



California State University, Stanislaus
UNIVERSITY STUDENT UNION
BOARD OF DIRECTORS

Minutes

Thursday, September 13, 2018

Student Affairs Conference Room MSR 362 – 3:30pm

Board Members

Allysa Gonzales
Chair

Jennifer Galeana Vasquez
Vice Chair

Georgina Salgado
Secretary

Rayan Mulla
Student Representative

Annelisa Cole
Student Representative

German Silva
Student Representative

Michelle Li
Student Representative

Dylan McAlister-Becker
Student Representative

Karmjit Bath
Student Representative

Maria Marquez
ASI Representative

Dr. Edward Erickson
Faculty Representative

Matthew Lopez Phillips
President's Designee

Darrel Haydon
VP Business and Finance

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

- I. **Call to Order** *Allysa Gonzales calls the meeting to order at 3:30pm*
 - a. **Roll Call:** *Allysa Gonzales, Jennifer Galeana- Vasquez, Annelisa Cole, German Silva, Michelle Li, Dylan McAlister-Becker, Karmjit Bath, Maria Marquez, Edward Erickson, Garry Potter*
 - b. **Points report:**
Rayan Mulla had three pending points for missing the August 23rd meeting, all points were excused.
- II. **Approval of Agenda for Thursday, September 13, 2018**
 - a. *A motion to approve the agenda is made by German Silva, second by Garry Potter. Motion carries 10-0-0.*
- III. **Approval of Minutes for Thursday, August 23, 2018**
 - a. *Motion to approve the minutes from the previous meeting is made by German Silva, second by Annelisa Cole. Motion Carries 10-0-0*
- IV. **Open Forum**
- V. **Presentation**
 - a. **CHESC Conference Update - German Silva**
 - *German Silva provides a CHESC conference update explaining various ways that sustainability has been implemented on different campuses and how these ideas can be incorporated onto out campus.*
 - *German shared that Peer to peer model used in the UC system where students partners with faculty to teach a 1 unit seminar to teach about sustainability.*
 - *German also mentions the Food bank idea where the provide a microwave for students, the also prepare meals with what is available in the pantry to teach students how to make the most out of the resources available to them.*
 - *Geman shared how Verma Composting would be beneficial because it is composting for the specific purpose of feeding worms that feed the fish that make the aquaponics system work and therefore sustain the food that is being grown in order to be used in their dining hall.*
 - *German also adds that incorporating waste audits will help limit waste*

- He shares that UC Santa Barbara has Meatless Mondays tabling to get people involved and limit their footprint. They also ask all students if they want to participate in workshops to become sustainability leaders. These leaders teach people how to think about sustainability in their daily lives.
- He also mentions that UC Davis has a reuse store where they sell items to students that have been donated to the store.
- German shared that a community college also has a recycle hub where students donate items that they do not need and students who need those items can go pick them up at no cost to the student.

b. Why I Wear Red Campaign – Annelisa Cole

- Annelisa states that the campus pride committee wants the Board of Directors to submit a picture of themselves wearing red and a statement that explains why they wear red on Wednesday.
- She also mentions that signups are still needed for the Warrior Pride Kick-off on September 19th.

c. University Wide Committees – Michelle Nungaray

- Michelle explains to the Board that campus wide committees are committees discussing different needs and issues on our campus and all committees listed require student participants.
- Michelle will be emailing out committee assignments and the committees will contact the board individually about when committees meet.
- Michelle encourages board members to voice their opinion regarding the issues being discussed during meetings
- Michelle also encourages board members to dress professionally for committee meetings.
 - Karmjit asks what kind of dress code they should follow
 - Michelle says that as long as they follow our current dress code for the meetings there should not be an issue.
 - Dylan asks why some committees listed don't have descriptions.
 - Michelle states that committees with no description are often new committees and that descriptions will be added later on.

