



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Board Members

Mariah Burciaga
Chair

Zoe Martinez
Vice Chair

Gianna Nunes
Vice Chair of Finance

Cesar Gonzalez Quiroz
Student Director

Vacant
Student Director

Vacant
Student Director

Flor Neri
Student Director

Jordy Salgado
Student Director

Samantha Camacho
Student Director

Cynella Aghasi
ASI Representative

Dr. Edward Erickson
Faculty Representative

Dr. Heather Dunn Carlton
President's Designee

Mary Stephens
Business and Finance
Representative

Alice Pollard
Alumni Representative

Gary Potter
Community Representative

Advisors / Staff

Cesar Rumayor
Executive Director

Katie Rotan
ASI Leadership Manager

Serena Ramirez
Executive Assistant

Thursday, February 24th, 2022

3:30 Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. **Call to Order** *Meeting called to order at 3:34pm*
 - a. **Roll Call:**

Mariah Burciaga, Zoe Martinez, Gianna Nunes, Cesar Gonzalez- Quiroz, Flor Neri, Jordy Salgado, Samantha Camacho, Cynella Aghasi, Edward Erickson, Heather Dunn Carlton, Mary Stephens, Alice Pollard, Cesar Rumayor, Michael Marko, Pamela Martinez

Absent- *Gary Potter, Katie Rotan*

Guest-
 - b. **Points report**

-No points to report
- II. **Approval of Agenda for February 24th, 2022**

- Motion to approve by Jordy, second by Gianna
- Motion carries 12-0-0
- III. **Approval of Minutes for February 10th, 2022**

- Motion to approve by Heather, second by Cesar
- Motion carries 12-0-0
- IV. **Open Forum**

(This time is set aside for public comment on pending or current issues)
- V. **Presentation**
 - a. **University Student Center Birthday Bash – SC Vice Chair**

(Presentation of the University Student Center Birthday Bash)

- Zoe reviewed plans for the Birthday Bash that will be happening in the Student Center

- She states it is on Thursday, March 3rd

- Zoe states it will start at 8:00am with hot chocolate vouchers handed out at the service desk and they will be redeemable until 10:00am

- She said following that will be activities and an open house

- She states they did this because some students have not been to the Student Center

- She states that they will be doing a passport concept, so students will go to each area on the passport to get a stamp

- *She said it will be on an app called Loopy Loyalty*
- *Zoe states areas that will be included in the passport stops are the ASI & SC office and sticky note booklets will be passed out, and then there will be SC services flyers that will be handed out at the service desk and they'll also get a birthday goodie bag.*
- *She adds there will be SC employment/member recruitment area in the conference room where they'll get a chocolate goodie bag.*
- *She states that SC leadership, where we will all be if you're available that day, will be in the Multi-Use room, which will be the final stop.*
- *She states there will also be a stop for Student Leadership and Development, Career & Professional Development Center, and the University Bookstore*
- *She said the first 500 students to finish will receive a Birthday Bash t shirt and pizza voucher redeemable for that day.*
- *She said after they are finished students are able to enter in a raffle*
- *She states for activities they will have a photobooth, DIY activity, a DJ, and an airbrush hat giveaway*
- *She states that all marketing will be on social media and on signage*
- *Zoe states that she will be getting the boards availability so they can be scheduled to help at the event*
- *Michal asked about those who want to study in the Student Center*
- *Cesar stated that the Student Center is not a study area and the library is still available for study*

VI. Action Items

a. Budget Formulation Timeline

- *Motion to approve by Cesar, second by Heather*
- *Gianna states that the services for ASI & SC is a planning process and this is for the budget development*
- *She states that this is the timeline for budget development for the 2022-2023 fiscal year*
- *She states that professional staff and executives will begin to work on the budget drafts the day after this timeline is approved*
- *She adds then professional staff and executives will meet with the executive director on budgets which will be a month after so everyone has time to work on them*
- *She states there is going to be several budget presentations starting April 8th*
- *Gianna adds that at budget committee each department will go over their line items and express if there are any areas they want to allocate more of less money towards*
- *She states there's going to be those three budget presentations on April 8th, 15th, and 22nd*
- *She states we have budget cuts or additions made by the Budget Committee that's going to be April 29 and then the first reading of the proposed 2022 to 2023 budget to the board of directors.*
- *She prompts directors to read over prior to the May 5th meeting to save time and if they come up with any questions*

- *She states on May 6th the budget committee is going to approve the budget for 2022-2023 and afterwards the board of directors will vote to approve the proposed budget*
- *She states lastly it will be forwarded to the campus president and VP for review and approval, and that will be in June*
- *Motion carries 13-0-0*

VII. Discussion

VIII. Reports

a. SC Board of Directors

- *Cesar G. states the campus safety committee met February 11th and there were 3 incident reports*
- *He states that 3 reports were from slips*
- *He adds that the traffic committee is also working on a bike lane since there is an increase of bikes on campus*
- *Cesar R. asked who chairs the traffic committee*
- *Cesar G. states that he is not sure but will get back to him*
- *Cesar R. stated he would like to have communication with the university on having a transportation policy to address these issues*
- *Heather reported that student photo IDs are now available in the library*

a. ASI Representative- Cynella Aghasi

- *Cynella states that ASI Student Government is currently working on Mental Health Awareness Week*
- *She states Earth Week is also in April*
- *She states student government elections is coming out soon*

b. ASI Leadership Manager- Katie Rotan

c. SC Vice Chair of Finance- Gianna Nunes

- *Gianna thanks everyone for filling out the survey on their budget transparency graph*
- *She states she took their suggestions into considerations and it will be revised by marketing*

d. SC Vice Chair- Zoe Martinez

- *Zoe states she is working on the final touches of the birthday bash*
- *She states after that is over she will be starting the yoga series*
- *She states board members are all invited*
- *Zoe states spring retreat will be on March 24th*
- *She states both ASI & SC executives attended the Flex meeting to meet all members*

e. SC Chair- Mariah Burciaga

- *Mariah states the Alumni Brick Plaza Reveal is on Friday*
- *She states all board members have been assigned to specific spots for the event*
- *She states that Zoe will be placing everyone in stations for the Birthday Bash*
- *She states the Dining Advisory council will meet on Monday*
- *She states the Better Together Student Org fair will be on March 9th*

f. SC Executive Director- Cesar Rumayor

- *Cesar states that on Monday we will be somewhat back to normal regarding everyone will be in their offices*
- *He states if you do come in there are protocols that you have to follow such as getting tested weekly*
- *He states we are working on having the board of directors meeting in person*
- *He states they are working on ensuring all technology is up to date*
- *He states the Warrior Steps have passed inspection so they will open up on Wednesday*
- *Cesar states they have started the solar power project*
- *He states it is expected to be done the second or third week of May*
- *Cesar states that they have been heavily discussing food service*
- *He states it highly effects the Student Center since students are in need of it*
- *He states they are working on communicating why it has not been open and should be getting answers within the first few days*

IX. Announcements

X. Adjournment

- *Motion to adjourn by Mary, second by Zoe*
- *Motion carries 14-0-0*
- *Meeting adjourned 4:01pm*

Minutes approved at a regularly scheduled meeting held on April 21, 2022.

Mariah Burciaga

[Mariah Burciaga \(Jun 30, 2022 09:35 PDT\)](#)

Mariah Burciaga, SC Board Chair