



California State University, Stanislaus  
**UNIVERSITY STUDENT CENTER**  
**BOARD OF DIRECTORS**

Minutes

**Board Members**

**Mariah Burciaga**  
Chair

**Zoe Martinez**  
Vice Chair

**Gianna Nunes**  
Vice Chair of Finance

**Cesar González Quiroz**  
Student Director

**Jaqueline Villasenor-Ramirez**  
Student Director

**Vacant**  
Student Director

**Flor Neri**  
Student Director

**Jordy Salgado**  
Student Director

**Samantha Camacho**  
Student Director

**Cynella Aghasi**  
ASI Representative

**Dr. Edward Erickson**  
Faculty Representative

**Dr. Heather Dunn Carlton**  
President's Designee

**Christene James**  
Business and Finance  
Representative

**Alice Pollard**  
Alumni Representative

**Gary Potter**  
Community Representative

**Advisors / Staff**

**Cesar Rumayor**  
Executive Director

**Katie Rotan**  
ASI Leadership Manager

**Serena Ramirez**  
Executive Assistant

Thursday, October 7<sup>th</sup>, 2021

3:30 Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. **Call to Order Meeting called to order at 3:32PM**
  - a. **Roll Call** Mariah Burciaga, Zoe Martinez, Gianna Nunes, Cesar Gonzalez Quiroz, Jacqueline Villasenor-Ramirez, Flor Neri, Jordy Salgado, Samantha Camacho, Cynella Aghasi, Edward Erickson, Heather Dunn Carlton, Christine James, Alice Pollard, Cesar Rumayor, Katie Rotan  
**Absent-** Gary Potter  
**Points report**
    - b. -Zoe states Jacqueline has 2 pending points, and Cynella has 2 pending points
- II. **Approval of Agenda for October 7<sup>th</sup>, 2021**
  - Motion to approve by Gianna, second by Jacqueline
  - Motion carries 13-0-0
- III. **Approval of Minutes for September 30<sup>th</sup>, 2021**
  - Motion to approve by Jordy, second by Heather
  - Motion carries 13-0-0
- IV. **Open Forum**
- V. **Presentation**
  - a. **Free Menstrual Hygiene Products**  
**Presenters: Zoe Martinez, SC Vice Chair, Gianna Nunes, SC Vice Chair of Finance, & Flor Neri, SC Student Director**
    - Zoe states this presentation will be about Free Menstrual Hygiene Products for the Student Center
    - She states it is a part of Gianna's, Flor, and herself initiative
    - She states the timeline is for Fall 2021 is to bring up topic to executives and advisors, start research, bring up initiative to campus admin and Board of Directors, potential ASI resolution
    - She states for Spring 2022, place free menstrual hygiene products in the Student Center, Work with the University to place free hygiene menstrual products all throughout campus

- Gianna states ultimately, the goal behind stalking these free menstrual hygiene products is to increase menstrual product accessibility*
- She states these products will be stopped in the women's men's and on gender restrooms in the Student Center*
- She states the purpose of stalking all the bathrooms are to make these products accessible for anyone who may men straight, so this is, including transgender men, non-binary individuals and gender non-conforming people who may also men straight and experience inequities resulting from lack of access to medical products, since generally these had previously only been placed in women's restrooms*
- She states this is a basic need and we don't think as students should be denied it in the same way we don't deny the other use of hygienic products in the bathroom*
- Flor states they have reached out to a company called Aunt Flow for further research, they are women own business, and their mission is to ensure that everyone has access to Menstrual product*
- She states this program has helped install 57 hygiene product dispensers in the San Diego County and public spaces such as the library community and Community centers*
- She states as far as the products, the pads and tampons are made with 100% certified Organic Cotton and the packaging is paper based*
- Zoe states the projected budget is, for 500 tampons, the cost per package is \$125.00 and for a total of a 1-year supply \$1,125.00. As well as 500 pads, the cost per package is \$125.00 and for a total of a 1-year supply \$1,125.00*
- She states the startup fees are going to be a bit more because each dispenser is \$200.00 and they need 7 of them, and the startup fee all together is \$3,650.00*
- Gianna states the next steps for this, would be to a potential resolution with ASI encouraging all campus bathrooms to provide free menstrual hygiene products*
- She states this resolution would be in line with Bill AB-367 and it reads "California State University and each community college district shall stock and adequate supply of mental products available and accessible free of cost at no fewer than one designated and accessible central location on campus"*
- She states as far as funding, they would use the board initiative fund, and then eventually put it in a line item for the operations budget*
- Christine states there are some free menstrual products located around campus and they are working on putting them in boys and all gender bathrooms*

