



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Board Members

Jennifer Galeana-Vasquez
Chair

Melannie Castellanos
Vice Chair

Teresa Serna
Vice Chair of Finance

Annelisa Cole
Student Director

Nicolette Padron
Student Director

Janet Rosales
Student Director

Zoe Martinez
Student Director

Noah Wells
Student Director

Ravinder Pelia
Student Director

Maria Marquez
ASI Representative

Dr. Edward Erickson
Faculty Representative

Andy Klingelhoef
President's Designee

Mary Stephens
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
Student Government &
Leadership Manager

Mariah Burciaga
Executive Assistant

Thursday, December 5th, 2019

MSR 130c- 3:30pm

- I. **Call to Order:** *Jennifer Galeana-Vasquez* calls meeting to order at 3:34pm.
- a. **Roll Call:** *Jennifer Galeana- Vasquez, Melannie Castellanos, Teresa Serna, Annelisa Cole, Nicolette Padron, Janet Rosales, Zoe Martinez, Noah Wells, Ravinder Pelia, Maria Marquez, Andy Klingelhoef, Mary Stephens, Alice Pollard, Gary Potter*
 - b. **Guests:** *Ammie Tatum*
 - c. **Absent:** *Dr. Edward Erickson, Katie Rotan*
 - d. **Points report:** *Melannie states Zoe has 3 permanent points, and Melannie herself has 2 points pending*
- II. **Approval of Agenda for Thursday, December 5th, 2019**
- *Motion to approve agenda for Thursday, December 5th, 2019 by Alice, second by Janet*
- *Motion passes 13-0-0*
- III. **Approval of Minutes for Thursday, November 21st, 2019**
- *Motion to approve minutes from Thursday, November 21st, 2019 by Janet, second by Nicolette*
- *Motion passes 13-0-0*
- IV. **Open Forum**
- V. **Presentation**
- VI. **Action Items**
- a. Approval of the University Student Union 2018 Form 990
 - *Ammie Tatum presents University Student Union 2018 Form 990*
 - *She states this will be sent to the IRS*
 - *She states it is an annual information return*
 - *She says this will show what they were doing for an entire year*
 - *She states Aldrich fills this out*
 - *She states the amount of the net assets matches directly with the financial statements from the last fiscal year*
 - *Mary adds this is to make sure program is acting as a non-profit*
 - *Annelisa states Michelle Li is on the form*
 - *Ammie adds that it is from last fiscal year*
 - *Motion to pass by Gary, second by Janet*
 - *Motion carries 14-0-0*

b. Approval of the Student Center Laptop Rental Policy

- *Melannie states the laptop rental policy highlights include how long they can rent it for, late fees, replacement charges, and staff in charge of the policy*
- *Noah asked what things were debated*
- *Melannie states specific details such as when a laptop is considered lost*
- *Ravinder adds there were certain scenarios that were being discussed*
- *Janet asked why students are responsible to see what damages were done to the laptop*
- *Melannie states it is their responsibility to check it so they do not get charged*
- *Alice asked if 10 minutes after the time due is still late*
- *Cesar states yes*
- *Nicolette states that it is also how the library does the late charge*
- *Annelisa asked if they can recheck the laptop out*
- *Jennifer states yes if there is not a waitlist*
- *Nicolette asked if there will be a long-term rental*
- *Cesar states they would like to start the original laptops and conduct more research about long term rental laptops*
- *Motion to approve by Ravinder, second by Gary*
- *Motion carries 14-0-0*

