



University Student Union - Stanislaus State  
2018 - 2019 Operating Budget Summary

		74001	74002	74003	74004	74005	74006	74007	APPROVED BUDGET 2018-2019	APPROVED BUDGET 2017-2018	Variance
REVENUE		Administration	Operations	Game Room	Service Desk	Programming	Marketing	Leadership			
504009	Facilities and Equipment Rental Revenue	-	12,500.00	-	-	-	-	-	12,500.00	60,500.00	(48,000.00)
504901	Game Room Revenue	-	-	-	-	-	-	-	-	3,000.00	(3,000.00)
504902	Service Desk Revenue	-	-	-	10,657.50	-	-	-	10,657.50	17,216.00	(6,558.50)
504903	Program Event Revenue	-	-	-	-	12,500.00	-	-	12,500.00	12,500.00	-
504904	Lease Income	36,714.60	-	-	-	-	-	-	36,714.60	55,281.60	(18,567.00)
504848	Student Fee Revenue	1,612,652.16	-	-	-	-	-	-	1,612,652.16	1,430,710.40	181,941.76
580802	Interest Income	5,000.00	-	-	-	-	-	-	5,000.00	5,000.00	-
580815	Marketing Revenue	-	-	-	-	-	-	-	-	700.00	(700.00)
<b>TOTAL REVENUE</b>		<b>\$ 1,654,366.76</b>	<b>\$ 12,500.00</b>	<b>\$ -</b>	<b>\$ 10,657.50</b>	<b>\$ 12,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,690,024.26</b>	<b>\$ 1,584,908.00</b>	<b>\$ 105,116.26</b>
EXPENSES											
601201	Management and Supervisory	157,377.76	-	-	-	-	-	-	157,377.76	149,427.14	7,950.62
601823	Support Staff Salaries	44,127.59	-	-	-	-	-	-	44,127.59	82,149.57	(38,021.98)
603003	Dental Insurance	3,156.72	-	-	-	-	-	-	3,156.72	4,386.24	(1,229.52)
603004	Health Insurance and EAP	76,246.98	-	-	-	-	-	-	76,246.98	80,124.01	(3,877.03)
603005	Retirement	32,844.10	-	-	-	-	-	-	32,844.10	28,742.03	4,102.07
603007	Worker's Compensation	1,459.00	-	-	-	-	-	-	1,459.00	6,099.00	(4,640.00)
603011	Life Insurance	143.01	-	-	-	-	-	-	143.01	42.72	100.29
603013	Vision Insurance	369.18	-	-	-	-	-	-	369.18	558.15	(188.97)
603014	Long Term Disability	91.63	-	-	-	-	-	-	91.63	-	91.63
603090	Benefits-Other	909.84	-	-	-	-	-	-	909.84	-	909.84
603902	FICA and Medicare Payroll Tax	15,415.16	376.38	-	-	287.64	-	445.23	16,524.41	17,715.62	(1,191.21)
660833	Rent	56,243.52	-	-	-	-	-	-	56,243.52	-	56,243.52
604001	Telephone	558.00	-	-	-	186.00	-	186.00	930.00	4,469.00	(3,539.00)
604803	Cell Phone	720.00	-	-	-	-	-	1,440.00	2,160.00	3,240.00	(1,080.00)
606001	Travel In-State	9,700.00	-	-	-	1,300.00	-	4,800.00	15,800.00	26,454.00	(10,654.00)
606002	Travel Out of State	-	-	-	-	-	-	-	-	3,000.00	(3,000.00)
660009	Conference Fees	1,850.00	-	-	-	-	-	-	1,850.00	3,450.00	(1,600.00)
612001	State Pro Rata	4,038.00	-	-	-	-	-	-	4,038.00	4,038.00	-
613001	Contractual Services	139,560.00	-	-	-	1,100.00	-	-	140,660.00	212,667.00	(72,007.00)
616002	IT Equipment and AV Equipment	1,500.00	-	-	-	200.00	-	-	1,700.00	3,700.00	(2,000.00)
616003	IT Software Expenses	1,200.00	-	-	828.00	-	-	-	2,028.00	4,478.00	(2,450.00)
619001	Equipment and Furniture	500.00	750.00	-	-	-	-	-	1,250.00	2,500.00	(1,250.00)
660001	Postage	200.00	-	-	-	-	-	-	200.00	200.00	-
660002	Printing	250.00	-	-	-	1,000.00	-	1,500.00	2,750.00	2,425.00	325.00
660003	Supplies-Other	1,000.00	1,900.00	-	10,100.00	200.00	-	1,160.00	14,360.00	22,145.00	(7,785.00)
