



California State University, Stanislaus
UNIVERSITY STUDENT CENTER
BOARD OF DIRECTORS

Minutes

Tuesday, August 16th, 2022

12:15pm

University Student Center – Board Conference Room (SC102)

- I. Call to Order** *Meeting called to order 12:22pm*
- a. Roll Call**
Mariah Burciaga, Manuel Parreno, Gianna Nunes, Cesar Gonzalez- Quiroz, Amelia Velazquez Valencia, Jady Glushenko, Michael Marko, Destiny Suarez, Gary Potter, Heather Dunn Carlton, Cesar Rumayor, Katie Rotan, Melannie Castellanos
Absent- *Kelly Costa, Samantha Camacho, Alice Pollard, Edward Erickson*
Guest-
- b. Points report**
-No points to report
- II. Approval of Agenda for August 16th, 2022**
- Motion to approve the agenda with the removal of action item “B” (approval no longer required)
- Motion by Gianna, second by Michael
- Motion carries 10-0-0
- III. Approval of Minutes for July 14th, 2022**
- Motion to approve by Destiny, second by Gianna
- Motion carries 10-0-0
- IV. Open Forum**
(This time is set aside for public comment on pending or current issues)
- V. Presentation**
- VI. Action Items**
- a. Approval of the SC Custodial Lead Job Description and Classification**
- Motion to approve by Manuel, second by Jady
- Mariah states that this is a new professional staff position that was created due to the difficulty of hiring and retaining custodial student assistant positions in the Student Center
- She states that this full-time position will replace multiple vacant custodial staff positions
- Cesar states that we chose this option because we find value in combining professional staff along with student staff
- He states that we hope this option will solve the issue of hiring and retaining custodial student staff positions

- *He states that during the past year and a half, we have noticed that custodial student assistants tend to apply for other positions within the SC*
- *He states that the salary savings from the student staff positions are enough to cover the salary and benefits for this position, so there is no extra cost*
- *Mariah opens up the floor for questions*
- *Gary asks if the 8.5 hours stated in the job description include a 30-minute lunch and breaks*
- *Cesar states that it does include a 30-minute lunch and paid breaks*
- *Motion to approve the SC Custodial Lead Job Description and Classification*
- *Motion carries 10-0-0*

b. Approval of the Revised Mandatory Training Policy for Student Staff

- *Motion by Michael, second by Cesar G.*
- *Mariah states that this policy is already in place for professional staff, but has not yet been approved for student staff*
- *She states it is being implemented to make it mandatory for student staff to complete their trainings by their given deadline*
- *Motion to approve the Revised Mandatory Training Policy for Student Staff*
- *Motion carries 10-0-0*

c. Approval of the Addendum to the Sublease University Student Center and California State University Stanislaus (Career & Professional Development Center)

- *Motion by Gary, second by Manuel*
- *Mariah explains that the University Student Center agrees to reserve the Red Conference Room and Gold Conference Room to the Career & Professional Development Center and waive the reservation fee*
- *She states that the reservation fee will be waived only for internal use, and they will have to pay any equipment or service fees that are related to the conference rooms, as well as abide by reservation guidelines*
- *Cesar states that when the Student Center was being built, there was a request for the departments on the second floor to have internal conference rooms in their suites, but we were running out of square footage due to budget constraints*
- *He states there was a verbal agreement that the SC would allow the Career & Professional Development Center to use the conference rooms for internal meetings at no cost*
- *This addendum is now part of the sublease to the Career & Professional Development Center*
- *Motion to approve the Addendum to the Sublease University Student Center and California State University Stanislaus (Career & Professional Development Center)*
- *Motion carries 10-0-0*

d. Approval of the Addendum to the Sublease University Student Center and California State University Stanislaus (Student Leadership & Development)

- *Motion by Amelia, second by Jady*
- *Mariah explains that the University Student Center agrees to reserve the Red Conference Room and Gold Conference Room to Student Leadership & Development and waive the reservation fee*
- *She states that the reservation fee will be waived only for internal use, and they will have to pay any equipment or service fees that are related to the conference rooms, as well as abide by reservation guidelines*
- *This addendum is now part of the sublease to the Career & Professional Development Center*

