

ASI & SC Parking Permit Policy

PURPOSE

The purpose of this policy is to provide standards and guidelines for use of the parking permit given to Associated Students, Inc. (ASI) and the University Student Center (SC) Boards of Directors.

POLICY


Parking permits are the property of Associated Students Inc. and the University Student Center. Parking permits are to be issued to the Associated Students Inc. and the University Student Center Boards of Directors based on the annual budget approval process. All board members must follow the bylaws and/or position descriptions of the organization of which they are members to fulfill duties/responsibilities of being a Board of Director member.

This policy was voted on and approved by the:

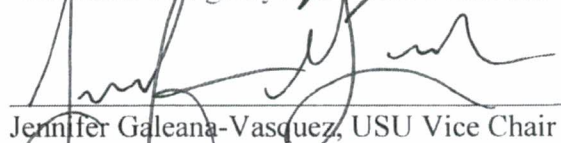
ASI Board of Directors on 07-17-18

USU Board of Directors on 07-17-18

The following signatures by the ASI President and USU Chair verify the approval of the ASI and USU Board of Directors:


Michelle Nungaray, ASI Vice President

July 20, 2018
Date


Jennifer Galeana-Vasquez, USU Vice Chair

July 31, 2018
Date

ASI & USU Parking Permit Policy

PURPOSE


The purpose of this policy is to provide standards and guidelines for use of the parking permit given to Associated Students, Inc. and the University Student Union Boards of Directors.

POLICY

Parking permits are the property of Associated Students Inc. and the University Student Union. Parking permits are to be issued to the Associated Students Inc. and the University Student Union Boards of Directors based on the annual budget approval process. All board members must follow the bylaws and/or position descriptions of the organization of which they are members to fulfill duties/responsibilities of being a Board of Director member.

This policy was voted on and approved by the:
ASI Board of Directors on 07-17-18
USU Board of Directors on 07-17-18

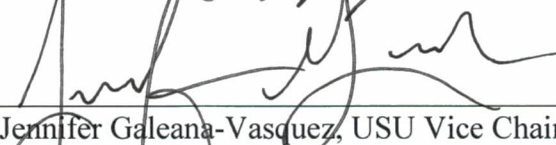
The following signatures by the ASI President and USU Chair verify the approval of the ASI and USU Board of Directors:



Michelle Nungaray, ASI Vice President

July 20, 2018

Date



Jennifer Galeana-Vasquez, USU Vice Chair

July 31, 2018

Date

3

2

1

0

PROCEDURE

- 1.0 Parking permits will be issued to each Director of the Associated Students Inc. and University Student Center Boards at the beginning of the fall and spring semesters, or at any time a new Director is appointed to fill a vacancy on either board.
- 2.0 ASI, SC, and the University Police Department (UPD) will keep records of the permit number of each parking permit.
- 3.0 All board members will provide their vehicle information prior to being issued a parking permit.
- 4.0 If a Board member is removed or resigns from their position, they are required to return their parking permit to the ASI/SC Executive Director.
 - 4.1 After the board member resigns or is removed from the board they will have a week from when they resigned or were removed to return the parking permit.
 - 4.2 If the board member does not return the parking permit, UPD will be notified to revoke the parking permit, which will lead to a parking fine from UPD.