660009	Training-Staff Development	3,000.00	-	-	-	200.00	-	1,500.00	4,700.00	10,250.00	(5,550.00)
660010	Insurance Premiums	8,559.00	-	-	-	-	-	-	8,559.00	22,881.00	(14,322.00)
660017	Marketing, Promotion and Giveaways	1,250.00	-	-	-	2,950.00	-	-	4,200.00	8,150.00	(3,950.00)
660019	Legal Fees	4,050.00	-	-	-	-	-	-	4,050.00	4,050.00	-
660021	Repair and Maintenance-External	-	-	-	100.00	-	-	-	100.00	2,600.00	(2,500.00)
660025	Chancellor's Office-Overhead	9,303.00	-	-	-	-	-	-	9,303.00	9,303.00	-
660046	Bank Charges	3,660.00	-	-	-	-	-	-	3,660.00	3,660.00	-
660809	Memberships and Dues	2,561.00	-	-	-	-	-	-	2,561.00	2,731.00	(170.00)
660822	Supplies-Office and Paper	1,250.00	-	-	-	-	-	-	1,250.00	7,250.00	(6,000.00)
660856	Chancellor's Cost-Debt Service Reimbursement	70,000.00	-	-	-	-	-	-	70,000.00	58,500.00	11,500.00
660910	Awards, Gifts and Donations	950.00	-	-	-	-	-	5,575.00	6,525.00	1,100.00	5,425.00
660911	Accounting, Audit Fees and Tax Preparation	17,375.00	-	-	-	-	-	-	17,375.00	14,000.00	3,375.00
660912	Other Tax and License Fees	500.00	-	-	-	-	-	-	500.00	500.00	-
660950	Food and Beverage	3,825.00	-	-	-	6,200.00	-	5,850.00	15,875.00	14,250.00	1,625.00
601303	Student Assistants	-	30,500.00	-	-	21,560.00	-	36,240.00	88,300.00	225,446.00	(137,146.00)
660915	Club Allocations	-	-	-	-	-	-	10,000.00	10,000.00	-	10,000.00
660963	Event-Other Supplies	-	-	-	-	1,100.00	-	-	1,100.00	1,350.00	(250.00)
660951	Event-Equipment and Supplies Rental	-	-	-	-	-	-	-	-	-	-
660952	Event-Decoration Supplies and Services	975.00	-	-	-	-	-	700.00	1,675.00	4,400.00	(2,725.00)
660947	Event-Entertainment	500.00	-	-	-	24,800.00	-	1,000.00	26,300.00	29,000.00	(2,700.00)
660953	Fingerprinting	-	-	-	-	-	-	-	-	4,200.00	(4,200.00)
660959	Event-Transportation	-	-	-	-	10,000.00	-	-	10,000.00	10,000.00	-
660948	Event-Speaker Fees	-	-	-	-	-	-	-	-	-	-
605001	Utilities-Electric	-	-	-	-	-	-	-	-	55,000.00	(55,000.00)
605002	Utilities-Gas	-	-	-	-	-	-	-	-	2,750.00	(2,750.00)
605004	Utilities-Water	-	-	-	-	-	-	-	-	1,000.00	(1,000.00)
605005	Utilities-Sewer	-	-	-	-	-	-	-	-	1,500.00	(1,500.00)
605006	Utilities-Waste Removal	-	-	-	-	-	-	-	-	3,510.00	(3,510.00)
660094	Depreciation	-	-	-	-	-	-	-	-	10,000.00	(10,000.00)
660095	Equipment Depreciation	-	-	-	-	-	-	-	-	15,000.00	(15,000.00)
660821	Repairs and Maintenance-Internal	1,050.00	-	-	-	-	-	-	1,050.00	14,000.00	(12,950.00)
660050	Cost of Goods Sold	-	-	-	-	-	-	-	-	-	-
660913	Board Functions	-	-	-	-	-	-	7,428.00	7,428.00	9,038.00	(1,610.00)
660090	Miscellaneous Expense	-	-	-	-	-	-	5,000.00	5,000.00	5,000.00	-
660854	Operating Reserve	800,000.00	-	-	-	-	-	-	800,000.00	600,000.00	200,000.00
<b>TOTAL EXPENSES</b>		<b>\$ 1,478,268.49</b>	<b>\$ 33,526.38</b>	<b>\$ -</b>	<b>\$ 11,028.00</b>	<b>\$ 71,083.64</b>	<b>\$ -</b>	<b>\$ 82,824.23</b>	<b>\$ 1,676,730.74</b>	<b>\$ 1,812,429.48</b>	<b>\$ (135,698.74)</b>
<b>Increase (Decrease) in Net Assets</b>		<b>\$ 176,098.27</b>	<b>\$ (21,026.38)</b>	<b>\$ -</b>	<b>\$ (370.50)</b>	<b>\$ (58,583.64)</b>	<b>\$ -</b>	<b>\$ (82,824.23)</b>	<b>\$ 13,293.52</b>	<b>\$ (227,521.48)</b>	<b>\$ 240,815.00</b>



