



California State University | Stanislaus

**ASSOCIATED STUDENTS INCORPORATED OF
CALIFORNIA STATE UNIVERSITY, STANISLAUS**


Resolution on Academic Advising

- 1. WHEREAS:** The Associated Students, Inc., is the representative body and the official voice of the students at California State University, Stanislaus; and
- 2. WHEREAS:** Students make substantial investments of both time and money in pursuit of their educational and career goals, with a strong and comprehensive advising plan crucial to the successful realization of these goals; and
- 3. WHEREAS:** Although survey results reveal that improving advising services on our campus is a top priority of students, there remain several areas surrounding our advising services needing improvement and/or clarification, including a comprehensive delineation and understanding of the specific roles of students and of advisors in the process; and
- 4. WHEREAS:** To insure success, it is the responsibility of the student to be actively engaged and informed participants in their advising process, including:
 - Familiarizing themselves with all available campus resources
 - Knowing their academic goals and career interests, and clearly communicating these to their advisor
 - Knowing the General Education requirements and the specific requirements of their major, to build their class schedule using the following resources:
 - *My Academic Pathway* tools (Stan Planner, Stan Degree Progress, Stan Scheduler, etc.)
 - Academic catalog
 - Roadmaps
 - Fall & Spring class schedules
 - Scheduling an advising appointment prior to their first registration period, being prepared with a pre-planned schedule and questions
 - Paying attention to their CSU STAN email account for registration dates/times and advising holds (if applicable)
 - Building a relationship with their advisor


- 5. WHEREAS:** The advisor's role in the process should include the following:
- Understanding and providing guidance to the student based on their communicated academic and career goals/interests
 - Informing students of any required courses that may be missing from their General Education and/or Major coursework
 - Making student aware of courses that may be available during only the fall or spring semesters
 - Suggesting alternative courses for requirements, based on the student's interests and goals
 - With each student's specific goals in mind, sharing information about resources/opportunities available to the student in their college, as well as campus resources (e.g. internships, research opportunities, student services, etc.)
 - Collaborating with the student to insure they are making the best use of advising tools/links, such as the Academic Catalog, roadmaps, STAN Degree Progress, etc.)
 - Strictly adhering to FERPA regulations
- 6. WHEREAS:** To ensure a strong and successful advising program, certain terms need to be clearly defined and understood by all parties, including the following:
- Academic Advisor vs. Faculty Advisor
 - The role of the Academic Success Center
 - *My Academic Pathway* tools (Stan Planner, Stan Degree Progress, Stan Scheduler)
 - Academic catalog
 - Roadmaps
 - Class schedules (fall and spring)
 - FERPA regulations
- 7. WHEREAS:** Utilized to its full potential, our Academic Success Center provides a vital and essential role to insure a strong and effective advising program, actively participating in the following manner:
- Partnering with Enrollment Services and using student emails, social media, student dashboard, etc., to widely market the availability of class schedules, including information about the first pass, second pass, open enrollment, census date, last day to elect credit/no credit
 - Advertising the student/faculty roles
 - Playing an active role in first year and transfer orientation by introducing *My Academic Pathway* tools

8. **RESOLVED:** A strong and vibrant advising program is essential to student success and is made up of several moving parts -- active participation and initiative taken by the students themselves in the advising process, informed and engaged advisors who are knowledgeable of their specific roles and responsibilities to their students, as well as the Academic Success Center's continuous involvement in the advising process.
9. **RESOLVED:** That copies of this resolution be distributed to the President of Stanislaus State, Ellen Junn, Provost and Vice President of Academic Affairs, Kimberly Greer, Vice President of Student Affairs, Christine Erickson, Vice President for Strategic Planning, Enrollment Management, and Innovation, Gitanjali Kaul, Associate Vice President of Academic Affairs, Katie Olivant, Dean of Admissions/Registrar, Lisa Bernardo, Interim Associate Vice President of Student Success, Brandon Price, Director of the Academic Success Center, Gabriela Nuno, Dean, College of Business Administration, Tomas Gomez-Arias, Dean, College of Education, Kinesiology and Social Work, Oddmund Myhre, Dean, College of the Arts, Humanities, and Social Sciences, James Tuedio, Dean, College of Science, David Evans, Academic Senate Chair Elect, Keith Nainby

PASSED AND ADOPTED by the Board of Directors of the Associated Students, Inc., at a regularly held meeting on May 19, 2020.


Maria S. Marquez (May 22, 2020 16:07 PDT)

Maria Marquez, President
Associated Students, Inc.


Michelle Nungaray (Jun 3, 2020 18:53 PDT)

Michelle Nungaray, Vice President
Associated Students, Inc.