



California State University, Stanislaus  
**UNIVERSITY STUDENT CENTER**  
**BOARD OF DIRECTORS**

Minutes

**Board Members**

*Melannie Castellanos*  
Chair

*Mariah Burciaga*  
Vice Chair

*Teresa Serna*  
Vice Chair of Finance

*Donovan Orozco*  
Student Director

*Joenna Llavore*  
Student Director

*Cassandra Beckman*  
Student Director

*Adela Gonzalez*  
Student Director

*Gianna Nunes*  
Student Director

*Elizabeth Soriano*  
Student Director

*Cynella Aghasi*  
ASI Representative

*Dr. Edward Erickson*  
Faculty Representative

*Andy Klingelhofer*  
President's Designee

*Christene James*  
Business and Finance  
Representative

*Alice Pollard*  
Alumni Representative

*Gary Potter*  
Community Representative

**Advisors / Staff**

*Cesar Rumayor*  
Executive Director

*Katie Rotan*  
ASI Leadership Manager

*Serena Ramirez*  
Executive Assistant

**Thursday, October 15<sup>th</sup>, 2020**  
**3:30 Zoom Meeting**

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. **Call to Order Meeting called to order at 3:31pm**
  - a. **Roll Call** *Melannie Castellanos, Mariah Burciaga, Teresa Serna, Donovan Orozco, Joenna Llavore, Cassandra Beckman, Adela Gonzalez, Gianna Nunes, Elizabeth Soriano, Cynella Aghasi, Edward Erickson, Andy Klingelhofer, Alice Pollard, Gary Potter, Cesar Rumayor, Katie Rotan*  
**Absent-** *Christine James*  
**Guest-** *Julia Reynoso, Jennifer Galeana-Vasquez*
  - b. **Points report**  
*-Joenna has three pending points*
- II. **Approval of Agenda for October 15<sup>th</sup>, 2020**  
*-Motion to approve by Cassandra, second by Gianna*  
*-Motion carries 15-0-0*
- III. **Approval of Minutes for October 1<sup>st</sup>, 2020**  
*-Motion to approve by Adela, second by Donovan*  
*-Motion carries 15-0-0*
- IV. **Open Forum**
- V. **Presentation**
- VI. **Action Items**
  - a. **Approval of \$271,250.00 for the Stockton Campus Renovation and Furniture Projects**  
*-Jennifer states that they want to fund \$30,000 for the Stockton Student Lounge repairs and furniture*  
*-She states for the Library Services room they want to fund \$20,000*  
*-She states for the office space, they want to fund \$53,000 for flooring, paint, HVAC, and electrical*  
*-She states for hazardous materials testing for the office space they want to fund \$10,000*  
*-She states for contingency they want to fund \$11,300*

- She states for Warrior Lounge A equipment and furniture they are asking for \$20,000
- She states for Warrior Lounge B they want to fund \$55,000
- She states for ASI & SC Warrior Activities Center that total will be 20,000
- She states for Campus Pride Courtyard Furniture that total will be \$10,000
- She states for installation cost it will \$15,000
- She states they want to put in a refrigerator in Warrior Lounge A is budgeted for \$2,000, they also want to put in microwaves, and they want to budget \$1,000 for that
- She states they also want to install a display board, they budgeted \$1,500
- She states for contingency they are asking for \$12,450
- She states they budgeted \$10,000 for the campus mural
- Motion to approve by Alice, second by Mariah
- Motion carries 15-0-0

**b. Approval of the revised Lease Agreement for Auxiliary Business Services – Food Vendors**

- Melannie states the lease for food service, the monthly rent will be charged 50% off for March 2020, 75% off April- June 2020, and 75% off July 2020- June 2021
- Motion to approve by Donovan, second by Joenna
- Motion carries 15-0-0

**c. Approval of the revised Lease Agreement for Auxiliary Business Services – Bookstore**

- Melannie states the bookstore lease rates was originally \$2.09 per square foot
- She states the bookstore is still operating, they want to give them only a 25% discount off their lease rate
- Motion to approve by Elizabeth, second by Cynella
- Motion carries 15-0-0