# USU FEES PROJECTION

## FISCAL YEAR 2018-2019

TERM	FEE	HEAD COUNT	REVENUE @ 100%	HEAD COUNT 97%	REVENUE @ 97%
Fall (2018)	\$ 84.00	10,188	\$ 855,792.00	9882.36	\$ 830,118.24
Spring (2019)	\$ 84.00	9604	\$ 806,736.00	9315.88	\$ 782,533.92
		<b>TOTAL</b>	<b>\$ 1,662,528.00</b>		<b>\$ 1,612,652.16</b>

## FISCAL YEAR 2017-2018

TERM	FEE	HEAD COUNT	REVENUE @ 100%	HEAD COUNT 97%	REVENUE @ 97%
Fall (2017)	\$ 82.00	10,004	\$ 820,328.00	9703.88	\$ 795,718.16
Spring (2018)	\$ 82.00	9224	\$ 756,368.00	8947.28	\$ 733,676.96
		<b>TOTAL</b>	<b>\$ 1,576,696.00</b>		<b>\$ 1,529,395.12</b>



**UNIVERSITY STUDENT UNION 2018 - 2019  
ADMINISTRATION DETAILED BUDGET -74001**

		74001 APPROVED BUDGET 2018-2019	74001 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504848	Student Fee Revenue	1,612,652.16	1,426,210.40	186,441.76
504904	Lease Income	36,714.60	55,281.60	(18,567.00)
580802	Interest Income	5,000.00	5,000.00	-
	<b>Total Revenue</b>	<b>\$ 1,654,366.76</b>	<b>\$ 1,486,492.00</b>	<b>\$ 167,874.76</b>
<b>Expenses</b>				
601201	Management and Supervisory	157,377.76	152,793.92	4,583.84
601823	Support Staff Salaries	44,127.59	42,002.41	2,125.18
603003	Dental Insurance	3,156.72	3,099.32	57.40
603004	Health Insurance and EAP	76,246.98	74,522.80	1,724.18
603005	Retirement	32,844.10	28,739.89	4,104.21
603007	Worker's Compensation	1,459.00	6,076.00	(4,617.00)
603011	Life Insurance	143.01	32.04	110.97
603013	Vision Insurance	369.18	357.66	11.52
603014	Long Term Disability	91.63	-	91.63
603090	Benefits-Other	909.84	-	909.84
603902	FICA and Medicare Payroll Tax	15,415.16	14,494.32	920.84
660822	Rent	56,243.52	36,909.81	19,333.71
604001	Telephone	558.00	1,445.40	(887.40)
604803	Cell Phone	720.00	720.00	-
606001	Travel In-State	9,700.00	6,500.00	3,200.00
606002	Travel Out of State	-	-	-
660009	Conference Fees	1,850.00	1,500.00	350.00
612001	State Pro Rata	4,038.00	4,038.00	-
613001	Contractual Services	139,560.00	173,805.00	(34,245.00)
616002	IT Equipment and AV Equipment	1,500.00	1,500.00	-
616003	IT Software Expenses	1,200.00	1,200.00	-
619001	Equipment and Furniture	500.00	1,500.00	(1,000.00)
660001	Postage	200.00	200.00	-
660002	Printing	250.00	450.00	(200.00)
660003	Supplies-Other	1,000.00	500.00	500.00
660009	Training-Staff Development	3,000.00	3,500.00	(500.00)
660010	Insurance Premiums	8,559.00	22,881.00	(14,322.00)
660017	Marketing, Promotion and Giveaways	1,250.00	1,000.00	250.00
660019	Legal Fees	4,050.00	4,050.00	-
660021	Repair and Maintenance-External	-	1,500.00	(1,500.00)
660848	Repair and Maintenance-Internal	1,050.00	-	1,050.00
660025	Chancellor's Office-Overhead	9,303.00	9,303.00	-
660046	Bank Charges	3,660.00	3,660.00	-
660809	Memberships and Dues	2,561.00	1,936.00	625.00
660822	Supplies-Office and Paper	1,250.00	1,250.00	-
660856	Chancellor's Cost-Debt Service Reimbursement	70,000.00	58,500.00	11,500.00
660910	Awards, Gifts and Donations	950.00	825.00	125.00
660911	Accounting, Audit Fees and Tax Preparation	17,375.00	17,000.00	375.00
660912	Other Tax and License Fees	500.00	500.00	-
660950	Food and Beverage	3,825.00	6,400.00	(2,575.00)
660951	Event Equipment & Supplies Rental	-	500.00	(500.00)
660947	Event Entertainment	500.00	2,000.00	(1,500.00)

660952	Event -Décor/Supplies & Services	975.00	500.00	475.00
660953	Fingerprinting	-	-	-
660854	Operating Reserve	800,000.00	600,000.00	200,000.00
	<b>Total Expenses</b>	\$ 1,478,268.49	\$ 687,691.57	\$ 790,576.92
	<b>Increase (Decrease) in Net Assets</b>	\$ 176,098.27	\$ 798,800.43	\$ (622,702.16)



UNIVERSITY STUDENT UNION 2018 - 2019  
ADMINISTRATION DETAILED BUDGET -74001

REVENUE				
<b>504848</b>	<b>Student Fee Revenue</b>			<b>\$ 1,612,652.16</b>
	Student Fees - FALL 2018	Projected Enrollment Headcount	830,118.24	
	Student Fees - SPRING 2019	Projected Enrollment Headcount	782,533.92	
<b>504904</b>	<b>Lease Income</b>			<b>\$ 36,714.60</b>
	Lease with Associated Students, Inc.		36,714.60	
<b>580802</b>	<b>Interest Income</b>			<b>\$ 5,000.00</b>
	Local Area Investment Fund		5,000.00	
			<b>TOTAL REVENUE</b>	<b>\$ 1,654,366.76</b>

EXPENSES				
<b>601201</b>	<b>Management and Supervisory</b>			<b>\$ 157,377.76</b>
	Executive Director	Exempt Monthly Salary \$8359.37	103,321.79	
	Human Resource Specialist	Exempt Monthly Salary \$4373.46	54,055.97	
<b>601823</b>	<b>Support Staff Salaries</b>			<b>\$ 44,127.59</b>
	Administrative Support Coordinator	Non-Exempt Monthly Salary \$3370.80	43,346.11	
		25 hours OT	781.48	
<b>603003</b>	<b>Dental Insurance</b>			<b>\$ 3,156.72</b>
	Human Resource Specialist	Monthly Payment - \$161.09 Avg.	1,933.08	
	Administrative Support Coordinator	Monthly Payment - \$101.97 Avg.	1,223.64	
<b>603004</b>	<b>Health Insurance and EAP</b>			<b>\$ 76,246.98</b>
	Executive Director	Monthly Payment - \$0.00 EAP -\$3.81	45.69	
	Human Resource Specialist	Monthly Payment - \$2072.04 Avg. EAP -\$3.81	24,910.15	
	Administrative Support Coordinator	Monthly Payment - \$1713.82 Avg. EAP -\$3.81	20,611.47	
	Retiree Health - Byron Kamp	Monthly Payment - \$784.98 Avg.	9,419.70	
	Retiree Health - William Brosmer	Monthly Payment - \$355.79 Avg.	4,269.48	
	Retiree Health - Melanie Lourenco	Monthly Payment - \$1415.90 Avg.	16,990.49	
<b>603005</b>	<b>Retirement</b>			<b>\$ 32,844.10</b>
	Executive Director	Employer Contribution \$869.54 / Mo.	10,434.47	
	Human Resource Specialist	Employer Contribution \$454.93 / Mo.	5,459.11	
	Administrative Support Coordinator	Employer Contribution \$364.79 / Mo.	4,377.52	
	Side Fund		12,573.00	
<b>603007</b>	<b>Worker's Compensation</b>			<b>\$ 1,459.00</b>
		Covers full-time, student assets & volunteers	1,459.00	
<b>603011</b>	<b>Life Insurance</b>			<b>\$ 143.01</b>
	Executive Director	Monthly Payment - \$5.96 Avg.	71.51	
	Human Resource Specialist	Monthly Payment - \$2.98 Avg.	35.75	
	Administrative Support Coordinator	Monthly Payment - \$2.98 Avg.	35.75	
<b>603013</b>	<b>Vision Insurance</b>			<b>\$ 369.18</b>
	Human Resource Specialist	Monthly Payment - \$19.18 average	230.16	
	Administrative Support Coordinator	Monthly Payment - \$11.59 average	139.02	
<b>603014</b>	<b>Long Term Disability</b>			<b>\$ 91.63</b>
	Executive Director	Employer Contribution \$7.64 Avg. / Mo.	91.63	
<b>603090</b>	<b>Benefits - OTHER</b>			<b>\$ 909.84</b>
	Executive Director	Monthly Payment - \$46.00	552.00	
	Human Resource Specialist	Monthly Payment - \$14.91	178.92	
	Administrative Support Coordinator	Monthly Payment - \$14.91	178.92	
<b>603902</b>	<b>FICA and Medicare Payroll Tax</b>			<b>\$ 15,415.16</b>
	Executive Director	FICA (\$6405.95) + Medicare (\$1498.17)	7,904.12	
	Human Resource Specialist	FICA (\$3351.47) + Medicare (\$783.81)	4,135.28	
	Administrative Support Coordinator	FICA (\$2735.91) + Medicare (\$639.85)	3,375.76	
<b>660833</b>	<b>Rent</b>			<b>\$ 56,243.52</b>