VI. Action Items

a. Approval of the USU Financial Audit (Time Certain 4:00pm)

- Bobby begins by stating that the state of California requires the organization to have an audit in two different formats. He assures that it is not two separate audits but two governing bodies requiring an audit.
- He adds that the state of California requires any non-profit to be audited after accumulating 2 million in revenue. The Chancellor's office is the second entity requiring an audit of any auxiliary that is apart of the CSU system.
- Bobby adds that as members of the board we have a responsibility for the financial accuracy of financial statements and we can be held personally liable if the financial statements of the organization are not being presented accurately.
- Bobby states that they work with management to fulfill the process. He states that the auditors look at a randomly selected sample of about 40 different transactions made and they look at the approval process of all transactions.

- Allysa asks how the sample of transactions are selected
- Bobby responds that some are chosen because of the amount that the transaction was for and for others, such as student fees, they run a tests to make sure those transactions are being made accurately
- Bobby explains that the University Student Union along with the different auxiliaries on campus and the campus combine to make one financial statement. Then all CSUs and chancellors office combine to make one large financial statement. This is why we have supplemental information because it is an essential building block of the larger financial statement.
- Bobby states that there is one adjustment to the financial statement, as an organization we have to contribute 10% to the new Student Center. He states that roughly six million dollars was going towards this 10% and that we have received help from Associated Students Inc. in order to achieve this. The adjustment to the financial statement was a classification change due to the contribution from ASI.
- Bobby mentions that as an organization we want to have net assets but we currently have a net deficit which means that we owe about 1.5 million dollars. He also mentions that for this to become an issue post employment benefits would have to be used and all of ot would have to be used at once. We are obligated to pay this money but we don't have to pay it now. It should all be covered as soon as the fee referendum goes into affect.
- Another lliability is that few employees have accumulated their maximum amount of vacation time. He states that encouraging them to take time off in order to dissolve the payout sum.
- Motion to approve USU Financial Audit made by German Silva, second by Dylan McAlister- Becker. Motion carries 12-0-0

b. Approval of the Revised USU Engraving Policy

- Allysa reviews the updated policy, mentioning that it is now titled the "University Student Center Alumni Plaza Engraving Policy"
- She also elaborates on the purpose of the policy, and left review process open ended.
- She also shares that the policy will follow guidelines of the posting policy
- Dylan asks if we only have a limited amount of space
- Allysa mentions that there is room for 2,849 bricks, only 2,400 bricks will be sold during the sales rest will be sold at a later time
- Allysa shares that there will be two sales, the first sale the bricks will be sold at \$209 and the second sale the bricks will be sold at \$259
- Allysa also shares that we will also be tabling for the bricks in the near future
- Dylan agrees with the clause in question in order to not restrict the campus community from getting bricks
- Dylan asks if verbage will be an issue if we do end up being sued for limitations to brick verbage choices
- German shares that he likes the bolded section in the policy

- Edward says if people are limited to one buying brick
- Allysa says that they can buy more than one but they have to buy one at a time
- Rayan asks if different sized brick are permitted.
- Allysa clarifies that there will one be one standard size provided.
- Rayan asks if it is an option to chose where the bricks are placed.
- Allysa states that pricing limitations does not allow for specifics of where bricks will be placed
- Dylan mentions that there will be a noticeable difference between the number of bricks purchased by organizations than students
- Motion to approve the revised USU Engraving Policy made by Rayan Mulla, second by Dylan McAllister- Becker. Motion carries 12-0-0.

VII. Discussion Items

a. Student Study Space Recommendations

- Allysa shares that for a period of six months we will not have the student center or the library available
- One of the solutions proposed during a meeting is to have two portables for the six months that are going to be used for study space and then removed once the University Student Center opens.
- Allysa then asks the Board for suggestions
- Annelisa asks when the bookstore is going down
- Allysa answers that the bookstore will be going down during the Summer of 2019
- Annelisa suggests the of use classroom space
- Allysa states that classroom spaces are one of the current recommendations
- Allysa adds that one of the ideas proposed was renting large tents like the ones used during NSO and adding tables and chairs to accommodate students.
- Dylan adds that students study where there are outlets and he believes that long term tents are not going to be efficient
- Allysa adds that their tent idea would take effect starting in june of 2019
- Maria states that tents are not cost effective and neither would be adding outlets
- Rayan suggests the Student Services building
- Maria states that the Students Services building will be used for student basic needs
- Dr. Erickson suggests using the available space in the facilities building
- German responds stating that the empty space in that building is used by laborers during their lunch
- Gary suggests President's office foyer
- Annelisa asks if we can look into using space in housing
- Allysa said that housing students that would normally study in the library will now be occupying that housing space.
- Jenn says that there are places that students can study but are unaware of them, therefore marketing these spaces should be one of our focuses
- Dylan agrees that we often times overlook exploration of our campus to find our ideal study space