- *Mariah opens up the floor for questions*
- *Gary asks if he is considered an off-campus entity as a member of the SC Board of Directors*
- *Mariah states that Gary is considered an off-campus entity*
- *Motion to approve the Addendum to the Sublease University Student Center and California State University Stanislaus (Student Leadership & Development)*
- *Motion carries 10-0-0*

VII. Discussion

VIII. Reports

a. SC Board of Directors

- *Cesar G. states he met with the Campus Safety Committee last week, where they discussed that the geese on campus are carrying illnesses and advised us to be cautious around them*

b. ASI Representative- Destiny Suarez

- *Destiny states that she will be presenting a speech at the Welcome Address with President Junn, and also at Convocation which will be virtual*
- *She states that she will also be participating in the Student Housing move-in this weekend*

c. ASI Leadership Manager- Katie Rotan

- *Katie states that nametags have been provided to all members of the Board of Directors to wear during meetings, university-wide committee meetings, and tabling events for the SC*
- *She states that she will be getting parking permit codes for student directors by the end of the week*
- *She states that student directors will also receive an \$100 incentive onto their Warrior ID card*
- *She states that the city of Turlock will be providing free rides for Turlock Transit to all Stan State students, faculty, and staff beginning Monday, August 22nd with proof of a Warrior ID card*
- *She states that we kicked off our community service program Warriors Giving Back: Backpack and School Supply Drive on Monday, August 14th, and it will go until September 16th*
- *She states that the backpacks and school supplies will be donated to three elementary schools in Turlock*
- *She states that the SC BOD meeting on Thursday, October 6th will be located at the Stanislaus State Stockton Campus so that we may see the new spaces funded by the Student Center and for any Stockton students to join us*
- *Gianna asks if transportation will be provided for this meeting*
- *Katie states that transportation will be provided*

d. SC Vice Chair of Finance- Gianna Nunes

- *Gianna states that she presented her Pride Flagpole proposal to the President's Cabinet and received feedback on it, so she will be redrafting her proposal and presenting to the President*
- *She states that we gave CSU Long Beach a tour of the Student Center because they are looking to build their own student union*
- *She states that the ASI & SC Student Staff Training took place on Monday and went over some of the topics presented*

e. SC Vice Chair- Manuel Parreno

- *Manuel states that our Board apparel is expected to come in next week*
- *He reminds us that the SC Pancake Breakfast is next Monday, August 22nd*

- *He states that information regarding the SC Open House event will be sent out soon*
- *He states he is working with Mariah on extending the Warrior Patio outside of the Warrior Grill*

f. SC Chair- Mariah Burciaga

- *Mariah states to look out for an email and calendar invite regarding our BOD meeting at the Stockton Campus on October 6th*
- *She states that she will keep us updated on the initiatives she is working on with Manuel*
- *She states that we will have a make-up day for giving tours around the SC since we will be giving tours during the Open House event*
- *She states that the fall schedule for the SC Facilities Committee meeting will be sent out soon*

g. SC Executive Director- Cesar Rumayor

- *Cesar states that we are still having conversations regarding selling Coca-Cola products out of the Service Desk and providing vending machines on the exterior of the SC*
- *He states that he is working with the Operations team to create a proposal for a potential restructure of our SC Facilities and Equipment Fees*
- *He states that we approved five short-term projects in the SC last semester, including the removal of the bench in the lobby space, the creation of more storage and office space in the administration suite, and drawings of the Event Center & exterior storage room*
- *He states that there is water damage in the Warrior Grill because the pizza oven was turned on and the vent was not open, so the temperature increased, which set off the sprinkler*
- *He states that the sprinkler system drains all the water in the building instead of turning off*
- *He states that we brought in an outside company to dry the water and ensure there was no major damage*
- *He states that once we finalize the agreement regarding Coca-Cola products, we will circle back to conversations regarding ATM machines*

IX. Announcements

X. Adjournment

- *Motion to adjourn by Michael, second by Manuel*
- *Motion carries 10-0-0*
- *Meeting adjourned by 12:46pm*

Minutes approved at a regularly scheduled meeting held on September 15, 2022.

Mariah Burciaga

Mariah Burciaga (Sep 22, 2022 09:14 PDT)

Mariah Burciaga, Chair