	Housing and Residential Life	\$1.18 Sq Ft. * 993 sq ft. * 4 Suites	\$ 56,243.52	
<b>604001</b>	<b>Telephone</b>			<b>\$ 558.00</b>
	3 phone lines @15.50 ea. mo. x 12 months	Exec. Dir., Office Admin, HR Specialist	558.00	
<b>604803</b>	<b>Cell Phone</b>			<b>\$ 720.00</b>
	Cell Data Reimbursement	Monthly Payment \$30/mo. Exec. Director	360.00	
	Cell Phone Reimbursement	Monthly Payment \$30/mo. Exec. Director	360.00	
<b>606001</b>	<b>Travel In-State</b>			<b>\$ 9,700.00</b>
	AOA - ASI/USU Subcommittee	Directors Meeting (Fall & Spring Meeting)	1,000.00	
	AOA - HR Subcommittee	Human Resource Meeting (Summer Meeting)	800.00	
	AOA Annual Conference	Indian Wells (January)	2,400.00	
	ACUI Region 1 Conference	San Diego (November)	1,000.00	
	Miscellaneous Travel		1,000.00	
	Staff - Campus Visits		3,500.00	
<b>660009</b>	<b>Conference Fees</b>			<b>\$ 1,850.00</b>
	AOA - ASI/USU Subcommittee		300.00	
	AOA Annual Conference		1,200.00	
	ACUI Region 1 Conference		350.00	
<b>612001</b>	<b>State Pro Rata</b>			<b>\$ 4,038.00</b>
	Chancellor's Office		4,038.00	
<b>613001</b>	<b>Contractual Services</b>			<b>\$ 139,560.00</b>
	Payroll Processing & Maintenance	CBIZ	6,400.00	
	Copier machine service/maintenance	Mo-Cal	900.00	
	Mini Mobile Containers	Storage Containers	5,500.00	
	Actuary Study	50% Split with ASI	2,000.00	
	Financial Services		90,288.00	
	Human Resources		649.00	
	Student Affairs		-	
	University Police		16,897.00	
	Safety & Risk Management		-	
	OIT		16,926.00	
<b>616002</b>	<b>IT Equipment and AV Equipment</b>			<b>\$ 1,500.00</b>
	General IT Equipment		1,500.00	
<b>616003</b>	<b>IT Software Expenses</b>			<b>\$ 1,200.00</b>
	Software		300.00	
	Job Application Software	\$150 total per month (Split 50% with ASI)	900.00	
<b>619001</b>	<b>Equipment and Furniture</b>			<b>\$ 500.00</b>
	General Equipment		500.00	
<b>660001</b>	<b>Postage</b>			<b>\$ 200.00</b>
	USPS, FEDEX & UPS		200.00	
<b>660002</b>	<b>Printing</b>			<b>\$ 250.00</b>
	Printing	Misc. Flyers, Posters & Copies	250.00	
<b>660003</b>	<b>Supplies-Other</b>			<b>\$ 1,000.00</b>
	Staff and Student Assistants Apparel	USU Polos, sweaters, jackets, etc.	1,000.00	
<b>660009</b>	<b>Training-Staff Development</b>			<b>\$ 3,000.00</b>
	Local and Regional Seminars and Workshops		1,000.00	
	Student Assistant Training	Fall & Spring	1,000.00	
	Leadership Development	FT Staff and Student Assistants	1,000.00	
<b>660010</b>	<b>Insurance Premiums</b>			<b>\$ 8,559.00</b>
	Building Structure		-	
	Liability Insurance Program		4,193.00	
	Property Insurance		2,241.00	
	Crime Insurance		672.00	
	Cyber Liability		44.00	
	Identity Fraud Expense Reimbursement		15.00	
	Participant Accident Insurance (PAI)		1,394.00	
<b>660017</b>	<b>Marketing, Promotion and Giveaways</b>			<b>\$ 500.00</b>
	Gift cards, merchandise		500.00	

<b>660019</b>	<b>Legal Fees</b>			<b>\$ 4,050.00</b>
		\$405.00/hr. x 10 hrs.	4,050.00	
<b>660821</b>	<b>Repair and Maintenance-Internal</b>			<b>\$ 1,050.00</b>
	Repairs/Service	OIT, Telephone, Misc.	750.00	
	Holiday Dinner- Facilities Rentals/ Work Order	Split 50% with ASI	150.00	
	Year-End Awards- Facilities Rentals/ Work Order	Split 50% with ASI	150.00	
<b>660025</b>	<b>Chancellor's Office-Overhead</b>			<b>\$ 9,303.00</b>
			9,303.00	
<b>660046</b>	<b>Bank Charges</b>			<b>\$ 3,660.00</b>
	Check Payment Coverage	\$305.00 per month	3,660.00	
<b>660809</b>	<b>Memberships and Dues</b>			<b>\$ 2,561.00</b>
	ACUI membership		1,671.00	
	AOA membership		550.00	
	Costco membership		120.00	
	Law Labor Digests & Posters		220.00	
<b>660822</b>	<b>Supplies-Office and Paper</b>			<b>\$ 1,250.00</b>
	General Office Supplies	Split 50% with ASI	1,250.00	
<b>660856</b>	<b>Chancellor's Cost-Debt Service Reimbursement</b>			<b>\$ 70,000.00</b>
	Chancellor Direct Costs	Debt Service Payment on the Building 11/01/2018	60,000.00	
	Chancellor Direct Costs	Debt Service Payment on the Building 05/01/2019	10,000.00	
<b>660910</b>	<b>Awards, Gifts and Donations</b>			<b>\$ 950.00</b>
	Gifts for USU Graduating Seniors	Split 50% with ASI - Alumni Sweatshirts	300.00	
	ASI/USU Year-End Awards	Split 50% with ASI	300.00	
	Graduation Soles	Split 50% with ASI	250.00	
	Holiday Dinner Prizes	Split 50% with ASI	100.00	
<b>660911</b>	<b>Accounting, Audit Fees and Tax Preparation</b>			<b>\$ 17,375.00</b>
	External Audit		15,000.00	
	Tax Form Preparation		2,375.00	
<b>660912</b>	<b>Other Tax and License Fees</b>			<b>\$ 500.00</b>
	Use Tax		500.00	
<b>660950</b>	<b>Food and Beverage</b>			<b>\$ 3,825.00</b>
	Holiday Dinner Party	Split 50% with ASI	1,500.00	
	Year-End Awards Dinner	Split 50% with ASI	1,500.00	
	Warriors Giving Back- Project Giving Tree	Split 50% with ASI	75.00	
	Warriors Giving Back- Earth Day	Split 50% with ASI	250.00	
	Open House	Split 50% with ASI	500.00	
	<b>Open House</b>			<b>\$ 1,350.00</b>
660947	Event Entertainment	Split 50% with ASI	500.00	
660017	Marketing, Promotion, and Giveaways	Split 50% with ASI	750.00	
660952	Event Décor/Supplies & Services	Split 50% with ASI	100.00	
<b>660952</b>	<b>Event- Décor/ Supplies &amp; Services</b>			<b>\$ 875.00</b>
	Warriors Giving Back- Project Giving Tree	Split 50% with ASI	175.00	
	Warriors Giving Back- Earth Day	Split 50% with ASI	100.00	
	Holiday Dinner Party	Split 50% with ASI	300.00	
	Year-End Awards Dinner	Split 50% with ASI	300.00	
<b>660854</b>	<b>Operating Reserve</b>			<b>\$ 800,000.00</b>
			<b>TOTAL EXPENSES</b>	<b>\$ 1,478,268.49</b>



