 pending points**

**Approval of Agenda:**

- a. Motion to approve agenda for December 5<sup>th</sup>, 2023 made by Bibiana and seconded by Caren.

Motion passes unanimously at 5:01 PM.

**B. Approval of Minutes:**

- a. Motion to approve the minutes of November 28<sup>th</sup>, 2023 made by Miranda seconded by Bibiana.

Motion passes unanimously at 5:02 PM.

**C. Open Forum:**

- a. Mitchel is a representative for the Northern California Carpenters Union. He came last week to speak about a housing project on campus. Mitchell provided the board a copy of a letter they sent out. Some violations he pointed out were unfair wages and safety issues, which led to a couple dozen lawsuits. Next week, he will have some

people from the Carpenters Union in the Quad spreading information about these issues.

- b. Clint Strode announced that tomorrow there will be the Regulated Tools and Equipment Meeting. This meeting is to ensure that tools and equipment meet the requirements.

**D. Announcements and Presentation:**

- a. Communications & Public Affairs – Updates on Internal & External Marketing Efforts presented by Kristina Stamper and Mandeep Khaira. Communications & Public Affairs provides a wide range of services that cover both internal and external communications and marketing for the university. Communication and Community Services Team manages graphic design, digital design, media relations, media monitoring, crisis communications, public stories, and produces photography. The University Brand encompasses our narrative. Caters specific updates to specific people. The marketing focus is to increase name and visibility of Stan State. They provide student employment opportunities and internships related to communication and social media. There is going to be a new Warrior Workshop to earn a Warrior Badge. One key takeaway that marketing mainly pushes is that you belong at Stan State. In the third full year of implementing the most recent brand. Kristina explains that they are working on environment advertising (ex: billboards).
- b. Parking – Updates on Parking Resolution presented by Clint Strode, Rose McAuliffe, Julia Reynoso, and Steve Olson. There are 3000 parking spaces in 12 parking lots. No general fund dollars go to the parking lot; self-generated within the program. Parking permits and citations are the main sources of revenue. Estimated revenue of 1.6 million dollars from parking permits and 75,000 from citations. The Parking Task Force Committee consists of student, faculty, and staff. This committee provides recommendations to the President about changes in parking. The Warrior Shuttle was not utilized during the day because students would simply just park near where they were going. Calculated 24 minutes to go all the way around the school. Cost about 16,000 dollars per year for one shuttle if it ran during the day. Every time there are free parking events, people who pay lose their spots. Every department pays a fee to rent a parking lot; the president has the power to waive the fee. Students are not required to have a permit during the weekend. Students can also park in faculty staff parking after 4pm. Will work on a new system where the physical permit is not required.

**E. Action Items:**

- a. Approval of the 2022-2023 Associated Students Inc. Form 990 presented by Bobby. This document is the information for the fiscal year of July 2022 – June 2023 and

- authorizes ASI to be a non-profit. Composed of 12 different parts and 16 different schedules. Approved 14-0-0.
- b. Approval for the 2024 MOU Between Stanislaus County and the Associated Student Inc. presented by Maria Marquez. One service for the Spring semester that we are preparing for is the Vote-By-Mail Drop-Off Location. This document is an agreement that ASI will be hosting an on-campus ballot drop-off station on Monday, March 4<sup>th</sup>, from 8:00am-5:00pm, and Tuesday, March 5<sup>th</sup>, from 7:00am-8:00pm near the Reflection Pond. Will be hosting a Presidential General Election on Monday November 4<sup>th</sup>, 2024 from 8:00am-5:00pm and Tuesday November 5<sup>th</sup>, 2024 from 7:00am-8:00pm. Approved 14-0-0.
  - c. Approval of the ASI Marketing Supervisor Job Description & Classification. Job description used to be a manager type description, will now have budget facilitation. Approved 14-0-0.
  - d. Approval of the ASI Digital Marketing Coordinator Job Description & Classification. Similar the ASI Marketing Supervisor Job Description & Classification. Approved 14-0-0.
  - e. Approval of the Revised ASI & SC Professional Staff Classification Table. Shows the changes in salaries to specific positions. This review is done every two years. Approved 14-0-0
  - f. Approval of the ASI & SC Student Staff Classification Table. Shows the changes in salaries to specific positions. Changes are made to be competitive to minimum wage as minimum wage in the fast-food industry is increasing. Approved 11-0-3.
  - g. Approval for the Revised ASI Student Life Funding Policy and Procedures. Main change is that it was originally life funding and now it is engagement funding. Approved 14-0-0.
  - h. Approval of the Revised ASI & SC Employee Reimbursement for Job Specific Purchases Policy and Procedures. Mainly to reimburse employees buying something for their jobs. Approved 14-0-0.

**F. Discussion:**

**G. Director Reports:**

- a. Johnny Flucas – Director, Arts, Humanities, and Social Sciences  
Johnny will be meeting with Maria on 12/6 to start his road map initiative.

- b. Caren Vargas – Director, Business Administration  
Caren recently had a meeting with Maria. The Dean of Business has not been in contact.
- c. Director, College of Science – Brenda Vega  
Brenda will meet with Maria soon.
- d. Bibiana Sanchez – Director, College of Education, Kinesiology, & Social Work  
Bibiana met with SHAC and they discussed how to promote the health center and its services.
- e. Alondra Zepeda Santillan – Director, Diversity  
Alondra met with the ASI Study Abroad Committee. Is finding a time and day to research where oak trees were planted and is getting a plaque ready.
- f. Lauryn Serda – Director, Athletics  
Absent.
- g. Belen Lopez - Director, Graduate Students  
Belen is working on research for her initiative. The Grad Slam will be held on March 28<sup>th</sup>.
- h. David Franco – Director, Student Organizations  
Absent.
- i. Director, Sustainability – Lourdes Lopez  
Lourdes will meet with Maria soon.
- j. Dr. Heather Dunn Carlton – Dean of Students.  
No report.
- k. Tracy Williams-- Director, Housing  
Absent.
- l. Faculty Member  
*Vacant*
- m. Aleesa Ponce – Director, Stockton Campus  
Aleesa resigns.

## **H. Executive Reports:**

Vice President of Finance: *Miranda Gonzalez*

Miranda helped choose the recipients for the Study Abroad Scholarship. Announces that the Financial Aid Workshop is at 11:00am on 12/6.

Vice President: *Arianna Carlos*

Arianna thanks everyone for sending their school schedules.

President: *Adrian Sanchez*

Adrian had his first information item for U-Hour at the academic senate. Questions were raised about future enrollment trends. Campus Dining Committee Meeting is next week.

**I. Advisor Reports:**

Student Government Coordinator: *Maria Marquez*

Maria reminds the Board Directors to check their director emails during the winter break.

Executive Director: *Cesar Rumayor*

Cesar reminds the board to focus on mental health and academics. Asks if anybody is confused about the representatives from the Carpenters Union.

Leadership Manager: *Katie Rotan*

Absent.

**J. Closing Comments:**

**K. Adjournment:**

Motion made to adjourn by Caren and seconded by Bibiana.

Passed unanimously at 6:46 pm.

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Arianna Carlos, Vice President

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Irias, ASI Executive Student Assistant