



California State University, Stanislaus  
**UNIVERSITY STUDENT UNION**  
**BOARD OF DIRECTORS**

**Agenda**

**Board Members**

*Jennifer Galeana-Vasquez*  
Chair

*Melannie Castellanos*  
Vice Chair

*Michelle Li*  
Vice Chair of Finance

*Annelisa Cole*  
Student Representative

*Nicollette Pardon*  
Student Representative

*Michelle Li*  
Student Representative

*Janet Rosales*  
Student Representative

*Zoe Martinez*  
Student Representative

*Noah Wells*  
Student Representative

*Vacant*  
Student Representative

*Maria Marquez*  
ASI Representative

*Vacant*  
Faculty Representative

*Andy Klingelhoef*  
President's Designee

*Dr. Darrell Haydon*  
Business and Finance  
Representative

*Vacant*  
Alumni Representative

*Gary Potter*  
Community Representative

**Advisors / Staff**

*Cesar Rumayor*  
Executive Director

*Katie Rotan*  
Student Government &  
Leadership Coordinator

**Monday, July 15th , 2019**

**MSR 130c– 4:30pm**

- I. Call to Order:** *Jennifer Galena Vasquez calls the meeting to order at 4:31pm*
  - a. Roll Call:** *Jennifer Galeana-Vasquez, Cesar Rumayor, Melannie Castellanos, Annelisa Cole, Maria Marquez, Darrell Haydon, Gary Potter, Janet Rosales, Michelle Li, Zoe Martinez, Andy Klingelhoef, Nicolette Padron, Noah Wells, Katie Rotan*
  - b. Absent:**
  - c. Guests:**
  - d. Tardy:**
  - e. Points report:** *N/A*
- II. Approval of Agenda for Monday, July 15<sup>th</sup> , 2019**
  - *A motion to approve the agenda for Monday, July 15th, 2019 is made by Gary Potter, second by Nicolette Padron. Motion carries 12-0-0.*
- III. Approval of Minutes for Monday, June 10<sup>th</sup>, 2019**
  - *A motion to approve the minutes for Monday, June 10th, 2019 is made by Gary Potter, second by Zoe Martinez. Motion carries 12-0-0.*
- IV. Open Forum**
- V. Presentation**
- VI. Action Items**
  - a) Approval of the Revised University Student Union Articles of Incorporation**
    - *Jennifer explains there were a few corrections in the documentation.*
    - *There was a change in the University student union name, now change to University student center*
    - *Also a revision from secretary to Vice Chair of finance*
    - *Gary Potter questioned the name change from union to student center*
    - *Jennifer pointed out that union seems to tie to labor rather than center, which is more welcoming and more of a destination spot for students*
    - *A motion to approve by Janet Rosales, and seconded by Nicolette Padron*

- *Motion carries 12-0-0*
- a) **Approval of the Suspension of Section 11.2 Bylaw  
Amendement of USU Board of Directors**
  - *A motion to approve suspension of section 11.2 in bylaws in order to carry on with the revised student bylaws*
  - *Gary asked why this was being suspended*
  - *Jennifer answered in order to approve bylaws or revise, which are being approved, suspension will allow approval today and not the next meeting*
  - *Gary asked if it will just be approved today then will go back next meeting*
  - *Jennifer cleared it is only for todays meeting and will go back*
  - *A motion to approve by Gary, seconded by Maria Marquez*
  - *Motion carries 12-0-0*
- b) **Approval of the Revised University Student Union Bylaws**
  - *Jennifer goes over the changing of the student center wording, as well as changing and adding of wording/ editing*
  - *Different departments and units within the university student center*
  - *Voting board members may not be employees or voulenteers*
  - *Change in faculty, alumni, and community rep terms, from 2 one year terms- to 3 one year terms*
  - *If board wants to extended their term limit, majority vote*
  - *2/3rds vote is kept, if removing anyone from board*
  - *Acronyms from student center being used- SC*
  - *Interview committee and who is on it*
  - *Addition of Katie 's position- ASI student government and leadership manager, also on interview committee*
  - *Changing secretary to vice chair of finance*
  - *Committe meetings now student board members*
  - *Changing meetings- at least 4 meetings*
  - *8.7 striked through- no quartly reports to board, operations would give quartly reports to the operation committee*
  - *Ceasar added that it should be done but it should not be a bylaw change.*
  - *Rules committee now judicial committee*
  - *Duties of secretary now duties of vice chair*
  - *Buget committee specifics- VP of finance, vice chair of finance*
  - *Judicial committee under the responsibility of vice chair*
  - *Dr. Haydon asked why there was reform on dean of students responsibilities in 8.9-10*
  - *Ceasar responded it has been the practice, there has not been any collaboration in 4-5 years*
  - *A motion to approve carried by Maria, and seconded by Gary*
  - *Motion carries 12-0-0*
- c) **Approval of the Revised Bonus Policy**
  - *Jennifer explains strike out for name change for position specialist is gone from Human resource*