UNIVERSITY STUDENT UNION 2018 - 2019  
OPERATIONS DETAILED BUDGET -74002

		74002 APPROVED BUDGET 2018-2019	74002 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504009	Facilities Rental (CBSL, EC, GR, Conference Rooms)	10,000.00	32,000.00	(22,000.00)
504848	Event Manager Fees	-	13,000.00	(13,000.00)
504009	Equipment Rental	2,500.00	6,000.00	(3,500.00)
	<b>Total Revenue</b>	\$ 12,500.00	\$ 51,000.00	\$ (38,500.00)
<b>Expenses</b>				
601823	Support Staff Salaries	-	31,649.97	(31,649.97)
603003	Dental Insurance	-	488.31	(488.31)
603004	Health Insurance and EAP	-	7,562.99	(7,562.99)
603005	Retirement	-	2,031.07	(2,031.07)
603011	Life Insurance	-	8.01	(8.01)
603013	Vision Insurance	-	74.93	(74.93)
603902	FICA and Medicare Payroll Tax	376.38	2,421.22	(2,044.84)
601303	Student Assistants	30,500.00	60,700.00	(30,200.00)
604001	Telephone	-	738.00	(738.00)
605001	Utilities-Electric	-	55,000.00	(55,000.00)
605002	Utilities-Gas	-	2,750.00	(2,750.00)
605004	Utilities-Water	-	1,000.00	(1,000.00)
605005	Utilities-Sewage	-	1,500.00	(1,500.00)
605006	Utilities-Waste Removal	-	3,510.00	(3,510.00)
613001	Contractual Services	-	8,725.00	(8,725.00)
616002	IT Equipment and AV Equipment	-	1,500.00	(1,500.00)
616003	IT Software Expenses	-	-	
660003	Supplies-Other	1,900.00	7,000.00	(5,100.00)
660009	Training-Staff Development	-	-	-
660094	Depreciation	-	10,000.00	(10,000.00)
660095	Equipment Depreciation	-	15,000.00	(15,000.00)
660821	Repairs and Maintenance-Internal	-	2,500.00	(2,500.00)
604803	Cell Phone	-	270.00	(270.00)
619001	Equipment and Furniture	750.00	500.00	250.00
660021	Repairs and Maintenance - External	-	1,000.00	(1,000.00)
	<b>Total Expenses</b>	\$ 33,526.38	\$ 215,929.50	\$ (182,403.12)
	<b>Increase (Decrease) in Net Assets</b>	\$ (21,026.38)	\$ (164,929.50)	\$ 143,903.12





UNIVERSITY STUDENT UNION 2018 - 2019  
OPERATIONS DETAILED BUDGET -74002

<b>REVENUE</b>				
504009	Facilities Rental			10,000.00
504848	Event Manager Fees			-
504009	Equipment Rental			2,500.00
			<b>TOTAL REVENUE</b>	<b>\$ 12,500.00</b>

<b>EXPENSES</b>				
601823	Support Staff Salaries			\$ -
603003	Dental Insurance			\$ -
603004	Health Insurance and EAP			\$ -
603005	Retirement			\$ -
603011	Life Insurance			\$ -
603013	Vision Insurance			\$ -
603902	FICA and Medicare Payroll Tax			\$ 376.38
	Event Managers (8 weeks X 10 hours X 3 staff X \$12.50)	FICA (\$223.20) + Medicare (\$52.20)	229.50	
	Reservations Assistant (8 weeks X 20 hours X \$12)	FICA (\$119.04) + Medicare (\$27.84)	146.88	
601303	Student Assistants			\$ 30,500.00
	Event Managers	10hrs *\$12.50 * 25 wks * 3 staff , 10hrs *\$13.50 * 25 wks * 3 staff	19,500.00	
	Reservations Assistant	22 weeks x 20hrs x \$12.00, 22 weeks x 20hrs x \$13.00	11,000.00	
604001	Telephone			\$ -
	<b>Utilities-Electric, Gas, Water &amp; Sewer</b>			<b>\$ -</b>
605001	Utilities-Electric		-	
605002	Utilities-Gas		-	
605004	Utilities-Water		-	
605005	Utilities-Sewage		-	
605006	Utilities-Waste Removal		-	
613001	Contractual Services			\$ -
616002	IT Equipment and AV Equipment			\$ -
660003	Supplies-Other			\$ 1,900.00
	Miscellaneous Supplies		250.00	
	Janitorial Supplies - \$75.00 x 12 mos.		900.00	
	Propane Tanks	BBQ	750.00	
660821	Repairs and Maintenance-Internal			\$ -
604803	Cell Phone			\$ -
619001	Equipment and Furniture			\$ 750.00
	Miscellaneous Repairs and Replacement		250.00	
	Portable BBQ's	Clubs & Organizations BBQ	500.00	
660021	Repairs and Maintenance - External			\$ -
			<b>TOTAL EXPENSES</b>	<b>\$33,526.38</b>