#### **b. SC Bylaws Revision (First Reading)**

##### **Presenter: Mariah Burciaga, SC Chair**

- Mariah states the purpose is still the same, just wording was switched and took out somethings the Student Center doesn't do anymore*
- She states they changed some wording such as fixing Katies position, it now says ASI Leadership Manager*
- She states they changed all "CSU" to state "California State University Stanislaus"*
- She states in all the duties of executives, "to perform all duties assigned in job description"*
- She states all "ASI and SC" have been switched to "SC and ASI" because this is the SC Bylaws*
- She states the Bylaws amendment have been changed to two-thirds vote*

## **VI. Action Items**

### **a. Approval of the Revised SC Administrative Coordinator Job Description and Classification**

- Mariah states this was approved at HR
- She states Aimme took out wording of “support coordinator” to say just “coordinator”
- She states this position will no longer be doing internal events
- She states the qualifications are the same
- She states the classification has changed to, Classification II \$43,865-\$74,743

### **b. Approval of the SC Facilities Assistant Job Description and Classification**

- Cesar states instead of posting this position, they have someone in mind for this Job
- He states there are some faculty members going on medical leave and the person who will be hired in this position will start as an assistant, and then moved to a coordinator
- He states it looks like they are hiring 2 different people, but it is just 2 different positions
- Mariah states the Student Center Facilities Assistant is responsible for providing support and guidance to the Service Desk, Gaming Center and maintaining Facility Equipment, This position reports directly to the SC Assistant Director of Operations
- She states the classification pay is \$17.50 an hour
- Motion to approve by Cesar G. second by Heather
- Motion carries 13-0-0

### **c. Approval of the SC Facilities Coordinator Job Description and Classification**

- Mariah states the Student Center Facilities Coordinator is responsible for the overall day-to-day operation of the Service Desk, Gaming Center, and Facility Equipment, This position reports directly to the SC Assistant Director of Operations
- She states the classification for this Building Services - \$39,456 – \$64,586
- Motion to approve by Flor, second by Zoe
- Motion carries 13-0-0

## **VII. Discussion**

## **VIII. Reports**

### **a. SC Board of Directors n/a**

### **b. ASI Representative- Cynella Aghasi**

- Cynella states there are still 2 vacant positions on the ASI Board
- She states October is sustainable month and ASI is doing a sustainable campaign
- She states all students who fill out the survey are entered into a giveaway
- She states there is going to be a post on social media every Friday, so keep an eye out for that

### **c. ASI Leadership Manager- Katie Rotan**

- Katie states Life skills workshop has started so don't forget to attend the ones you signed up for
- She states all board members will be receiving a follow up for the board initiatives

### **d. SC Vice Chair of Finance- Gianna Nunes**

- Gianna states she attend the University Financial Advisory meeting
- She states she attended the Board of Trustees meeting, where they presented the 2022-2023 budget
- She states she is continuing to work on the University tour script

**e. SC Vice Chair- Zoe Martinez**

- Zoe states she is working on revising the standing committees*
- She states she is also working on everyone BOD apparel*
- She states she is still working on her initiative for the menstrual products*
- She states she will now be sitting on the commencement committee*

**f. SC Chair- Mariah Burciaga**

- Mariah states she has also been working on the Student Center Tour*
- She states she is also working on the Student Center naming policy*
- She states she will be meeting the Campus master plan committee, ABS, and Search committee for the ASI Admin support coordinator*
- She states she will be working on the Student Organization fair*

**g. SC Executive Director- Cesar Rumayor**

- Cesar states the Stockton campus has officially opened the Student Lounge A*
- He states they are currently talking to the bookstore, to try and work out a plan for selling blue books and scantrons when the bookstore closes*
- He states programming had their first Warrior Wednesday and they will continue Bi-weekly*
- He states Code Red has 12 members, and Stockton has 3 members*
- He states they are hiring custodian assistants*
- He states there will be an Academic Sale, such as desks, chairs, and laptops. Things that are extra.*

**IX. Announcements**

- Mariah states Adela has resigned, from the Student Director position, and there is now a Vacancy for a Student Director*

**X. Adjournment**

- Motion to adjourn by Alice, second by Flor*
- Motion carries 13-0-0*
- Meeting adjourned at 4:30 PM*

*Minutes approved at a regularly scheduled meeting held on November 4, 2021.*

---

Mariah Burciaga, SC Board Chair