



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Board Members

Melannie Castellanos
Chair

Mariah Burciaga
Vice Chair

Teresa Serna
Vice Chair of Finance

Donovan Orozco
Student Director

Nicolette Padron
Student Director

Janet Rosales
Student Director

Zoe Martinez
Student Director

Noah Wells
Student Director

Ravinder Pelia
Student Director

Maria Marquez
ASI Representative

Dr. Edward Erickson
Faculty Representative

Andy Klingelhofer
President's Designee

Christine James
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
Leadership Manager

Serena Ramirez
Executive Assistant

Thursday, May 7th, 2020

Zoom Meeting– 3:30pm

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. **Call to Order** Meeting called to order at 3:32pm
 - a. **Roll Call** Melannie Castellanos, Mariah Burciaga, Teresa Serna, Donovan Orozco, Nicolette Padron, Janet Rosales, Zoe Martinez, Ravinder Pelia, Maria Marquez, Edward Erickson, Andy Klingelhofer, Christine James (left meeting 3:57pm), Alice Pollard, Gary Potter (joined meeting 4:27pm), Cesar Rumayor, Katie Rotan
Guest- Adela Gonzalez, Gianna Nunes, Elizabeth Soriano, Joanna Llavore, Odalis Garcia
 - b. **Points report** Zoe has 3 permanent points, Melannie has 2 permanent points
- II. **Approval of Agenda for Thursday, May 7th, 2020**
-Motion to approve Agenda by Mariah, second by Ravinder
-Motion carries 12-0-0
- III. **Approval of Minutes for Thursday, April 30th, 2020**
-Motion to approve minutes by Zoe, second by Donovan
-Motion carries 12-0-0
- IV. **Open Forum**
- V. **Presentation**
 - a. **2020 – 2021 Student Center Budget – First Reading**
-Teresa states the budget summary has all of the departments, total Revenue, and total expenses
-She states administration has to do with professional staff and lease income that comes from different departments within the Student Center
-She states the game center revenue will be from how much students are charged to use the game center
-She states the service desk the revenue comes from printing
-She states for printing supplies, contractual services, and 40 rental laptops are from this budget
-She states Code Red and ASI budget are shared together
-She states there will be 4 trips for weekend warrior 2 in the spring and 2 in the fall

- She states revenue is from student fees for the SC Chair, Vice Chair, Vice Chair of Finance, and Student Assistants, this covers medical, FICA, telephone and Retreats
- She states BOD executive fund and initiative fund are both at 2,000
- She states campus cares contribution is 10,000 and food pantry is 5,000
- She states BOD will get flex cash to get meals on campus
- She states recruitment for BOD was not included before but should've been and has now been added
- She states birthday bash will be added because the building does have a birthday, and other activities with the building like Halloween bash, and senior send off
- She states something that was not in the budget before and is now added is a Stockton Campus budget, for their front desk needs, 10 lap top rentals, and travel and state
- Donovan asked under student's assistants for fall it is 13.00 and then goes up to 14.00 in the spring and decreases in the summer back to 13.00
- Cesar states he will confirm if summer budget is July and August, that's why it decreases is because the summer budget is different than fall and spring
- Nicolette asked why there are so many students to work 90 operating hours for the Service desk
- Teresa states the schedule of students will be based off availability and who is able to work those times
- Maria asked When is the Student Center Birthday Bash
- Teresa states January 3rd
- Alice states she heard about the Lawsuit that is going around for UC's and CSU's for student fees
- She asked what happens if the money has to be returned to students
- Cesar states there are many conversations going around, lawsuits do take longer to process
- He states he does not know if it is a reimbursement or if there will be a fight against it
- He states if Fall 2020 is virtual the budget will have to be revised
- He states there will be more updates as they go
- Christine states there are things that need to be paid for, and there is no other way to get this money and it is just a wait and see what happens moment

VI. Action Items

a. Approval of 2020-2021 SC Board of Directors

- **Mariah Burciaga**
- **Odalys Garcia**
- **Adela Gonzalez**
- **Joanna Llavore**
- **Gianna Nunes**
- **Donovan Orozco**
- **Teresa Serna**
- **Elizabeth Soriano**

- Katie states with limited recruitment, they received a total of 19 applications, and held 15 interviews
- She states after the interviews the committee had a discussion on what they thought
- She states most of the applicants were already involved in campus and if not already involved they want to experience being involved on campus
- She states they were ambitious to make change and improve student life
- She states they are eager to serve, and they felt like the 9 nominees were the perfect mix of experienced leaders and new students that want to gain more leadership skills
- Ravinder states he looked for directors that could take on the role responsibly and represent the student center well
- Melannie asked the Nominees to talk a little bit about themselves
- Mariah Burciaga states she is going to a 3rd year, her major is English with a Psychology Minor and she wishes to be a teacher when she graduates

