



California State University, Stanislaus  
**UNIVERSITY STUDENT CENTER**  
**BOARD OF DIRECTORS**

**Minutes**

**Board Members**

*Jennifer Galeana-Vasquez*  
**Chair**

*Melannie Castellanos*  
**Vice Chair**

*Vacant*  
**Vice Chair of Finance**

*Annelisa Cole*  
**Student Director**

*Nicolette Padron*  
**Student Director**

*Janet Rosales*  
**Student Director**

*Zoe Martinez*  
**Student Director**

*Noah Wells*  
**Student Director**

*Vacant*  
**Student Director**

*Vacant*  
**Student Director**

*Maria Marquez*  
**ASI Representative**

*Dr. Edward Erickson*  
**Faculty Representative**

*Andy Klingelhofer*  
**President's Designee**

*Dr. Darrell Haydon*  
**Business and Finance Representative**

*Alice Pollard*  
**Alumni Representative**

*Gary Potter*  
**Community Representative**

**Advisors / Staff**

*Cesar Rumayor*  
**Executive Director**

*Katie Rotan*  
**Student Government & Leadership Manager**

**Thursday, September 5th, 2019**  
**MSR 130c- 3:30pm**

- I. Call to Order:** *Jennifer Galeana-Vasquez calls the meeting to order at 3:32 pm*
- a. Roll Call:** *Jennifer Galeana-Vasquez, Cesar Rumayor, Melannie Castellanos, Annelisa Cole, Maria Marquez, Janet Rosales, Zoe Martinez, Andy Klingelhofer, Nicolette Padron, Noah Wells, Katie Rotan, Dr. Edward Erickson*
  - b. Absent:** *Dr. Darrell Haydon, Gary Potter*
  - c. Guests:** *Ravinder Singh Pelia, Teresa Serna*
  - d. Tardy:** *Alice Pollard*
  - e. Points report:** *N/A*
- II. Approval of Agenda for Thursday, September 5th, 2019**
- *A motion to approve the agenda for Thursday, September 5th, 2019 is made by Maria Marquez, second by Nicolette Padron. Motion carries 9-0-0.*
- III. Approval of Minutes for Monday, July 15th, 2019**
- *A motion to approve the minutes for Monday, July 15, 2019 is made by Zoe Martinez, second by Janet Rosales. Motion carries 9-0-0.*
  - *Alice Pollard arrives at 3:36pm.*
- IV. Open Forum**
- V. Presentation-**
- a) Conflict of Interest- Melannie Castellanos, SC Vice Chair**
    - *Melannie passes around policy packets for members to sign after presentation.*
    - *Melannie defines what a conflict of interest is and what it looks like.*
    - *Melannie goes over the procedures and guidelines surrounding conflicts of interest, and policy packets.*
    - *Nicolette asked if the open position for social media assistant within ASI is a conflict of interest.*
    - *Melannie answers yes, she would not be able to apply for that job since she is on the board.*
    - *Melannie gives time for members to fill out conflict packets.*

## Action Items

### a) Approval of Ravinder Singh Pelia as a Student Director on the SC Board of Directors

- Jennifer asks Ravinder to introduce himself to the board.
- Ravinder explains that he is currently a business administration major with a concentration in accounting and marketing.
- It is his 1<sup>st</sup> year and he wants to be involved within the university.
- Ravinder states that he knew about this position from the members, explains he applied for the position for experience and hope he will grow and learn.
- He believes he is a good fit for the position because he comes from a very diverse background that can help him in this position.
- He shares how he worked for NSO last summer and got to work with many students and faculty.
- He shares that he wants to create a positive impact, shares his gratuity for the ability to be considered for this position.
- Jennifer asked if there are any questions for Ravinder.
- Maria asks if he has any initiatives or goals for the position.
- Ravinder answers he wants to learn more about the University Student Center to represent it well.
- Jennifer asks the board if there are any more questions for Ravinder.
- Jennifer asks Ravinder to step outside for discussion.
- A motion to approve is made by Zoe, and second by Janet.
- Annelisa Cole points out that she believes Ravinder is a very passionate person for this position, and he is a good fit.
- Maria also adds that his initiative to learn about the student center is needed to inform students and will create excitement.
- Janet says Ravinder was very outgoing with the students during NSO.
- Jennifer proposes a vote.
- Motion carries 10-0-0
- Ravinder is brought back in and Jennifer confirms his approval as a Student Director.
- Ravinder thanks everyone for the opportunity.

