



California State University, Stanislaus  
**UNIVERSITY STUDENT CENTER**  
**BOARD OF DIRECTORS**

Minutes

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Thursday, July 14<sup>th</sup>, 2022

4:30pm

University Student Center – Board Conference Room (SC102)

- I. Call to Order Meeting called to order 4:30pm**
- a. Roll Call**  
*Mariah Burciaga, Manuel Parreno, Gianna Nunes, Cesar Gonzalez- Quiroz, Amelia Velazquez Valencia, Jady Glushenko, Kelly Costa, Michael Marko, Samantha Camacho, Destiny Suarez, Alice Pollard, Gary Potter, Cesar Rumayor, Katie Rotan, Melannie Castellanos*  
**Absent-** *Edward Erickson, Heather Dunn Carlton*  
**Guest-**
- b. Points report**  
*-No points to report*
- II. Approval of Agenda for July 14<sup>th</sup>, 2022**  
*- Motion by Amelia, second by Destiny*  
*- Motion carries 12-0-0*
- III. Approval of Minutes for May 12<sup>th</sup>, 2022**  
*- Motion to approve by Cesar G, second by Alice*  
*- Motion carries 12-0-0*
- IV. Approval of Minutes for June 21<sup>st</sup>, 2022**  
*- Motion to approve by Gianna, second by Manuel*  
*- Motion carries 12-0-0*
- V. Open Forum**  
*(This time is set aside for public comment on pending or current issues)*
- VI. Presentation**
- VII. Action Items**
- a. Approval of MOU for Administrative Services between California State University, Stanislaus and the University Student Center**  
*- Motion to approve by Manuel, second by Samantha*  
*- Cesar explains that the Student Center outsources our accounting financial services to Stanislaus State*  
*- He states the MOU documents responsibility for the Student Center staff and the university in case something is overlooked*  
*- He states that we pay Business and Finance for this oversight*

- *He states that we document this partnership on an MOU between the SC and the university division of Business and Finance*
- *Motion carries 12-0-0*

**b. Approval of \$16,000 to purchase a key card control unit**

- *Motion to approve by Michael, second by Gianna*
- *Cesar explains that every door in the University Student Center is programmed to a key card*
- *He states that since we have so many student employees, we are careful on how we issue key cards*
- *He states that all sixteen key cards used by student assistants are under the name of the SC Assistant Director of Operations*
- *He states this could be a problem if one of the keys is used to access a door and we do not know who was using that specific card*
- *He states that the control unit will be used to know who is using each key card during their specific shifts, and we will be alerted if a student assistant does not return their card at the end of their shift*
- *He states that the cards could also be issued to the Board of Directors in case they need a place for Zoom meetings, so the card will be issued through the control unit*
- *He states this conversation occurred during summer beyond the budget process, so the \$16,000 is not coming from the annual budget, but we do have enough in reserves, or it can come from savings from this year*
- *He states budget proposals must be approved by the Board of Directors*
- *Mariah then opens the floor for questions*
- *Cesar G. asks what would happen if key cards were to get lost*
- *Cesar states that if a key card is lost or not returned, we would be alerted, and it would be easy to cancel that key card*
- *Mariah opens the floor for questions again*
- *Motion carries 12-0-0*

**VIII. Discussion**

**IX. Reports**

**a. SC Board of Directors**

- *No reports*

**b. ASI Representative- Destiny Suarez**

- *No report*

**c. ASI Leadership Manager- Katie Rotan**

- *No report*

**d. SC Vice Chair of Finance- Gianna Nunes**

- *No report*

**e. SC Vice Chair- Manuel Parreno**

- *Manuel states that SC apparel for Board of Directors and Executives is currently in the works regarding pricing*
- *He states that the logistics of the Pancake Breakfast are currently being planned*

**f. SC Chair- Mariah Burciaga**

- *Mariah states that her and Manuel have been working on their two initiatives together which are extending the Warrior Grill patio area and getting a concept going for some art pieces*
- *She states she will keep us updated on her initiatives throughout the fall semester*

**g. SC Executive Director- Cesar Rumayor**

- *Cesar lets us know that a few student and professional staff members have been out sick with COVID*
- *He states that we are following all protocols, policies and state laws regarding COVID, and it is possible that we might implement weekly testing once again for all students and staff*
- *He states the university is also having conversations about bringing back the use of face coverings*
- *He states that we are having conversations with the university about a partnership in selling Coca-Cola products through exterior vending machines and possibly near the Service Desk*
- *He states that there are no places on campus at the moment for students to purchase Coca-Cola products*
- *He states that revenue is currently being negotiated, and the proposal will be presented to the Board for approval*
- *He states that the university canceled their cable programming contract, so there is no longer cable tv in the Warrior Grill or other TVs*
- *He states that they are discussing whether they should buy cable programming apps, go through a cable company, or solely offer music on the TVs*
- *He states that Housing and Residential Life used to pay for all cable programming across campus*
- *He states that the landscaping outside the Student Center is outsourced to Facilities*
- *He states that we have made it clear we want our landscaping to improve, and we are working on a document which will allow our SC student staff to do basic cleanup, while Facilities would do major cleanup*
- *He states that in our budget, we have funds to hire student custodial staff, and that it is the most difficult position to hire for and retain*
- *He states we are working on three different options: continuing as is, outsourcing custodial to another company and comparing costs, or hiring more professional staff to do it with the help of student staff, and that we want to ensure we can afford any of the three options presented*

**IX. Announcements**

**X. Adjournment**

- *Motion to adjourn by Manuel, second by Michael*
- *Motion carries 12-0-0*
- *Meeting adjourned 4:52pm*

*Minutes approved at a regularly scheduled meeting held on August 16, 2022.*

*Mariah Burciaga*

[Mariah Burciaga \(Sep 1, 2022 10:56 PDT\)](#)

Mariah Burciaga, SC Board Chair