- Jenn suggests the warrior arena
- Georgina suggests adding practical seating in main dining to accommodate more students
- Allysa mentions that one of her recommendations was to have one computer lab portable and another portable for open seating

b. Increase WIFI Network Recommendations

- Allysa asks for suggestions as to where the Board believes the WIFI connection can be improved
- Karmjit mentions the lecture hall in Bizzini typically has poor WIFI connection.
- Dylan suggests strengthening the connection in the quad since it is a popular spot on campus that often doesn't receive the best WIFI
- Karmjit also suggests that the large lecture hall in Naraghi needs improving
- Maria suggests the grass area in the quad in order to accommodate students who do study outside when weather permits
- Rayan suggests that the areas surrounding MSR
- Georgina suggests housing

VIII. Reports

a. ASI Representative

- Maria mentions that during the Academic Senate Meeting there was discussion regarding space availability on campus and they discussed creating a policy to ensure that the Academic Senate be the main entity that occupies the the Faculty Development Center
- Maria states that Psychological Counseling Services will be relocated to portables for roughly five to six years, she adds that it was mentioned to relocate Psychological Services into the new University Students Center. Maria informs the Board that moving this service into the Student Center will bring up the issue of confidentiality.
- Maria thanked everyone for participating in Welcome Week and participating in the fundraiser, adding that Pizza Rev msy have raised up to 1000 dollars
- Maria reminds the Board that Warriors Explore Downtown will be taking place on September 19th
- Maria also reminds the Board to purchase their Stanfest tickets since it is quickly approaching
- She also mentions that any questions regarding campus committees can be directed to her, Cesar, or Michelle
- Maria states that with the help of Vice President Haydon and Vice President Oliverez they were able to provide a new job opportunity for students that will ensure that the different microwaves that will be placed on campus will be sustained.

b. USU Secretary

- Georgina informs the Board that the rules committee has met and are working on changes to the Points Policy

c. USU Vice Chair

- Jennifer informs the Board that she has emailed out all standing committees and the chair of each committee will contact them when they will be meeting
- Jennifer also mentions that policies have been posted on the website

- She states that she will be ordering polos and jackets by Friday and the Board should be receiving them by the 30th.
- Jennifer reminds Rayan that he needs to sign his conflict of interest form
- She will be emailing out information about the Career Fair on September 26th
- She also mentions the JCPenny Suit It Up event will be taking place on Saturday, it consists of 40% off professional attire with Student ID
- Jennifer also mentions that the Budget committee will be meeting October 4th and November 1st

d. USU Chair

- Allysa mentions that the Brick Campaign will be launching on Monday but it will not be posting the campus cares website until Wednesday in order to give ASI and USU alumni exclusivity on Monday and Tuesday
- Tabling dates for the brick campaign are on October 24th and November 28th
- She mentions that we will be taking the Board photo in business casual attire on October 18th
- She mentions that the two members that will be attending ACUI are Michelle Li and Annelisa Cole
- Allysa mentions that a greek organization asked if we would be interested creating an ASI-USU kickball team for an event they will be hosting on Saturday October 6th at 11am

e. USU Executive Director

- Allysa provides updates for Cesar, mentioning that Warriors Explore Downtown is on September 19th from 4:00pm to 8:00pm. There will be a free shuttle service provided
- The Stanfest carnival will be on Sunday September 23rd and we are looking for volunteers for the event
- The front desk will be accepting credit card payments starting October 1st

IX. Announcements

X. Adjournment

- Motion to adjourn the meeting made by German Silva, second by Dylan McAlister- Becker. Motion carries 5:04pm