### b) Approval of Teresa Serna as the Vice Chair of Finance for the SC Board of Directors

- Jennifer explains why the Vice Chair of Finance position is vacant.
- She also adds that she reached out to the board about the position, and how they went through an interview process.
- The interview committee decided to recommending Teresa Serna for this position.
- Teresa passes around resume for members to review.
- Teresa explains she is a 3<sup>rd</sup> year psychology major, and is also the ASI executive assistant.
- She shares that she was on budget committee to take minutes, as well as for human resources committee.
- Teresa shares that she has been involved in Greek life, and she has worked closely with budgets to plan and execute events.
- She has also sat on ASI fee referendum adhoc committee.
- She expresses her goals to work with food vendors on menu items, pricing, and operating hours.
- She also mentioned that she wants to work with student orgs to make sure they know about the student center, the funding that is available to them, and the programs within the facility.
- Annelisa asked about how Teresa is going to use her major, psychology, in her position since the job description mentions that it is for more designed for business/finance majors.
- Teresa explains that her experiences with finance and budgets in her old ASI position.
- Jennifer asks the board if there are any questions for Teresa.
- Jennifer asks Teresa to step outside for discussion.
- A motion to approve by Nicolette, second by Ravinder.
- Nicolette says she believes Teresa is a good fit for this position

- Maria also says she saw Teresa's interest in budget and finance in her old position, and taking minutes for these types of committees, knows Teresa understands very well and will learn more throughout this position.
  - Annelisa questions if anyone else had applied.
  - Jennifer says there was a total of 2 candidates.
  - Motion carries 11-0-0.
  - Teresa is invited back into the room.
  - Jennifer congratulates Teresa on her new position.
- c) Approval of the Revised Student Organization Funding Policy**
- Jennifer goes over documents of the revised policy
  - The revisions of the policy include changing of name and no longer having two separate funds for student organizations.
  - The old funds were the general fund which consisted of \$800, and then multicultural/diversity fund which was maximum \$1,000.
  - Jennifer mentions that the limitations weren't beneficial.
  - Organizations would be able to get funds to put on student events
  - The revised policy would allow organizations to get access a maximum of \$1,500.
  - The ASI VP of Finance, SC Vice Chair of Finance, and ASI Administrative assistant will sit on decision committee to approve/deny requests for funds under \$250.
  - A motion to approve carried by Noah Wells, and second by Annelisa Cole.
  - Motion carries 11-0-0
- d) Approval of the Stockton Campus Proposal and Budget**
- Maria presents, and looks over the documents.
  - Maria explains Stockton campus needs one professional staff, also an SC and ASI coordinator for events.
  - Jennifer refers to budget.
  - Maria explains how ASI is tight on money, and how SC will be providing some funds towards the Stockton campus.
  - Cesar explains that the partnership with SC will pay the professional staff, while ASI would pay for student assistants.
  - SC will provide furniture for the Student Lounge and patio furniture as well.
  - Noah asked how many students are served there.
  - Maria cannot exactly say how many, she explains they are still working to provide the terms for what is a "Stockton student" means.
  - She explains the classes and majors that are offered there, and also the increase of students attending due to the WOW program; clear pathway for students from community colleges to go to Stanislaus.
  - Ravinder explains he hears struggles from Stockton campus students on the lack of services.
  - Nicolette asked what students would have access to the services provided.
  - Cesar wants to provided services to all students.
  - A motion to approve by Janet, second by Ravinder.
  - Cesar states there is unused money in the budget, is what will be used for the expenses and services that the SC wants to provide at the Stockton Campus.
  - Motion carries 11-0-0.
- e) Approval of the SC Programs and Services Coordinator- Stockton Campus Job Description and Classification**
- A motion is carried by Melannie, and second by Zoe.
  - Motion carries 11-0-0
- f) Approval of the Resolution Approving the Articles of Incorporation for the University Student Center**
- A motion to approve by Maria and second by Noah.
  - Motion carries 11-0-0.