UNIVERSITY STUDENT UNION 2018 - 2019  
 GAME ROOM DETAILED BUDGET -74003

		74003 APPROVED BUDGET 2018-2019	74003 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504901	Game Room Revenue	-	-	-
	<b>Total Revenue</b>	\$ -	\$ -	\$ -
<b>Expenses</b>				
601303	Student Assistants	-	-	-
604001	Telephone	-	-	-
660002	Printing	-	-	-
660003	Supplies-Other	-	-	-
660009	Training-Staff Development	-	-	-
660021	Repair and Maintenance-External	-	-	-
660017	Marketing, Promotion, and Giveaways	-	-	-
660950	Food and Beverage	-	-	-
	<b>Total Expenses</b>	\$ -	\$ -	\$ -
	<b>Increase (Decrease) in Net Assets</b>	\$ -	\$ -	\$ -



UNIVERSITY STUDENT UNION 2018-2019  
 GAME ROOM DETAILED BUDGET- 74003

<b>REVENUE</b>				
504901	Game Room Revenue			\$ -
			<b>TOTAL REVENUE</b>	\$ -

<b>EXPENSES</b>				
601303	Student Assistants			\$ -
604001	Telephone			\$ -
616002	IT Equipment and AV Equipment			\$ -
619001	Equipment and Furniture			\$ -
660002	Printing			\$ -
660003	Supplies-Other			\$ -
660009	Training-Staff Development			\$ -
660021	Repair and Maintenance-External			\$ -
			<b>TOTAL EXPENSES</b>	\$ -



UNIVERSITY STUDENT UNION 2018 - 2019  
 SERVICE DESK DETAILED BUDGET -74004

		74004 APPROVED BUDGET 2018-2019	74004 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504902	Service Desk Revenue	10,657.50	19,351.00	-8,693.50
	<b>Total Revenue</b>	\$ 10,657.50	\$ 19,351.00	\$ (8,693.50)
<b>Expenses</b>				
601303	Student Assistants	\$ -	\$ 17,216.00	\$ (17,216.00)
660002	Printing	\$ -	\$ -	\$ -
660021	Repairs and Maintenance- External	\$ 100.00	\$ 100.00	\$ -
660003	Supplies-Other	\$ 10,100.00	\$ 11,250.00	\$ (1,150.00)
660009	Training-Staff Development	\$ -	\$ -	\$ -
616003	IT Software Expenses	\$ 828.00	\$ 828.00	\$ -
	<b>Total Expenses</b>	\$ 11,028.00	\$ 29,394.00	\$ (18,366.00)
	<b>Increase (Decrease) in Net Assets</b>	\$ (370.50)	\$ (10,043.00)	\$ 9,672.50



UNIVERSITY STUDENT UNION 2018 - 2019  
SERVICE DESK DETAILED BUDGET- 74004

REVENUE			
<b>504902</b>	<b>Service Desk Revenue</b>		<b>\$ 10,657.50</b>
	Bus Passes (Merced 31 Day Pass)	100 tickets x \$47.00	4,700.00
	Bus Passes (Stanislaus 20 Day Student Pass)	75 tickets x \$27.00	2,025.00
	Bus Passes (Stanislaus 31 Day Pass)	75 tickets x \$46.00	3,450.00
	Movie Tickets	25 tickets x \$9.50	237.50
	Printing	1000 prints x \$.10 & 500 Colored prints x \$.25	225.00
	Copier	200 copies x \$.10	20.00
			<b>TOTAL REVENUE \$ 10,657.50</b>

EXPENSES			
<b>601303</b>	<b>Student Assistants</b>		<b>\$ -</b>
<b>660021</b>	<b>Repairs and Maintenance- External</b>		<b>\$ 100.00</b>
	Misc. Repairs	Printer Repairs	100.00
<b>660003</b>	<b>Supplies-Other</b>		<b>\$ 10,100.00</b>
	Merced 31 Day Pass	100 Tickets x \$46.00	4,600.00
	Stanislaus 20 Day Student Pass	75 Tickets x \$25.50	1,912.50
	Stanislaus 31 Day Pass	75 Tickets x \$45.00	3,375.00
	Regal Cinema Movie Tickets	25 tickets x 8.50 (Costco)	212.50
<b>616003</b>	<b>IT Software Expenses</b>		<b>\$ 828.00</b>
	Vend Software	12 months x \$69.00	828.00
			<b>TOTAL EXPENSES \$ 11,028.00</b>



UNIVERSITY STUDENT UNION 2018 - 2019  
PROGRAMMING DETAILED BUDGET -74005

		74005 APPROVED BUDGET 2018-2019	74005 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504903	Program Event Revenue	12,500.00	12,500.00	-
	<b>Total Revenue</b>	\$ 12,500.00	\$ 12,500.00	\$ -
<b>Expenses</b>				
603902	FICA and Medicare Payroll Tax	287.64	0.00	287.64
601303	Student Assistants	21,560.00	20,680.00	880.00
604001	Telephone	186.00	600.00	(414.00)
606001	Travel-In State	1,300.00	500.00	800.00
613001	Contractual Services	1,100.00	1,100.00	-
616002	IT Equipment and AV Equipment	200.00	200.00	-
660003	Supplies-Other	200.00	-	200.00
660963	Event-Other Supplies	1,100.00	900.00	200.00
660017	Marketing, Promotion and Giveaways	2,950.00	2,600.00	350.00
660002	Printing	1,000.00	-	1,000.00
660952	Event-Decoration Supplies and Services	-	500.00	(500.00)
660947	Event-Entertainment	24,800.00	31,300.00	(6,500.00)
660950	Food and Beverage	6,200.00	3,700.00	2,500.00
660959	Event-Transportation	10,000.00	10,000.00	-
660009	Training-Staff Development	200.00	-	200.00
	<b>Total Expenses</b>	\$ 71,083.64	\$ 72,080.00	\$ (996.36)
	<b>Increase (Decrease) in Net Assets</b>	\$ (58,583.64)	\$ (59,580.00)	\$ 996.36