- Also strike out only a bonus would be granted during years where no quota or increase would be given for budget purposes and are utilized to recognize exceptional performance- One time payout
- Ceasar clarified that this plan is because it has been hard to find people for these positions so there may be a need to add additional work to current employees
- He also adds that these additional duties would be rewarded to fill these positions for a few months
- A motion is carried by Gary, seconded by Janet
- Dr. Haydon asked how many people would be given the bonus and the dollar amount
- Ceasar answers 6, and about \$32,000 over 6 months
- Dr. Haydon asks why overtime is not just given, or payed for their assignments given.
- Also a question of how to balance these both, overtime and bonus
- Ceasar answers for nonexempt staff it would be within their 8 hours of additional work
- Exempt staff will be additional as well but no overtime
- Dr. Haydon questions how many exempt staff there are
- Ceasar says 5 people
- Dr. Haydon does not believe it seems as a very precise way of compensating for extra effort- why not just compensation change rather than bonus?
- Ceasar answers that it is difficult due to different categories, he refers that Ammiee in HR advised that it may be easier to have bonus plan since there are people coming and going with different work
- Plan still must be approved and go through work
- Gary asks if 32,000 is the max
- Ceasar answers yes
- Dr. Haydon suggests the bonus plan being for limited term, not a permanent way to fund staff
- Noah Wells questioned when would it end
- Dr. Haydon suggested end of the academic year
- A motion to amend to set an expiration date on bonus plan by Dr. Haydon, seconded by Zoe.
- Motion carries 12-0-0
- Noah questions if it is still able to extend if felt necessary
- Jenn and Haydon agree yes
- Zoe questions the date- whenever the amount is cleared to June 2020
- Jennifer clarifies yes
- Motion carries 12-0-0

**d) Approval of the Revised University Student Center Mission Statement**

- Jennifer shows current mission statement and the purposed mission statement
- A motion is carried by Nicolette, and seconded by Janet.
- Maria asked what were the changes
- Jennifer refers back to the statement on the presentation

