



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Thursday, March 23rd, 2023
3:30pm

- I. Call to Order-** *Meeting called to order at 3:30PM*
Roll Call- *Mariah Burciaga, Mariana Jimenez, Gianna Nunes, Cesar Gonzalez- Quiroz, Amelia Velazquez Valencia, Jady Glushenko, Kelly Costa, Michael Marko, Samantha Camacho, Adela Gonzalez, Gary Potter, Alice Pollard, Edward Erickson, Rose McAuliffe, Cesar Rumayor, Katie Rotan, Melannie Castellanos*
Absent- *Heather Dunn Carlton*
Guest- *Ammie Mundello*
- a. Points report**
- *Five permanent points for Jady Glushenko*
- II. Approval of Agenda for March 23rd, 2023**
- *Motion to approve by Michael, second by Cesar G.*
- *Motion carries 10-0-0*
- III. Approval of Minutes for March 9th, 2023**
- *Motion to approve by Michael, second by Adela*
- *Motion carries 10-0-0*
*Alice came in at 3:32pm**
*Dr. Erickson came in at 3:32pm**
- IV. Open Forum**
- V. Presentations**
- VI. Action Items**
- a. Approval of the Revised Classification for the SC Custodial Services Coordinator**
- *Motion to approve by Michael, second by Gianna*
- *Ammie states that we originally had a custodial lead position and a custodial supervisor position, and when the person occupying the supervisor position left, we opted not to refill the position and instead moved those duties to the coordinator position*
- *She states that some of the duties for the position did not fit into the level one classification, so we determined that the position should be classified as a level two*
- *She states that the salary range will increase from a base of \$42,139 to \$46,835*
- *Motion to approve the Revised Classification for the SC Custodial Services Coordinator*
- *Motion carries 12-0-0*

b. Approval of the Revised SC Vice Chair Job Description

- *Motion to approve by Gianna, second by Michael*
- *Ammie states that there were some programing duties that did not make sense for the Vice Chair position, so those duties will be removed and added to a student assistant position*
- *She stated that we added that they are a representative of the Stockton Campus because we have that on the ASI side, so we would like something similar on the Student Center side*
- *Motion to approve the Revised SC Vice Chair Job Description*

- *Motion carries 12-0-0*

*Jadyn came in at 3:35pm**

c. Approval of the Revised SC Vice Chair of Finance Job Description

- *Motion to approve by Michael, second by Samantha*
 - *Ammie states that we cleaned up the job description by removing duties such as tracking expenses, and added the duty of developing the budget transparency with the student population as a whole*
 - *Motion to approve the Revised SC Vice Chair of Finance Job Description*
- *Motion carries 13-0-0*

VII. Discussion

VIII. Reports

a. SC Board of Directors

- *No Reports*

b. ASI Representative- Adela Gonzalez

- *Adela states that ASI elections have officially closed*
- *She states that the Summer academic session has switched to stateside, meaning that Financial Aid will cover the cost of summer classes if you receive aid*

c. SC Vice Chair- Mariana Jimenez

- *Mariana states that she has been getting settled into her position within the past two weeks*
- *She reminds student directors to check their emails regularly for communications regarding internal committees*

d. SC Vice Chair of Finance- Gianna Nunes

- *Gianna states that there was a Budget Committee meeting today and we have been barely meeting quorum*
- *She states that you should reach out if you are not able to regularly attend because of scheduling conflicts so that we may appoint someone else*
- *She states that today they presented the ASI Marketing and ASI & SC Stockton budgets*
- *She states that at the last Student Health Advisory Committee meeting, they provided input on the student satisfaction survey for two questions, and that they created three infographics for promotional material about the services, hours, and building location*
- *She states that she is on the interview committee for the SC Facility Services Manager, which is scheduled for next week*

- *She states that she is currently reviewing applications for the IRA (Instructionally Related Activities Committee)*

e. ASI Leadership Manager- Katie Rotan

- *Katie states that we will be meeting at the Stockton Campus on April 13th and reminds us to continue checking our emails because they will be working on dinner orders shortly*
- *She thanks us for attending the ASI Student Government Town Hall on food services*
- *She states that we will be working closely with our ASI Board and SC Executives regarding next steps on how to proceed with food services and relaying concerns on our social media*
- *She states that applications are open for SC Board Recruitment until Wednesday, April 26th and reminds us to re-apply if you are returning*
- *She states that there are currently 28 registered participants for the Student-Centered Art Competition, and we will follow up with them to confirm their entry*

f. SC Chair- Mariah Burciaga

- *Mariah states that she will be presenting Phase One of the SC outdoor renovations to the Facilities Committee next week*
- *She states that we had to cancel our meeting last week due to not meeting quorum, and reminds us to attend internal committees and to reach out to Mariana with any questions*
- *She states that she met with the Naming Committee yesterday and looked at spaces that might be dedicated to the naming process*
- *She states that the Dining Committee will be meeting on Monday, and if you have any concerns, please let her know*
- *She states that she will also be attending and ABS meeting tomorrow*

g. SC Executive Director- Cesar Rumayor

- *Cesar states that our foot traffic numbers are averaging at 15,210 over the past two weeks*
- *He states that since we did not have a Facilities Committee meeting last week, we will be presenting the building operating hours for next year at next week's meeting, and we will then bring the proposal to the Board for final approval*
- *He states that we are in the last steps of installing the cabling streaming services*
- *He states that based on head count for next year's enrollment, our Student Center budget looks a lot better than it did two weeks ago*
- *He states that we are trying to get an update on short-term projects that the Board approved at the beginning of the year*
- *He states that we are working with Stockton Campus staff and administrators on Stage Two of a campus pride decal project, and we are wanting an update on the building paint project*

IX. Announcements

*Gary came in at 3:43pm**

X. Adjournment

- *Motion to adjourn by Michael, second by Kelly*
- *Motion carries 14-0-0*
- *Meeting adjourned by 3:44PM*

Minutes were approved at a regularly scheduled meeting held on April 13, 2023

Mariah Burciaga

Mariah Burciaga (Apr 17, 2023 11:37 PDT)

Mariah Burciaga, Chair