UNIVERSITY STUDENT UNION 2018 - 2019  
PROGRAMMING DETAILED BUDGET- 74005

REVENUE			
504903	<b>Program Event Revenue</b>		<b>\$ 12,500.00</b>
	Weekend Warrior	12,500.00	
		<b>TOTAL REVENUE</b>	<b>\$ 12,500.00</b>

EXPENSES			
603902	<b>FICA and Medicare Payroll Tax</b>		<b>\$ 287.64</b>
	Program Assistants (8wks x 20hrs x \$11.50)	FICA (\$114.08) + Medicare (\$26.68)	140.76
	Weekend Warrior Coord. (8 wks x 20hrs x \$12.00)	FICA (\$119.04) + Medicare (\$27.84)	146.88
601303	<b>Student Assistants</b>		<b>\$ 21,560.00</b>
	Programs Assistant	22 weeks x 20hrs x \$11.50, 22 weeks x 20hrs x \$12.50	10,560.00
	Weekend Warrior Coordinator	22 weeks x 20hrs x \$12.00, 22 weeks x 20hrs x \$13.00	11,000.00
604001	<b>Telephone</b>		<b>\$ 186.00</b>
	1 phone line @ \$15.50 x 12 months		186.00
606001	<b>Travel-In State</b>		<b>\$ 1,300.00</b>
	Miscellaneous Travel		300.00
	CRE Winter Retreat	On/Off site 50% ASI	1,000.00
660009	<b>Training &amp; Development</b>		<b>200.00</b>
	Training & Development	50% Split with ASI	200.00
660003	<b>Supplies - Other</b>		<b>200.00</b>
	CRE Member Apparel	50% Split with ASI	200.00
613001	<b>Contractual Services</b>		<b>\$ 1,100.00</b>
	Copy Machine Maintenance	50% Split with ASI	1,100.00
616002	<b>IT Equipment and AV Equipment</b>		<b>\$ 200.00</b>
	Miscellaneous IT & AV Equipment		200.00
	<b>USU Programming Events</b>		<b>\$ 21,050.00</b>
	<b>Warrior Wednesdays</b>		8,000.00
660017	Marketing, Promotion and Giveaways		1,200.00
660947	Event-Entertainment		4,000.00
660963	Event- Other Supplies		800.00
660950	Food and Beverage		2,000.00
	<b>Campus Pride Campaign</b>		3,000.00
660950	Food and Beverage	"We Wear Red on Wednesday's" Incentives	2,000.00
660002	Printing	Yard Signs, Tags, etc.	1,000.00
	<b>Stan State Cinemas</b>		4,500.00
660947	Event-Entertainment	2 movies each semester	4,000.00
660950	Event-Food & Beverage	Popcorn	500.00
	<b>Thank a Veteran</b>		\$1,000.00
660963	Event- Other Supplies		\$300.00
660950	Event-Food & Beverage		\$700.00

	<b>Week of Welcome (WOW)</b>			\$3,500.00
660947	Event - Entertainment		\$1,500.00	
660950	Event - Food and Beverage		\$1,000.00	
660017	Marketing, Promotion, Giveaways		\$1,000.00	
	<b>SMART Day</b>			550.00
660947	Event - Entertainment		300.00	
660017	Marketing, Promotion, & Giveaway		250.00	
	<b>New Student Orientation</b>			500.00
660017	Marketing, Promotion and Giveaways	50% Split with ASI	500.00	
<b>PC 1214</b>	<b>USU Weekend Warrior</b>			<b>\$ 25,000.00</b>
	<b>4 Fall Semester Trips</b>			12,500.00
660959	Event-Transportation		5,000.00	
660947	Event-Entertainment		7,500.00	
	<b>4 Spring Semester Trips</b>			12,500.00
660959	Event-Transportation		5,000.00	
660947	Event-Entertainment		7,500.00	
			<b>TOTAL EXPENSES</b>	<b>\$ 71,083.64</b>





UNIVERSITY STUDENT UNION 2018 - 2019  
 MARKETING DETAILED BUDGET -74006

		74006 APPROVED BUDGET 2018-2019	74006 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
580815	Graphic Design and Printing Services (External)	-	500.00	(500.00)
580815	Printing Services (Internal)	-	1,700.00	(1,700.00)
	<b>Total Revenue</b>	\$ -	\$ 2,200.00	\$ (2,200.00)
<b>Expenses</b>				
660002	Printing	-	700.00	(700.00)
660017	Marketing, Promotion and Giveaways	-	1,100.00	(1,100.00)
601303	Student Assistants	-	-	-
616002	IT Equipment and AV Equipment	-	500.00	(500.00)
613003	IT Software Expenses	-	450.00	(450.00)
660950	Food and Beverage	-	-	-
660003	Supplies-Other	-	-	-
660822	Supplies-Office and Paper	-	4,900.00	(4,900.00)
660050	Cost of Goods Sold	-	400.00	(400.00)
660009	Training-Staff Development	-	-	-
	<b>Total Expenses</b>	\$ -	\$ 8,050.00	\$ (8,050.00)
	<b>Increase (Decrease) in Net Assets</b>	\$ -	\$ (5,850.00)	\$ 5,850.00



UNIVERSITY STUDENT UNION 2018 - 2019  
 MARKETING DETAILED BUDGET- 74006

<b>REVENUE</b>				
580815	Marketing Revenue			\$ -
			<b>TOTAL REVENUE</b>	\$ -

<b>EXPENSES</b>				
660002	Printing			\$ -
660017	Marketing, Promotion and Giveaways			\$ -
616002	IT Equipment and AV Equipment			\$ -
616003	IT Software Expenses			\$ -
660822	Supplies- Office & Paper			\$ -
660050	Cost of Goods Sold			\$ -
			<b>TOTAL EXPENSES</b>	\$ -