VII. Discussion Items

VIII. Reports

a. SC Board of Directors

b. ASI Representative- Maria Marquez

- *Maria states on Tuesday, November 26th, the ASI board had a meeting about academic advising with four of the deans and the director of the academic success center*
- *She states directors were able to speak with the colleges they represent*
- *She states resolutions did not work for all majors*
- *She states that each college needs different approaches to advising*
- *Maria states that she will keep board updated*
- *Maria states that they went to the Stockton campus on Tuesday, December 3rd, 2019*
- *She states the board was able to tour the campus*
- *She adds that there are 2 student assistants hired*
- *She adds they will be doing Warrior Tuesdays to interact with students*
- *She says they approved a memo to psychological counseling services*
- *She states it recommended PCES to provide background information about the counselors for students*
- *She also states adding evening hours and increase marketing*
- *Ravinder asked about advising*
- *He asked if they discussed more information to be provided about the colleges for students*
- *Maria states they had brought it up and would like to work on it so students have it*

c. ASI Student Government & Leadership Manager- Katie Rotan

d. SC Vice Chair of Finance- Teresa Serna

- *She states Friday the 6th and Monday the 9th are open forums for the vice president of business and finance*
- *She states she has an SBAC meeting on Monday*
- *She added that next Monday and Wednesday there will be operation positions interviews that she will be sitting on*
- *Teresa says that she has been researching policies on skateboard and bikes in the building*

e. SC Vice Chair- Melannie Castellanos

- *Melannie states she has been working on a draft of events for next semester*
- *She would like start on artists to paint diversity and inclusive mural*
- *Ravinder asked if there were any other emails for suggestions*

- *Melannie states no*
- *Cesar states they would like to bring to the judicial committee that Thursdays are mandatory for board members*
- *Melannie shows the details of the mural*
- *She states the characteristics that they would like to include in the mural are representing students of different ethnicities, characteristics of the land surrounding, to encourage students, show educational aspects, and more.*
- *She states some of the values they would like to have include diversity, acceptance, inclusion, and growth.*
- *Annelisa asked if the piece could be interactive*
- *Melannie states that the space is not big enough*
- *Nicolette asked if the land on the university includes land we're on*
- *Michelle states yes*
- *Mary asked about LGBT+community*
- *Melannie states they can add it*
- *Maria asked if indigenousness recognition is included*
- *Melannie states yes*
- *Ravinder asked about religion*
- *Andy states you could include*
- *Andy states there could be intended diverse religious pieces*
- *Melannie states she has an enrollment management meeting in the spring*

f. SC Chair- Jennifer Galeana-Vasquez

- *Jennifer reminds board members to pick up their hand outs*
- *She states the next board meeting will be next Thursday*

g. SC Executive Director- Cesar Rumayor

- *Cesar states there is an unscheduled meeting next Thursday*
- *He reminds board to RSVP to the ribbon cutting*
- *He states on December 13th the furniture will start to come in the Student Center*
- *He also states that there will be timelines for technology and discussed at operations*
- *He states there is now 308 bricks sold*
- *He states they have reposted jobs for event staff*
- *He adds that people who applied to the front desk can apply to the operations job*
- *Nicolette asked about tours*
- *Cesar states they may be able to do it the week of the 16th-20th*

IV. Announcements

V. Adjournment

- *Motion to adjourn by Maria, second by Teresa*
- *Motion passes 14-0-0*
- *Meeting adjourned at 4:06pm*



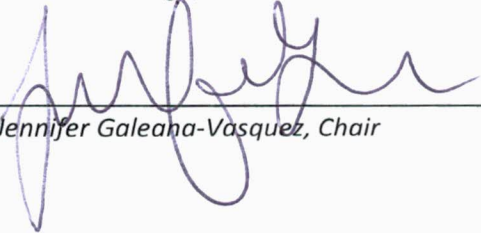
UNIVERSITY STUDENT CENTER
California State University, Stanislaus One University Circle, Turlock, CA 95382

Date of Board of Director's Meeting: December 12th, 2019 ↗

Date Minutes approved by the Board: December 5th, 2019 ↙

Minutes Prepared by: 
Mariah Burciaga, SC Executive Assistant

Date: 12-16-19

Minutes Approved by: 
Jennifer Galeana-Vasquez, Chair

Date: 12/16/19