



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Board Members

Melannie Castellanos
Chair

Mariah Burciaga
Vice Chair

Teresa Serna
Vice Chair of Finance

Donovan Orozco
Student Director

Joenna Llavore
Student Director

Cassandra Beckman
Student Director

Adela Gonzalez
Student Director

Gianna Nunes
Student Director

Elizabeth Soriano
Student Director

Cynella Aghasi
ASI Representative

Dr. Edward Erickson
Faculty Representative

Andy Klingelhofer
President's Designee

Christene James
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
ASI Leadership Manager

Serena Ramirez
Executive Assistant

Thursday, October 1st, 2020

3:30 Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. **Call to Order Meeting called to order at 3:32pm**
 - a. **Roll Call** – *Melannie Castellanos, Mariah Burciaga, Teresa Serna, Donovan Orozco, Joenna Llavore, Cassandra Beckman, Adela Gonzalez, Gianna Nunes, Elizabeth Soriano, Cynella Aghasi, Andy Klingelhofer, Edward Erickson, Alice Pollard, Christine James, Gary Potter*
Guest- Bobby Lacour, Jennifer Galeana-Vasquez
 - b. **Points report**
-Mariah states Joenna has three pending points
- II. **Approval of Agenda for October 1st, 2020**
-Motion to approve agenda by Gianna, second by Donovan
-Motion carries 14-0-0
- III. **Approval of Minutes for September 17th, 2020**
-Motion to approve by Joenna, second by Adela
-Motion carries 13-0-1
- IV. **Open Forum**
- V. **Presentation**
 - a. **Stockton Campus Renovations – Jennifer Galeana-Vasquez, Interim SC Programs and Services Coordinator**
-Jennifer states there are some updates for the Stockton Campus
-She states the operations committee named the front desk office area, ASI & SC Warrior Activities Center
-She states this area is made for programming, staff, and student assistants
-She states the student lounge was named Warrior Lounge A, it is a designated student lounge for socializing, or homework
-She states the second lounge will be used as an event space, and is called Warrior Lounge B
-She states they are still waiting to hear back on updated pricing for carpet, paint, and furniture
- She states that the courtyard will be named the Campus Pride Courtyard
- VI. **Action Items**
 - a. **Approval of the SC Financial Audit (Time Certain at 3:45pm)**

- Bobby states the reason SC has an audit is because in the state of California if an organization generates more than 2 million dollars of gross revenues it is required to have an audit conducted
- He states that threshold was not met this year due to COVID
- He states another reason an audit is conducted because it is required by the CSU System
- He states they did not identify any conditions that they identify as material weakness in internal controls
- Gianna asked how long the student center could be closed until the deficit becomes an issue
- Bobby states there is an ability to generate revenue so with that, the student center will be okay
- Teresa asked what the organization could do as a whole to ensure they can improve on for future audits
- Bobby states there is nothing current that can be improved on
- He states there will be possible recommendations, once the building is open and there is revenue coming in
- He states as of now there are no current recommendations
- Motion to approve by Donovan, second by Joenna
- Motion carries 15-0-0

b.Approval of the SC Capital Projects Priority Order

- Melannie states the Student Center has access to 3.8 million dollars from the construction budget
- She states Scott, and Cesar have created a list of projects to get done around the student center and are listed in order of importance
- Motion to approve by Donovan, second by Mariah
- Cassandra asked if something change, because from the operations committee there was 18 items and there are now 16
- Cesar states two of them were removed because they are going to be taken out of a different budget because they were minor projects
- Adela asked where the parking spaces are going to be at
- Cesar states part of the master plan is to allow parking behind the Student Center
- He states there are conversations still happening about it, but there is a possibility with that space
- Motion carries 15-0-0

VII.Discussion Items

VIII.Reports

a. SC Board of Directors

b. ASI Representative- Cynella Aghasi

- Cynella states ASI had their Taco' about it event, and there are others coming up
- She states the sustainability ADHOC committee, had a meeting and they are drafting up a sustainability plan for the building
- She states the ballot drop off for the university was approved, students can drop off their ballots from 8-5 November 2nd and 3rd

c. ASI Leadership Manager- Katie Rotan

- Katie states ASI is launching a Warriors Vote video contest
- She states students who submit a video will be entered in a drawing
- She states if any of the board members have any initiative ideas to contact her

d. SC Vice Chair of Finance- Teresa Serna

- Teresa states she has been working with Mariah for procedure for a policy they are looking to revise

- She states the Student Organization committee will be meeting soon
- She states there has been many entries for the SC Tech Sponsorship
- She states she has been working on a survey for student organizations
- She states she will be meeting with the Chief of Estanislao

e. SC Vice Chair- Mariah Burciaga

- Mariah states there are 26 total submissions for the Tech Sponsorship
- She states she is working on a new programming committee
- She states she is going to the racism in America meeting
- She states she is also meeting with the Alumni committee

f. SC Chair- Melannie Castellanos

- Melannie states the 2 large scale events committee will be meeting next week
- She states the commencement committee will be meeting again soon
- She states she will meet with ABS next week

g. SC Executive Director- Cesar Rumayor

- Cesar states they are working on a training for financial aspects, like the audit
- He states budgeting and financial audits are difficult at this time with the circumstances
- He states they are still working on Sub-Leases for the building
- He states there will be a proposal to the operations committee for next week to review the lease agreements
- He states he is working with an outside vendor, to get professional videos of the Student Center
- He states for the Stockton Campus renovation budget was for 2019-2020, but since it was not done, it needs to be taken out of a different budget
- He states there are now 5 lawsuits for student fees, and it is something that is being addressed
- He states at this moment there is nothing they can do, but they are aware
- He states legally they have given a 30-day notice to the mural artist; part of that contract was a \$5,000 deposit and the Student Center will not be getting that back

IX. Announcements

- Andy states the student campus climate survey will be out soon, if students can take the time to fill it out that would be great

X. Adjournment

- Motion to adjourn by Gianna, second by Mariah
- Motion carries 15-0-0
- Meeting adjourned at 4:31PM

Minutes approved at a regularly scheduled meeting held on October 15, 2020.

Melannie Castellanos

Melannie Castellanos (Oct 16, 2020 10:28 PDT)

Melannie Castellanos, SC Board Chair