



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Thursday, April 9th 2020
Zoom Meeting– 3:30pm

Board Members

Melannie Castellanos
Chair

Mariah Burciaga
Vice Chair

Teresa Serna
Vice Chair of Finance

Donovan Orozco
Student Director

Nicolette Padron
Student Director

Janet Rosales
Student Director

Zoe Martinez
Student Director

Noah Wells
Student Director

Ravinder Pelia
Student Director

Maria Marquez
ASI Representative

Dr. Edward Erickson
Faculty Representative

Andy Klingelhoef
President's Designee

Christene James
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
Student Government &
Leadership Manager

Serena Ramirez
Executive Assistant

- I. **a. Call to Order**
Melannie Castellanos calls meeting to order at 4:01pm
- b. Roll Call** *Melannie Castellanos, Mariah Burciaga, Teresa Serna, Donovan Orozco, Nicolette Padron, Janet Rosales, Zoe Martinez, Noah Wells, Ravinder Pelia, Maria Marquez, Gary Potter, Andy Klingelhoef, Katie Rotan*
- c. Guest-** *Ammie Mundello, Scott Schorn, Jennifer Galeana- Vasquez, Reagan representing Christine James*
- d. Absent-** *Cesar Rumayor, Alice Pollard, Edward Erickson*
- e. Points report:** *Mariah states that Zoe has 3 permanent points, Melannie has 2 permanent points, Noah has 2 pending Points*
- II. **Approval of Agenda for Thursday, April 9th, 2020**
-Motion to approve agenda by Ravinder Pelia, second by Donovan Orozco
-Motion carries 11-0-0
- III. **Approval of Minutes for Thursday, March 12th, 2020**
-Motion to approve minutes by Gary, second by Mariah
-Motion carries 11-0-0
- IV. **Open Forum**
- V. **Presentation**
- VI. **Action Items**
 - a. **Approval of Ricardo Ramirez as the SC Building Maintenance Supervisor**
-Scott states Ricardo Ramirez was their next choice to fill the position
-He states he was impressed with his leadership skills and training
-He adds he will be a good fit for the positions
-Motion to approve by Zoe Martinez, second by Donovan
-Mariah asked why Ricardo was the second option
-Scott states their first choice had a more certifications, and training
-Motion carries 11-0-0
 - b. **Approval of the ASI & SC Student Assistant 2021 Classification and Pay Rate**
-Ammie states for several years they have been working on the classification table for student assistants

- She states that with minimum wage constantly increasing pay rates have to increase
- She states that some classifications had to be merged, classification positions 1 and 2 have been merged
- She states jobs that are assistant positions are now in classification 1 and the pay is recommended to be 14.25 an hour
- She states classifications that are currently in level 3 are being moved to 2 and the pay is moving from 13.50 to 14.50
- She states the only positions that will be in level 3 are Student Advisor, Web and App
- She states level 4 will be graduate students
- She adds Presidents and Chair positions will be paid the same, at 16 an hour, and Vice chair/presidents will be paid the same at 15 an hour
- She states this will not be effective until January 1st 2021
- Motion to approve by Gary Potter, second by Nicolette Padron
- Motion carries 11-0-0

c. Approval of \$175,000.00 for Renovation and Furniture at the Stockton Campus

- Jennifer states they plan on adding more tables, chairs, microwaves, refrigerators for the Student Lounge
- She states she wants it to match the student center, for those students who have been to the Turlock Campus and are going to the Stockton Campus there is a connection
- She states for one of the walls they want to include a campus pride mural
- She states the ASI and SC suit will have a front desk where she would like to see merchandise being sold, print and go, passes for busses, and anything else students would like to purchase
- She states she would like to renovate the middle court yard, they would like to add furniture that matches the Warrior Grill,
- She adds the renovation will cost roughly 168,000.00, but is requesting 175,000.00 for cushion room
- Ravinder asked when would the renovations start
- Jennifer states hopefully in the summer, she needed approval so she could start, but could possibly change because of COVID-19
- Maria asked who is in charge of cleaning the student lounge and student court yard
- Jennifer states currently the furniture is not being cleaned, but can be added to duties of workers
- Donovan asked if the 175,000 would be enough cushion space if things were to go wrong
- Jennifer states she thinks it will be enough
- Gary asked if this was the budget from before
- Jennifer states more renovations have been added to the furniture pricing, they did raise the requesting amount of 30,000 to 55,000 for furniture cost
- Motion to approve by Mariah, second by Donovan
- Motion carries 12-0-0

VII. Discussion Items

VIII. Reports of SC Board of Directors

a. ASI Representative- Maria Marquez

- Maria states ASI Elections are online based, candidates can be found on the website
- She states ASI has been brainstorming ways to promote candidates fairly
- She states ASI Elections dates have changed and are now April 22nd-23rd
- She states she has been working with faculty with grading options for undergraduate students

b. ASI Student Government & Leadership Manager- Katie Rotan

- Katie states applications for the Board of Directors are due April 22nd
- She adds Ravinder's student initiative fund has arrived on campus and installation will be started once back on campus

c. SC Vice Chair of Finance- Teresa Serna

- Teresa states budget committee approved \$88,000 for each organization to receive \$500

d. SC Vice Chair- Mariah Burciaga

- Mariah states she has been working on the Brick Campaign
- She states Melannie, Teresa, Serena, and herself will be working on the SC Student Director job descriptions
- She states the food distribution went very well

e. SC Chair- Melannie Castellanos

- Melannie states Cesar provided all Executives and SC Executive Assistant with projects to be working on
- She states she will be presenting the Stan State letters, and bronze statue to the Campus Master Plan committee next week, updates are to follow
- She states all executives are working on Marketing for SC Board of Directors recruitment
- She adds everyone is working on programming and services to offer students remotely

f. SC Executive Director- Cesar Rumayor

IX. Announcements

- Ravinder asked if there are any discussions on coming back to school for next semester
- Maria states it is going day by day
- Andy states all summer classes will be online and fall semester has not been decided yet
- Ravinder asked if it is possible for candidates to represent themselves on zoom
- Katie states ASI has to stick to election codes, candidates are being promoted via social media and website
- She states if they open up zoom it will cause some issues for elections
- She adds ASI is working on a giveaway for those students who are voting

X. Adjournment

- Meeting adjourned 4:37pm

Minutes approved at regularly scheduled meeting on April 30, 2020

Melannie Castellanos

Melannie Castellanos (May 12, 2020)

University Student Center Board Chair

Date Signed