- *Motion carries 12-0-0*
- e) **Approval of the Revised University Student Center Vision Statement**
  - *A motion to approve is carried by VP Haydon and seconded by Gary.*
  - *Motion carries 12-0-0.*
- f) **Approval of the University Student Center Values Statement**
  - *Jennifer states that the values statement are shared with ASI*
  - *Campus pride, collaboration, embracing integrity and ethics, enriching experiences and relationships, excellence in service, safe space*
  - *A motion to approve by Zoe, and seconded by Maria.*
  - *Zoe questioned if these values were here before*
  - *Cesar answers they could not find when they were approved*
  - *Nicolette asked if they are for both ASI and USU, and if they are interchangeable.*
  - *Cesar answers they both value these statements.*
  - *Motion carries 12-0-0.*
- g) **Approval of the 2019 – 2020 ASI & SC Priorities**
  - *Jennifer states the priorities were worked on by professional staff.*
  - *Action plan, specifics on priorities*
  - *A motion to approve by Melanie Castanellos, and seconded by Zoe.*
  - *Andy Klingelhofer asked if these priorities were here before.*
  - *Cesar answers they are approved every year.*
  - *Combined because shared staff and memberships.*
  - *Motion carries 12-0-0.*
- h) **Approval of the Board of Director Initiative Policy**
  - *Jennifer explains this fund was implemented this year*
  - *Policy and procedure of how a board of director would achieve the fund and process they would go through.*
  - *A motion to approve carries by Nicolette, and seconded by Michelle.*
  - *Dr. Haydon asked what the budget is for this fund*
  - *Jennifer states \$2,000*
  - *Gary asks if its every year*
  - *Cesar states that since it is the first year with this, they wanted to start small and see where it goes. ASI is 4,000 and they have been doing it for about 7 years.*
  - *Maria asked if it is the same contract for ASI*
  - *Cesar says it is similar bujt there is some slight changes so there must be 2 policies.*
  - *Noah asked what the funds would be used for*
  - *Jennifer answers they would be used for an initiative. Ex-sustainability event*
  - *Request funds*
  - *Cesar also adds it is meant to empower board members*
  - *Michelle asked if the funds are for a year or semester*
  - *Jennifer answers it is for a full year*

- *Motion carries 12-0-0*
- i) Approval of the Education Assistance Program Policy**
  - *Jennifer explains this program will help assist professional staff that is pursuing higher education*
  - *Able to request aid/funds or be reimbursed*
  - *A motion to approve by Maria, seconded by Haydon*
  - *Ceasar adds it is a new benefit after Zoe asked if this is new*
  - *Motion carries 12-0-0.*
- j) Approval of the University Student Center Logo**
  - *Jennifer shows student logo*
  - *Nicolette asks if that is the logo that will be on merchandise*
  - *Jennifer confirms yes*
  - *Nicolette comments building on logo will be good for USU advertising*
  - *Zoe agrees it will help promote*
  - *Dr.Haydon adds emphasize the logo is not just about the physical building but services it will provide to students.*
  - *Annaeleisa asked the cost for replacing logo items with new student center items*
  - *Ceasar says there will be budgeting for new items, but most outdated items needed to be replaced anyways*
  - *Zoe asked if logo will be in effect before building opens*
  - *Jennifer answers yes*
  - *A motion to approve carries by Michelle and seconded by Zoe*
  - *Motion carries 12-0-0*

## **VII. Discussion Items**

## **VIII. Reports**

### **a. USU Board of Directors**

### **b. ASI Representative**

- *Maria explains how her and Michelle met with the director of athletics, Terry, and President Jenn to talk about priority registration for student athletes*
- *Revised proposal*
- *She explained how athletes are successful without it but Stanislaus is the only university that does not have it*
- *Will keep up with updates*

### **c. USU Vice Chair of Finance**

### **d. USU Vice Chair**

- *Michelle welcomes Noah*
- *Will begin working on outreach events- monthly*
- *Finalize retreat schedule*
- *She emphasizes checking of everyone's email and requests fall schedules to begin on committees*

### **e. USU Chair**

- *Jennifer states that executives went on a retreat to talk about initiatives*
- *Working on alcohol approval for warrior grill*

### **f. USU Executive Director**

- *Ceasar shares the troubles with finding an assistant director of operations*
- *May consider increase of posting salary – repost August 1<sup>st</sup>*

**IX. Announcements**

- *VP Haydon explains financial reserves for CSU*
- *Budget forum, money department doesn't spend but is restricted*
- *Used for student health, capital- academic building*
- *Must contribute 10% of that cost from own campus resources*
- *Wants to provide information for audit*

**X. Adjournment**

- *Motion carried by Maria, seconded by Gary*
- *Meeting adjourned at 5:37pm.*