**UNIVERSITY STUDENT UNION 2018 - 2019  
LEADERSHIP DETAILED BUDGET -74007**

		74007 APPROVED BUDGET 2018-2019	74007 APPROVED BUDGET 2017-2018	Variance
<b>Revenue</b>				
504903	Program Event Revenue	-	-	-
	<b>Total Revenue</b>	\$ -	\$ -	\$ -
<b>Expenses</b>				
603902	FICA and Medicare Payroll Tax	445.23	-	445.23
601303	Student Assistants	36,240.00	18,960.00	17,280.00
604001	Telephone	186.00	600.00	(414.00)
604803	Cell Phone	1,440.00	1,440.00	-
606001	Travel In-State	4,800.00	1,000.00	3,800.00
660002	Printing	1,500.00	-	1,500.00
660009	Training-Staff Development	1,500.00	1,500.00	-
660017	Marketing, Promotion and Giveaways	-	1,000.00	(1,000.00)
660910	Awards, Gifts and Donations	5,575.00	75.00	5,500.00
660913	Board Functions	7,428.00	4,788.00	2,640.00
660003	Supplies/Other	1,160.00	-	1,160.00
660915	Club Allocations	10,000.00	10,000.00	-
660090	Miscellaneous Expense	5,000.00	5,000.00	-
660947	Event - Entertainment	1,000.00	750.00	250.00
660952	Event - Decoration Supplies & Services	700.00	1,750.00	(1,050.00)
660950	Food and Beverage	5,850.00	4,250.00	1,600.00
	<b>Total Expenses</b>	\$ 82,824.23	\$ 51,113.00	\$ 31,711.23
	<b>Increase (Decrease) in Net Assets</b>	\$ (82,824.23)	\$ (51,113.00)	\$ (31,711.23)



UNIVERSITY STUDENT UNION 2018 - 2019  
LEADERSHIP DETAILED BUDGET- 74007

REVENUE				
				TOTAL REVENUE \$ -
<b>EXPENSES</b>				
<b>603902</b>	<b>FICA and Medicare Payroll Tax</b>			<b>\$ 445.23</b>
	Chair (8 wks x 20 hrs. x \$14.00)	FICA (\$111.10) + Medicare (\$25.98)	171.36	
	Vice Chair (8 wks x 20 hrs. x \$13.00)	FICA (\$103.17) + Medicare (\$24.13)	159.12	
	Secretary (8 wks x 15 hrs x \$12.50)	FICA (\$103.17) + Medicare (\$24.13)	114.75	
<b>601303</b>	<b>Student Assistants</b>			<b>\$ 36,240.00</b>
	Chair	24 weeks x 20 hrs. @ \$14.00, 24 weeks x 20 hrs. @ \$15.00	13,920.00	
	Vice Chair	24 weeks x 20 hrs. @ \$13.00, 24 weeks x 20 hrs. @ \$14.00	12,960.00	
	Secretary	24 weeks x 15 hrs. @ \$12.50, 24 weeks x 15 hrs. @ \$13.50	9,360.00	
<b>604001</b>	<b>Telephone</b>			<b>\$ 186.00</b>
	Chair and Vice Chair	1 phone lines @ \$15.50/month x 12 months	186.00	
<b>604803</b>	<b>Cell Phone</b>			<b>\$ 1,440.00</b>
	Cell Reimbursement	Monthly Payment \$30/month x 12 months x 2 (Chair & Vice Chair)	720.00	
	Cell Data Reimbursement	Monthly Data Payment \$30/month x 12 months x 2 (Chair & Vice-Chair)	720.00	
<b>606001</b>	<b>Travel-In State</b>			<b>\$ 4,800.00</b>
	Travel - Campus Visits	Campus Visits for BOD members	1,500.00	
	Travel to ACUI Region 1 Conference	5 ppl (Chair, Vice Chair, Secretary, 2 BOD Members)	3,300.00	
	5 Registrations @ \$250.00		1,250.00	
	2 Rooms @ \$200/night x 3 Nights		1,200.00	
	5 Traveler Meals @\$100		500.00	
	Car Rental		350.00	
<b>660009</b>	<b>Training-Staff Development</b>			<b>\$ 1,500.00</b>
	In house training		1,500.00	
<b>660910</b>	<b>Awards, Gifts and Donations</b>			<b>\$ 5,575.00</b>
	Plaque for Chair		75.00	
	Warrior Food Pantry	Contribution	3,000.00	
	Student Leadership & Development	Contribution	2,500.00	
<b>660913</b>	<b>Board Functions</b>			<b>\$ 7,428.00</b>
	BOD's Retreat in August (3 days)		3,000.00	
	Winter BOD Retreat (2 days)		1,500.00	
	Parking Permits	8 Director Parking Permits (Excluding - Chair, VC, Sec. ASI Rep, Faculty, & Campus Admin)	2,928.00	
<b>660003</b>	<b>Supplies/Other</b>			<b>\$ 1,160.00</b>
	Board of Director's Polo Shirts	20 shirts @ \$30.00 each	600.00	
	USU BOD Sweaters (16 people x \$35)		560.00	
<b>660915</b>	<b>Club Allocations</b>			<b>\$ 10,000.00</b>
	Club Allocations		10,000.00	
	<b>Events</b>			<b>\$ 6,800.00</b>
	<i>Halloween</i>		<i>600.00</i>	
660952	Event - Decoration Supplies and Services		500.00	
660950	Food and Beverage		100.00	
	<i>University Student Center Outreach/Events</i>		<i>6,200.00</i>	
660950	Food and Beverage		1,000.00	
660950	Food and Beverage	Welcome Back - Pancake Breakfast	2,500.00	
660947	Event Entertainment		1,000.00	
660952	Event - Decoration Supplies and Services		200.00	
660002	Printing	University Student Center - Rendering Banners (Construction Site)	1,500.00	
<b>660090</b>	<b>Miscellaneous Expense</b>			<b>\$ 5,000.00</b>

	USU Stockton Programming		5,000.00	
<b>660950</b>	<b>Food and Beverage</b>			<b>\$ 2,250.00</b>
	USU 2018-2019 Passing of the Gavel		1,500.00	
	ASI/USU Budget Committee (Split 50%)		250.00	
	University Deans and Vice President Event	Meet and Greet Event - 50% with ASI	500.00	
			<b>TOTAL EXPENSES</b>	<b>\$ 82,824.23</b>