- She states she would love to be a part of the Board of Directors because she loves the Student Center and everything they do and all of the services they provide*
- She adds she would like to be on the operating side of the Student Center to help student's life*
- Odalis Garcia states she is graduating this semester and is starting the master's program in the fall, she wants to do marriage and family therapy*
- She states she wants to be a part of the board by providing services for students, and it will be a good start for her carrier*
- Adela Gonzalez states she will be a third year and she is studying Criminal Justice and she hopes to work in the crime lab*
- She states she wants to be part of the board because she received a lot of help and she wants to be able to help others*
- Joanna Llavore states she is going to be a second year; she is excited to interact more with the students and see what the Student Center is about and has to offer*
- Gianna Nunes states she is going to be a third year her major is kinesiology with a concentration in health promotion and her overall goal is to be a Surgical PA*
- Donovan Orozco states he is a senior and is studying social science, and he wants to be a part of the BOD to bring a welcoming environment to the student center and initiative changes*
- Teresa Serna states she is going to be a senior and she is studying psychology and she wants to apply to the AS/BSN program at the Stockton Campus. She wants to be a part of the BOD because she loves being able to advertise resources for students and to continue seeing the building grow*
- Elizabeth Soriano states she is a psychology major with a child development minor, she hopes to learn from this experience and create an enjoyable environment for everyone*
- Melannie states she will be putting all of the nominees into a waiting room for the board to discuss, and approve nominations*
- Nicolette asked since Donovan is graduating and his position will be vacant will his position be filled?*
- Katie states that was a concern they had, and he joined late so he did not have that full experience of the board, and will give his position to another student for spring*
- Motion to approve nominees by Zoe, second by Janet*
- Motion carries 9-0-0*

b.Approval of 2020-2021 SC Board of Director

- Melannie Castellanos

- Melannie states she will be passing the gavel to Mariah*
- Melannie states she is the current SC Chair and before this she was the Vice Chair, she has been involved with SC since fall 2017 and she has seen the organization grow and would like to continue to see the Student Center grow*
- Mariah states she will put Melannie in a waiting room while the board discusses and motion to approve*
- Janet states she has known Melannie for a while and has watched her grow within the organization and she puts others first before herself to make sure everyone is okay and is a good choice to come back to the board*
- Ravinder states he agrees with Janet and he thinks Melannie is a great fit for SC Chair*
- Mariah states she has had a lot of help from Melannie, she is a good teacher, and will be a good fit for the Student Center Board of Directors*
- Motion to approve by Zoe, second by Janet*
- Motion carries 11-0-0*

-Mariah states she will pass the gavel back to Melannie

C.Nominations for the 2020 – 2021 SC Board of Directors Executive Position

-SC Board of Director Chair

-Teresa states she nominates Melannie Castellanos for SC Board of Director Chair, second by Janet

-Melannie states she accepts nomination

-Motion to close nomination for SC Chair position by Ravinder, second by Maria

-Motion carries 11-0-0

-SC Board of Director Vice Chair

-Melannie states she nominates Mariah Burciaga for Vice chair, second by Janet

-Mariah states she accepts nomination

-Motion to close nomination for SC Board of Director Vice Chair by Alice, second by Donovan

-Motion carries 11-0-0

-SC Board of Director Vice Chair of Finance

-Maria states she nominates Teresa Serna for SC Vice Chair of Finance, second by Mariah

-Teresa states she accepts nomination

-Motion to close nomination for Vice Chair of Finance by Nicolette, second by Janet

-Motion carries 11-0-0

VII. Discussion Items

VIII. Reports of SC Board of Directors

a.ASI Representative- Maria Marquez

-Maria states ASI will be starting the resolution for Advising will be passed to ASI Board of Directors and other smaller committees within that

-She states she would like to congratulate the new SC Board of Directors

b.ASI Leadership Manager- Katie Rotan

-Katie states there will be a Passing the Gavel Ceremony for incoming and outgoing BOD

-She states there will be a save the date sent out

-She states they are working on dates for drop off to return laptops, and dates for retreats

c.SC Vice Chair of Finance- Teresa Serna

-Teresa states budget committee will be meeting again May 8th

-She states SVAC is still working on a meeting time

-She states the brick give away will begin soon

d.SC Vice Chair- Mariah Burciaga

-Mariah states she has been working with professional staff working on future programming forms

-She states policy and HR committee meetings are coming up

-She states Serena will be helping her with Brick phone calls

e.SC Chair- Melannie Castellanos

-Melannie states she has been working on the Commencement committee and there is no clear date what day it will be held on

-She states she will be working on a document to send over to the mural artist based off what was said in the open forum meeting

-She states she would like to Congratulate the new SC BOD and thank you to current BOD

f.SC Executive Director- Cesar Rumayor

-Cesar states she would like to thank Teresa on the Budget, it is a lot of hard work with the amount of money they oversee

-He states there is a concern freshman might not come back rather go to a junior college if virtual setting continues

-He states they are exploring options for microwaves in the Student Center

-He states the Event Center needs a paint job, and they are working on a budget for that
-He states they are working on scenarios if the Student Center is asked to be open if fall 2020 is in a virtual setting

IX. Announcements

-Maria would like to thank SC for getting Microwaves, she is very excited for students to use them once returned back to school
-Ravinder states he would like to congratulate the new Board Members
-Melannie states the last meeting for the term will be May 14th

X. Adjournment

-Motion to adjourn meeting by Zoe, second by Nicolette
-Motion carries 12-0-0
-Meeting adjourned 4:34pm

Minutes approved at a regularly scheduled meeting held on May 14, 2020.

Melannie Castellanos

Melannie Castellanos (Jun 3, 2020 12:25 PDT)

Melannie Castellanos, Chair