



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Board Members

Melannie Castellanos
Chair

Mariah Burciaga
Vice Chair

Teresa Serna
Vice Chair of Finance

Donovan Orozco
Student Director

Nicolette Padron
Student Director

Janet Rosales
Student Director

Zoe Martinez
Student Director

Noah Wells
Student Director

Ravinder Pelia
Student Director

Maria Marquez
ASI Representative

Dr. Edward Erickson
Faculty Representative

Andy Klingelhofer
President's Designee

Christene James
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
ASI Leadership Manager

Serena Ramirez
Executive Assistant

Thursday, May 21st, 2020

Zoom Meeting– 3:30pm

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Call to Order** -Meeting called to order at 3:35pm
 - a. Roll Call**
-Melannie Castellanos, Mariah Burciaga, Teresa Serna, Donovan Orozco, Nicolette Padron, Janet Rosales, Zoe Martinez, Ravinder Pelia, Maria Marquez, Edward Erickson, Andy Klingelhofer, Cesar Rumayor, Katie Rotan
Absent- Noah Wells, Alice Pollard, Gary Potter, Christine James
 - b. Points report**
-Mariah states Zoe has 3 permanent points, Melannie has 2 permeant
- II. Approval of Agenda for Thursday, May 21st, 2020**
-Motion to approve by Donovan, second by Zoe
-Motion carries 11-0-0
- III. Approval of Minutes for Thursday, May 14th, 2020**
-Motion to approve by Donovan, second by Janet
-Motion carries 11-0-0
- IV. Open Forum**
- V. Presentation**
- VI. Action Items**
 - a. Approval of Dr. Edward Erickson as the Faculty Representative for 2020 – 2021**
-Melannie states Dr. Erickson has to be approved every year
-Motion to approve by Maria, second by Mariah
-Maria states Dr. Erickson has provided good insight
-Melannie states she will put Dr. Erickson in a waiting room while the board discusses
-Motion carries 10-0-0
 - b. Approval of Gary Potter as the Community Representative for 2020 – 2021**
-Melannie asked the board if they would like to table the action item because the representative isn't present
-The Board agrees no they can be approved without them being present
-Motion to approve by Janet, second by Zoe

- Maria asked if they have trouble joining our meetings virtually
- Melannie states she walked Gary through the whole process
- Motion carries 11-0-0

c.Approval of Alice Pollard as the Alumni Representative for 2020 – 2021

- Motion to approve by Maria, second by Nicolette
- Motion carries 11-0-0

d.Approval of the Revised University Student Center Operating Agreement

- Cesar states there is an operating agreement already, he states the main revisions were the name change
- He states we are approving the whole document rather than just the changes
- Motion to approve by Ravinder, second by Nicolette
- Motion carries 11-0-0

e.Approval of the University Student Center Facility Policy

- Mariah states the policy is in regards to the office spaces in the Student Center
- She states it talks about upkeep, and what they can and can't have in their office
- Melannie states there was a policy approved prior, but was split into the Facility Policy and Reservations Policy
- Motion to approve by Janet, second by Teresa
- Donovan asked if anyone would be mandating these rules
- Melannie states if anything is not being used correctly, they can be told to change or take anything down
- Motion carries 11-0-0

f.Approval of the University Student Center Reservations Policy

- Mariah states this policy is regarding the reservations inside the Student Center and who has priority
- She states the policy has the rules, prices, insurance, access, spaces that are not reservable, parking, catering, cancelations, and prohibited activities
- Motion to approve by Janet, second by Donovan
- Motion carries 11-0-0

g.Approval of the University Student Center – Stockton Campus Marketing and Material Posting Policy

- Mariah states this policy is similar to the Turlock Campus posting policy
- She states this is regarding posters on the wall from organizations, including restrictions, removing, and the Student Center has the right to remove any posting if it does not meet the guidelines
- Motion to approve by Nicolette, second by Zoe
- Motion carries 11-0-0

h.Approval of the SC Purchasing Authority Policy

- Teresa states departments can move around their budget, as long as it does not change or go over their overall budget
- She states wording of PRF has been changed
- Motion to approve by Maria, second by Donovan
- Dr. Erickson asked on why the 10-dollar range was chosen
- Cesar states based off some history, it has always been around 10 dollars
- Motion carries 11-0-0

VII.Discussion Items

VIII.Reports

a.SC Board of Directors

b.ASI Representative- Maria Marquez

- Maria states the Resolution for Academic Advising has been approved
- She states she has met with Turlock transit and how that will change due to COVID-19
- She states it has been a pleasure to serve

c.ASI Leadership Manager- Katie Rotan

- Katie states there has been emails sent out on lap top returns
- She states both events will have a zoom link sent out in the morning
- She states year end event is more casual, and gavel ceremony will be business attire
- She states summer board training dates are being worked on

d.SC Vice Chair of Finance- Teresa Serna

- Teresa states she is still reading responses for the brick give-away
- She states she would like to thank this semesters board for serving

e.SC Vice Chair- Mariah Burciaga

- Mariah states she met with Events for Fall 2020 committee, and they are focusing on Virtual programming
- She states she is tying up end of the year forms
- She would also like to thank the board

f.SC Chair- Melannie Castellanos

- Melannie states she met with commencement committee and they still do not know a date for commencement
- She states she met with the artist for the mural, and will begin his contract soon
- She states the alumni quilt is still being worked on
- She states she is also waiting on a response for sustainability

g.SC Executive Director- Cesar Rumayor

- Cesar states Stockton campus renovations are still moving forward
- He states there is still construction going on in the building and hopefully it is up and running when students return in the fall

IX. Announcements

- Zoe would like to thank the board, she is moving over to the ASI side
- Dr. Erickson states with housing students being on campus, is it possible for having the Student Center open
- Cesar states they are waiting to hear back from the county and state but he is aware and there are conversations being made
- He states they are waiting to hear back also for computer labs, and other student needs
- Cesar states the Student Center will be up and running if it is permitted
- Ravinder would like to thank the board for allowing him to serve, and it was a pleasure working with everyone
- Nicolette would also like to thank the board
- Janet would like to thank the board also, it is her last semester and she is thankful for everything ASI & SC has given her
- Melannie states she would like to thank the board for serving this term

X. Adjournment

- Motion to adjourn by Donovan, second by Ravinder
- Motion carries 11-0-0
- Meeting adjourned at 4:11pm

Minutes approved at a regularly scheduled meeting on July 16, 2020.

Melannie Castellanos

Melannie Castellanos (Aug 4, 2020 18:47 PDT)

Melannie Castellanos, SC Board Chair