

**MEMORANDUM OF UNDERSTANDING BETWEEN THE UNIVERSITY STUDENT CENTER
(SC), STUDENT AFFAIRS' BASIC NEEDS DEPARTMENT
and DIVISION OF UNIVERSITY ADVANCEMENT
of
CALIFORNIA STATE UNIVERSITY, STANISLAUS**

This Memorandum of Understanding (MOU) is made and entered into by and between the University Student Center (SC); Student Affairs' *Basic Needs Department*; and the Division of University Advancement; all of California State University, Stanislaus. The services under this agreement shall commence on October 1, 2021 and terminate on June 30, 2026. This agreement may be extended and/or revised at the beginning of each fiscal year by written agreement signed by all parties.

The Warrior Food Pantry is a Student Affairs program that provides students with non-perishable food items and toiletries at no cost to Stan State students. The pantry aims to decrease the impact that food insecurities have on the academic success of students. This MOU memorializes the specific steps the Student Center, Basic Needs, and University Advancement agree to take in support of the mission of the Warrior Food Pantry program.

Student Center agrees:

As stated in the SC's Five-Year (2021-26) Strategic Plan, the SC will *continue to promote the free services offered by Basic Needs and provide staff resources and financial assistance to the food pantry*, and specifically agree to:

- Provide financial assistance to support Basic Needs:
 - Make a \$10,000.00 annual contribution to the Warrior Food Pantry.
 - Fund up to \$5,000.00 to purchase and distribute emergency meal e-gift cards.
- Provide assistance and staffing for the Warrior Food Pantry Pop-Up events on the Stockton Campus.
- Provide advertising to promote various resources offered by the Basic Needs Department.

Basic Needs Agrees:

- Provide valuable services and resources such as the Warrior Food Pantry, CalFresh, Food Distribution, and Campus Cares Funding.
- Services and resources offered at no cost to students.
- Maintain a partnership and ongoing communication with SC.
- Provide SC a monthly usage report and an annual end of the year report on Basic Needs services and resources to include usage and budget.

University Advancement agrees:

- University Advancement agrees on behalf of the Stanislaus State Foundation to direct the gift funds from SC to the Campus Cares Basic Needs program. Please reference the attached addendum.


IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed as of the date first set forth above.

By: 
Cesar Rumayor (Oct 4, 2021 09:37 PDT)
Cesar Rumayor, Executive Director
University Student Center

Date: Oct 4, 2021

By: 
Christine Erickson (Oct 4, 2021 10:42 PDT)
Christine Erickson, Vice President
Division of Student Affairs

Date: Oct 4, 2021

By: 
Michele Lahti (Oct 4, 2021 11:35 PDT)
Michele Lahti, Vice President
Division of University Advancement

Date: Oct 4, 2021

Addendum

To the

Memorandum of Understanding on the Basic Needs Warrior Food Pantry Program

Between

*THE UNIVERSITY STUDENT CENTER, STUDENT AFFAIRS' BASIC NEEDS DEPARTMENT
and DIVISION OF UNIVERSITY ADVANCEMENT*

Purpose

This addendum is to supplement the mutual understanding of University Student Center (the “Donor”) on the one hand; and California State University, Stanislaus (the “University”) and the California State University, Stanislaus Foundation (the “Foundation”) on the other hand regarding a gift commitment to the Warrior Pantry Fund (the “Fund”) and will clarify and supplement the conditions set forth by the Donor.

Intent

With the signature of this document, the Donor has pledged a minimum gift of \$50,000

to the Warrior Food Pantry fund with an initial gift of \$10,000 on or before October 15, 2021 and then will make four equal annual payments on or before the following schedule:

Gift Amount	Date
\$10,000	September 1, 2022
\$10,000	September 1, 2023
\$10,000	September 1, 2024
\$10,000	September 1, 2025

Fiduciary Oversight

The Foundation is the Trustee for all accounts and has the fiduciary duty to the Donor and the University to administer assets in accordance with Generally Accepted Accounting Principles and Standards set by the Federal Office of Management and Budget. Audits ensure compliance with Federal and State regulations, confirm appropriate application of accounting rules and principles; verify existence of adequate internal controls, and attest to whether financial statements are relevant, accurate complete, and fairly represent the position and performance of the Foundation to interested parties.

Recognition

The Donor agrees that the Gift may be publicized by the University and the Foundation. The Donor acknowledges that the University and the Foundation may publish the Donor’s name for the purposes of recognition and expressions of appreciation.

Acceptance:

Cesar Rumayor

[Cesar Rumayor \(Oct 4, 2021 09:37 PDT\)](#)

Cesar Rumayor, Executive Director
University Student Center
Donor

Oct 4, 2021

Date

Ellen Junn

[Ellen Junn \(Oct 4, 2021 16:39 PDT\)](#)

Ellen Junn, President
California State University, Stanislaus
& President, California State University, Stanislaus Foundation

Oct 4, 2021

Date

Christine Erickson

[Christine Erickson \(Oct 4, 2021 10:42 PDT\)](#)

Christine Erickson, Vice President
Student Affairs
California State University, Stanislaus

Oct 4, 2021

Date

Michele Lahti

[Michele Lahti \(Oct 4, 2021 11:35 PDT\)](#)

Michele Lahti, Vice President
University Advancement
California State University, Stanislaus
& Executive Director of the California State University, Stanislaus Foundation

Oct 4, 2021

Date

Christene James

[Christene James \(Oct 4, 2021 15:01 PDT\)](#)

Christene James, Vice President
Business and Finance
California State University, Stanislaus
& Treasurer of the California State University, Stanislaus Foundation

Oct 4, 2021

Date