**d. Approval of the revised Lease Agreement for Student Affairs – Student Leadership & Development**

- Melannie states for Student Leadership and development, their original lease rate was \$2.09
- She states for the month of March they gave them a 50% off reduction
- She states from April- June they also received a 50% off reduction and they want to continue to work out of the building so the 50% off will be for the remainder of the school year until June 2021
- Motion to approve by Cassandra, second by Gianna
- Motion carries 14-0-1

**e. Approval of the revised Lease Agreement for Student Affairs – Career & Professional Development Center**

- Melannie states for Student Affairs Career & Professional Development Center lease rate they are giving them a 50% off reduction rate for the month of March, April 2020- June 2021 a 75% off reduction rate
- Motion to approve by Donovan, second by Mariah
- Motion carries 14-0-1

**VII. Discussion Items**

**VIII. Reports**

**a. SC Board of Directors**

**b.ASI Representative- Cynella Aghasi**

- Cynella states ASI recently filled the position of ASI Faculty Director
- She states she would like to invite everyone to a conference called rise up that the CSU is hosting
- She states one of the ASI Board of director was approved for an initiative
- She states it will be a loop giveaway for promoting more of the services on campus and another one for a social media give away

**c.ASI Leadership Manager- Katie Rotan**

- Katie states for Warriors vote campaign, ASI is promoting anything voter registration, and voter education
- She states they are promoting the ballot bowl, which is a friendly competition between all CSU's
- She states the Warriors Vote video contest, she would like to encourage everyone to submit a video and she would like to encourage everyone to do that
- She states they are going to start advertising the ballot drop-off
- She states ASI suspended their contract with Turlock Transit
- She states they created a 31 day pass instead to be able to use the transit
- She states the submit your RSVP for the ASI & SC family meet up by October 23<sup>rd</sup>

**d.SC Vice Chair of Finance- Teresa Serna**

- Teresa states she is still working with the student organizations for their recruitment videos
- She states she has been working with Mariah to continue the conversation of a Senior Art exhibition
- She states IRA committee just met to discuss opening applications from last semester
- She states she met with ASI vice president of finance and ASI administrative assistant for student organization funding committee meetings
- She states they were able to find a fundraiser from the Eco warriors where there'll be selling masks metal straws water bottles, things like that to promote sustainability

**e.SC Vice Chair- Mariah Burciaga**

- Mariah states she met with Karlos to work on winter retreat
- She states the SC Birthday Bash Committee will meet for the first time
- She states they have received 40 submissions for the SC Study Space
- She states she will be meeting with Judicial and Policy committee next week

**f.SC Chair- Melannie Castellanos**

- Melannie states she met with the University Communications advisory group; they gave updates for changes on the website
- She states the commencement committee should be meeting soon
- She states the Racism in America Forum is next week
- She states she reached out to the lady who is creating the alumni quilt
- She states she is working with the large-scale events committee to try and come up with a proposal for next year's events

**g.SC Executive Director- Cesar Rumayor**

- Cesar states he would like to thank everyone for approving the lease agreements
- He states there will be more agreements soon to follow
- He states they are working on staging the Student Center for the photos and videos that will be professionally done
- He states he is working on quarter reports for the Board of Directors, and share on quarter reports on how things are going for events, activities, and campaigns
- He states Stanislaus county has moved to the red tier; he states he is waiting to hear back from the University to open study spaces
- He states it will be limited to 25% capacity
- He states as of last week the Student Center has received 135 phone calls
- He states they are working on two more additional MOU's for the warrior grill area
- He states they are also working on the prep kitchen in the event center

**IX. Announcements**

**X.Adjournment**

*-Motion to adjourn by Gianna, second by Adela*

*-Motion carries 15-0-0*

*-Meeting adjourned at 4:10PM*

*Minutes approved at a regularly scheduled meeting held on October 29, 2020.*

*Melannie Castellanos*

[Melannie Castellanos \(Nov 2, 2020 11:32 PST\)](#)

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Melannie Castellanos, SC Board Chair