## **g) Discussion Items**

## **h) Reports**

### **a. SC Board of Directors**

- Nicolette asks when committees will be sent out.
- Jennifer says Michelle Nungaray is responsible for sending out university wide committees and will hopefully send them out soon.
- Ravinder asked if he wanted to sit on a committee would it be as a board member or as a student.
- Cesar answers if someone asks to sit on a committee that wasn't on the board, he would be sitting on that committee as a student not an SC Student Director.

### **b. ASI Representative**

- Maria shares about bike share program and budget transparency.
- Sustainable transportation for students, explains this is Michelle's initiative.
- This program is still being worked on.
- Budget transparency; show student fees and how they are being used.
- Maria shares what departments need to do the same; Health Center, SRC, ASI Fees.
- She also states that she wants to be student friendly, within portal.
- She mentions that she is seeing progress this year.
- Maria talks about StanFest and Warrior Day.
- She shares there will no longer be a StanFest Concert but instead a Stan Week, which include activities and warrior pride.
- This could help with warrior day funds.
- There will be announced to students via email.
- Maria congratulates new board members.
- Nico asked if she is allowed to disclose information about StanFest.
- Maria replies yes, students are allowed to know.
- Zoe asked about Stan Splash.
- Maria refers to Cesar.
- Cesar mentions that is activities around Water games.
- He also explains Stan Week and that Friday will be water activities.
- Zoe asked if they were allowed to disclose it and Cesar replied yes.
- Nicolette asked when is Stan Week.
- Melannie replies with week of the September 23rd.
- Alice Pollard leaves at 4:23pm.

### **c. Student Government and Leadership Manager**

- Katie asked if everyone's board member email is working.
- She reminds everyone of life skill workshops, must attend 3 at the least.
- She also explains that if any board member wants to work on any initiatives that she can meet with them.

### **d. SC Vice Chair of Finance**

### **e. SC Vice Chair**

- Melannie explains that she will sent out an email about standing committees.
- She explains that there will be a kickoff to stan week- regards around SC.
- She expresses she would like the board members there.

### **f. SC Chair**

- Jennifer explains she is working with Victor to get new email addresses.
- She also shares that she presented to the President's Cabinet the alcohol policy.
- She states that the VP of business and finance has resigned, and there will be new one on Monday.

- *She informs the board that she has emailed all of the student directors in regards to ACUI*
- *She states that subcommittees have been developed for large events that will take place next semester.*
- *She mentions that Operations meeting will be meeting September 17<sup>th</sup> at 3:30pm.*
- *Dr. Edward Erickson adds that the new VP of finance has experience, he has worked on campus before.*

**g. SC Executive Director**

- *Cesar states that we are 71 days away from SC construction being done.*
- *He hopes to moving in by departments.*
- *He shares that he is hoping by the end of the month, a date will be available for reunion event, grand opening ceremony and grand opening event.*
- *Dr. Erickson asked how did the construction catch up.*
- *Cesar says the construction company has many workers and managed to catch up.*
- *Cesar states they have interviews for the Assistant Director of Operations, 5 set up but are still seeking more.*
- *In person interviews will take place October 4<sup>th</sup>, and hoping a start date of November 1<sup>st</sup>*
- *Cesar mentions that work is being done on the proposal for the board of directors to buy off the bookstore.*
- *Cesar shares that there is going to be a relaunch of the bricks.*
- *He also shares that at the next meetings there will be approval of new documents.*

**i) Announcements**

**j) Adjournment**

- *Motion carried by Nicolette, second by Zoe.*
- *Motion carries at 10-0-0.*
- *Meeting adjourned at 4:46pm.*